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ABSTRACT

Pursuant to Section 204 of House Resolution 988, 93rd Congress, this annotated inventory of the information resources available to the House of Representatives from the Executive Branch is part of a larger project intended to study the information needs and problems of the House in relation to existing institutions and services. Sections include: (1) information sources pertaining to more than one agency or mission; (2) responsibilities and information resources of the Executive Office of the President including the Office of Management and Budget; (3) a guide to the principal information resources of executive branch Departments and Agencies; and (4) lists of selected departmental and agency contacts categorized by service functions. (STS)

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COMMITTEE PRINT

94th Congress, 2d Session

INVENTORY OF INFORMATION RESOURCES

FOR THE

U.S. HOUSE OF REPRESENTATIVES

PART III: EXECUTIVE BRANCH RESOURCES

HOUSE COMMISSION ON INFORMATION AND FACILITIES

BEST COPY AVAILABLE

Printed for the use of the Joint Committee on Congressional Operations

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COMMISSION ON INFORMATION AND FACILITIES
HOUSE OF REPRESENTATIVES
CONGRESS OF THE UNITED STATES

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LETTER OF TRANSMITTAL

THE HOUSE COMMISSION ON INFORMATION AND FACILITIES,
Washington, D.C., December 30, 1976.

Hon. CARL ALBERT,
Speaker of the U.S. House of Representatives.

DEAR MR. SPEAKER: The House Commission on Information and Facilities was directed by House Resolution 988, 93d Congress, to conduct a study of resources outside the Congress for information and their utilization.

In working toward this directive, the Commission's Task Force on Information Resources with assistance from the General Accounting Office has compiled, and transmits herewith, an annotated inventory of Executive Branch Information Resources.

Sincerely,

JACK BROOKS, *Chairman.*

LETTER OF TRANSMITTAL

TASK FORCE ON INFORMATION RESOURCES,
THE HOUSE COMMISSION ON INFORMATION AND FACILITIES,
Washington, D.C., December 30, 1976.

Hon. JACK BROOKS,
Chairman, House Commission on Information and Facilities.

DEAR MR. CHAIRMAN: The House Commission on Information and Facilities was established by Section 204, H.R. 988, 93d Congress. The resolution prescribes that the study conducted by the Commission shall include (among other sources): "resources outside the Congress for information and their utilization."

In working toward this directive, the Commission's Task Force on Information Resources has compiled an annotated inventory of information resources available throughout the Executive Branch.

The present report on Executive Branch Resources is an initial effort at synthesizing major Executive Branch information resources in one document, and as such, can serve as a valuable tool for Members and their staff. The completed document is transmitted herewith.

Sincerely,

DON FUQUA, *Chairman.*

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I. INTRODUCTION

This inventory has been prepared to assist Members, committees of Congress, and staff employees in identifying information sources within, and acquiring information from, departments and agencies of the Executive Branch, and selected independent establishments. It complements inventories of information resources published previously by the House Commission on Information and Facilities documenting services available within the House itself, from other legislative branch offices and agencies, and from the private sector.

The inventory is subdivided into Sections to facilitate its utility as a reference tool. Section II lists useful information sources which pertain to more than one agency or mission. Section III details the responsibilities and related information resources of the components of the Executive Office of the President, including the Office of Management and Budget. Section IV provides a guide to the principal information resources of Executive Branch departments and agencies, and selected independent establishments. And, lastly, Section V contains lists of selected departmental and agency contacts categorized by service function.

The compilation of this inventory was performed by the General Accounting Office working with the Commission staff by utilizing readily available manuals, directories, and other published and unpublished information sources relevant to the Executive Branch and independent establishments. Limited contact was made with agencies to obtain current data and to review the contents. However, time constraints did not allow us to conduct a complete survey and verification of all entries. Having reviewed this inventory, the Commission feels that it should be continued and that future inventories of Executive Branch information resources be conducted on a periodic basis to permit the conduct of formalized surveys and validation. The Commission also recommends that the compilation and maintenance be performed by the General Accounting Office as part of their responsibilities for the development and maintenance of inventories and directories of information sources mandated by Title II of the Legislative Reorganization Act of 1970, as amended by Title VIII of the Congressional Budget Act of 1974.

II. USEFUL MULTIPURPOSE INFORMATION SOURCES

The following information sources pertain to more than one agency or mission. They are crosscutting or multifunctional. Many are items worthy of inclusion in a policymaker's "office library." Others are works that Members and staff personnel may find quite useful although they are not typically found in personal libraries. A number of the entries offer guidance (pointers) on location and utilization of Executive Branch information resources.

With one exception, the various lists are alphabetized within categories. The "Budget and Economic Documents" are ordered by subject matter importance and probable frequency of referral. (See Appendix I for an alphabetical listing of the Multipurpose Information Sources.)

Although most of the following publications are available through the U.S. Government Printing Office, Congressional users can usually acquire single copies more rapidly through agencies or the Congressional documents rooms. Congressional liaison officers listed in Section V and/or the preparing offices can often be of service. Information about the private sources may be obtained through correspondence, using the address following "Published by" or if a phone number is given a call may obtain the necessary information.

A. General Information Guides and Sources

1. Congressional Staff Directory—Annual. Published by Charles B. Brownson, P.O. Box 62, Mount Vernon, Va. 22121. Phone: 703-836-7500.

   Abstract: Although the Directory emphasizes the Legislative Branch, it is a good source on the Executive Branch. Included are key personnel of the Executive Departments and agencies together with liaison and information officers. Two thousand biographies of key staff may be of help to researchers.

2. Defense Documentation Center Referral Data Bank Directory—1974. Prepared by and available through U.S. Department of Commerce, National Technical Information Service, 5285 Port Royal Road, Springfield, Va. 22161.

   Abstract: The Directory identifies and describes specialized scientific and technical information resources. It gives detailed descriptive information on the mission, scope, and services provided. Arrangment is by referral accession number with indexes by activity, director/contact, and subject.

3. A Directory of Computerized Data Files Software and Related Technical Reports—1976 Edition. Prepared by and available through U.S. Department of Commerce, National Technical Information Service, 5285 Port Royal Road, Springfield, Va. 22161.

Abstract: A guide to machine-readable data files, data bases, and software available to the public from most Federal agencies. The subject fields cover areas in economics, social sciences and technology.

4. ENCYCLOPEDIA OF GOVERNMENTAL ADVISORY ORGANIZATIONS—Second Edition. Published by Linda E. Sullivan and Anthony T. Kowgas, Gale Research Company. Book Tower, Detroit, Mich. 48226.

   Abstract: A guide to Presidential Advisory Committees, Public Advisory Committees, Interagency Committees, and other related Boards, and similar bodies serving in an advisory or investigative capacity.

   This edition is supplemental by a continuing service published semiannually by Gale Research Company under the title New Governmental Advisory Organizations.

5. FEDERAL EXECUTIVE TELEPHONE DIRECTORY—Bimonthly. Published by Carroll Publishing Company, 2812 Pennsylvania Avenue, NW., Washington, D.C. 20007. Phone: 202–333–8620.

   Abstract: The first section contains an alphabetical listing of all executives in the departments, major agencies, and commissions. The second section lists the offices, divisions, and branches of the Federal departments with the names of the current executives and managers. The military services are not included in the Directory.

6. FEDERAL GOVERNMENT: A DIRECTORY OF INFORMATION RESOURCES IN THE UNITED STATES—Revised Edition: 1974. Library of Congress, Washington, D.C. 20540. Science and Technology Division, National Referral Center. Available through the U.S. Government Printing Office, Washington, D.C. 20402.

   Abstract: All Federal organizations were eligible for inclusion. Those who have questions concerning scientific and technical subjects are directed to organizations or individuals who have specialized knowledge. Provided are names, addresses, telephone numbers, and brief descriptions of resources available.

7. FEDERAL LIBRARY RESOURCES: A USER'S GUIDE TO RESEARCH COLLECTIONS—1973. Published by Science Associates, International, Inc., 23 East 26th Street, New York, N.Y. 10010.

   Abstract: Federal agency libraries are good sources of publications. This particular Guide can help you determine what is contained in each collection and what services are available.

   This particular guide gives the location and availability of major subject collections in Federal libraries. Also, provides telephone numbers for contacts.

8. INDEX TO U.S. GOVERNMENT PERIODICALS—Quarterly, cumulated annually. Published by Ivan A. Watters, Jr., Infordata International Inc., Suite 4602, 175 East Delaware Place, Chicago, Ill. 60611.

   Abstract: The cumulative key affords access to periodicals prepared by over 100 agencies in the U.S. Government. The publisher has attempted to select the more substantive articles with research and reference value.

9. LIBRARY AND REFERENCE FACILITIES IN THE AREA OF THE DISTRICT OF COLUMBIA—Ninth Edition (1975). Published by American Society for Information Science, 115 16th Street, NW., Suite 210, Washington, D.C. 20036.

Abstract: A very good initial guide for users who wish additional information. A subject index to resources keyed to entry numbers is included as well as changes in names of libraries (cross-referenced) and a name index of librarians and staff members. Also included are descriptions of the collections. Phone numbers of contacts and information concerning limitations on access and time available are provided.

Examples of the information provided in this useful volume appear in Section IV (below).

10. MONTHLY CATALOG OF UNITED STATES GOVERNMENT PUBLICATIONS—Annual, Semiannual, and Monthly. Prepared by and available through Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.

    Abstract: The Monthly Catalog lists between 1,200 to 2,200 titles each issue. In addition to the publications sold by the Government Printing Office, the Catalog also lists all other Government publications that were published by the various Departments and Agencies and indicates whether they are available from the issuing agency or intended for official use only. The Monthly Catalog is an excellent reference guide that is widely available to the researcher.

11. NTIS INFORMATION SERVICES: GENERAL CATALOG 1976—Prepared by and available through U.S. Department of Commerce, National Technical Information Service, 5285 Port Royal Road, Springfield, Va. 22161.

    Abstract: The NTIS information collection exceeds 900,000 titles. Current lists of best selling reports describe those most in demand.

    Available are summaries of interest from among some 420,000 federally sponsored research reports completed and published from 1964 to date, using the agency's on-line computer search service (NTI Search) or more than 1,000 published searches. About 60,000 new summaries and reports are added annually. An additional 180,000 descriptions of ongoing and recently terminated research projects compiled by the Smithsonian Science Information Exchange, also are computer retrievable.

    The foregoing and many more services are described in the General Catalog.

12. PUBLIC AFFAIRS INFORMATION SERVICE—Weekly with quarterly and annual cumulations. Prepared by and available through Public Affairs Information Service, Inc., 11 West 40th Street, New York, N.Y. 10018.

    Abstract: The weekly Bulletin is a current listing of books, articles, government documents, pamphlets, and public affairs and economic related material, arranged by subject.

13. RESEARCH INFORMATION SERVICES FOR ENGINEERING AND MATERIALS—1976 edition. Prepared by and available through Smithsonian Science Information Exchange, Inc., Room 300, 1730 M Street, NW., Washington, D.C. 20036. Phone: 202-381-4211.

    Abstract: This booklet describes the Exchange's services, and contains a listing of current Smithsonian Science Information Exchange (SSIE) research information packages. The SSIE data base covers ongoing research and research initiated and completed between July 1974 and the present.

Research information packages are predesigned searches of the data base on topics of high current interest. Good way to obtain current descriptions of projects in progress.

14. **Resources In Education**—Monthly. Prepared by U.S. Department of Health, Education, and Welfare, Education Resources Information Center. Available through Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.

Abstract: R/E provides up-to-date information about educational research sponsored by the Bureau of Research, Office of Education, designed to keep teachers, administrators, research specialists, others in the educational community, and the public informed about the latest significant findings from educational research.

15. **Selected References on Environmental Quality as it Relates to Health**—Monthly. Prepared by U.S. Department of Health, Education, and Welfare, National Institutes of Health. Available through Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.

Abstract: Contains citations from journal articles covering aspects of environmental pollution that concerns health.

16. **Selected U.S. Government Publications**—Prepared by and available through Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.

Abstract: Selected U.S. Government Publications is a booklet that lists and describes between 125–150 titles each issue. It lists only those publications that are sold by the Printing Office and is distributed free. If you would like your name added to the mailing list send your request to the Superintendent of Documents, U.S. Government Printing Office, ATTN: Mail List—S. L., Washington, D.C. 20402.

17. **Social Security Bulletin**—Monthly. Prepared by U.S. Department of Health, Education, and Welfare, Social Security Administration. Available through Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.

Abstract: Reports current data on the operations of the Social Security Administration, and the results of research and analysis pertinent to the social security program.

18. **Subject Bibliographies**—Prepared by and available through Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.

Abstract: The Government Printing Office has prepared Subject Bibliographies which list publications on a single subject or field of interest. Over 260 such lists have been produced. If you would like a listing of the Subject Bibliographies, write to the Chief, Inquiries Section, U.S. Government Printing Office, STOP SSOI, Washington, D.C. 20402.

19. **Washington Information Directory**—Annual. Published by Congressional Quarterly Inc., 1414 22d Street, NW., Washington, D.C. 20037.

Abstract: The Directory has three major categories: (1) Executive Branch agencies, (2) Congress and, (3) private or non-governmental organizations.

The first paragraph of each entry gives the name of the organization, its telephone number, address, and the name and title of the director. The second paragraph gives a brief description of the work performed by the agency, committee, or organization.

20. WHERE TO GET PUBLICATIONS FROM THE EXECUTIVE AND INDEPENDENT AGENCIES: A DIRECTORY OF THE SOURCES FOR OFFICIAL DOCUMENTS—Prepared by and available through Congressional Research Service, Library of Congress, Washington, D.C. 20540.

Abstract: The most appropriate place to call to obtain information about or a copy of a particular executive or independent agency publication is given. If the 1975 revision is regularly updated this can be a valuable tool.

B. BUDGET AND ECONOMIC DOCUMENTS

1. THE BUDGET OF THE UNITED STATES GOVERNMENT—Annual. Prepared by Office of Management and Budget. Available through Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.

Abstract: The Budget contains the information that most users of the budget would normally need, including the Budget Message of the President. The Budget presents an overview of the President's budget proposals and includes explanations of spending programs and estimated receipts. This document also contains a description of the budget system and various summary tables on the budget as a whole.

2. THE BUDGET OF THE UNITED STATES GOVERNMENT: APPENDIX—Annual. Prepared by Office of Management and Budget. Available through Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.

Abstract: The Appendix contains more detailed information than any of the other budget documents. It includes for each agency: the proposed text of appropriation language, budget schedules for each account, explanations of the work to be performed and the funds needed, proposed general provisions applicable to the appropriations of entire agencies or groups of agencies, and schedules of permanent positions. Supplementals, budget amendments, and rescissions for the current year and new legislative proposals are presented separately. Information is also provided on certain activities, whose outlays are not part of the budget totals.

3. SPECIAL ANALYSES, BUDGET OF THE UNITED STATES GOVERNMENT—Annual. Prepared by Office of Management and Budget. Available through Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.

Abstract: Contains special analyses that are designed to highlight specified program areas or provide other significant presentations of Federal budget data.

This document includes analytical information about: Government finances and operations as a whole and how they affect the economy; Government-wide program and financial information for Federal education, training and employment, health, income security, civil rights, and crime reduction programs, trends and developments in the areas of Federal aid to State and local governments, research and development, and environmental protection.

4. THE UNITED STATES BUDGET IN BRIEF—Annual. Prepared by Office of Management and Budget. Available through Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.

   Abstract: The Budget in Brief provides a more concise, less technical overview of the Budget. Summary and historical tables on the Federal budget and debt are also provided, together with graphic displays.

5. MID-SESSION REVIEW—Annually—on or before July 15 of each year. Prepared by Office of Management and Budget Review Division. Available through Office of Management and Budget, Congressional Relations Office. Phone: 202-395-4657.

   Abstract: Mid-Session Review updates the President's budget by setting forth reestimates based on more current data, including a new economic forecast, and by reflecting new or changed Presidential proposals during the intervening six-month period.

6. SEVENTY ISSUES: FISCAL YEAR 1977 BUDGET—Prepared by Office of Management and Budget and the Domestic Council. Available through Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.

   Abstract: Seventy Issues was developed to give the user a broad understanding of issues of general interest. The objective of Issues is to provide somewhat more information than is in the Budget in Brief, or the Budget, and either satisfy the general reader's needs or stimulate pursuit of the subject in greater depth.

   Fiscal year 1977 is a first effort with Seventy Issues and the preface suggests that it may be continued as an annual publication.

7. ECONOMIC REPORT OF THE PRESIDENT—Annual. Prepared by Council of Economic Advisers. Available through Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.

   Abstract: The Economic Report of the President (together with the Annual Report of the CEA) analyzes economic problems, interprets trends, projects economic outlooks and discusses economic policy. The latter includes discussion not only of fiscal and monetary policy but other economic issues as well.

8. INTERNATIONAL ECONOMIC REPORT OF THE PRESIDENT—Annual. Prepared by Council on International Economic Policy. Available through Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.

   Abstract: This Report provides analyses, information and statistics relative to current world economic activity and describes initiatives taken to carry out U.S. international economic policy objectives. The Report also provides a comparative description and analysis of fundamental U.S. economic problems and issues, with particular attention to relations with the European Community, Japan, the Soviet Union and other Communist Countries.

9. BUDGET OPTIONS FOR FISCAL YEAR—Annually. Prepared by the Congressional Budget Office. Available through Office of Inter-

governmental Relations, Room 3428, House Annex No. 2, Second and D Streets, SW., Washington, D.C. 20515 (Phone 225-4416); and GPO.

Abstract: On or before April 1, the Director (of the Congressional Budget Office) submits to the Budget Committees a report, for the fiscal year commencing on October 1 of that year, with respect to fiscal policy, including (A) alternative levels of total revenues, total new budget authority, and total outlays (including related surpluses and deficits), and (B) the levels of tax expenditures under existing law, taking into account projected economic factors and any changes in such levels based on proposals in the budget submitted by the President for such fiscal year. Such reports also include a discussion of national budget priorities, including alternative ways of allocating budget authority and budget outlays for such fiscal year among major programs or functional categories, taking into account how such alternative allocations will meet major national needs and affect balanced growth and development of the United States.

10. CONGRESSIONAL BUDGET SCOREKEEPING REPORTS—Prepared by the Scorekeeping Unit of the Budget Analysis Division, Congressional Budget Office. Available to Members and Staff through the Office of Intergovernmental Relations, Congressional Budget Office, Room 3428, House Annex No. 2, Second and D Streets, SW., Washington, D.C. 20515 (Phone 225-4416).

Abstract: In addition to providing budget scorekeeping data each week to the Budget Committees (which is transmitted by the Committees to Members of Congress), the CBO issues periodic reports on the status of Congressional Budget action. These reports include presentations of the current status of congressional action by major budget functions and by committee jurisdiction.

11. FIVE-YEAR BUDGET PROJECTION: FISCAL YEAR —— Annual (to be issued as soon as practicable after the beginning of each fiscal year). Prepared by and available through the Congressional Budget Office, Office of Intergovernmental Relations, Room 3428, House Annex No. 2, Second and D Streets, SW., Washington, D.C. 20515 (Phone 225-4416).

Abstract: This report by the Congressional Budget Office provides a baseline against which the Congress can consider potential changes during its deliberations about the next annual budget. The longer term framework is helpful in making budget choices impacting significantly on (relative) budget priorities over-time. A separate SUPPLEMENT ON TAX EXPENDITURES (projections) will be issued.

C. ORGANIZATION AND MANAGEMENT PUBLICATIONS

1. ADVISORY COMMISSION ON INTERGOVERNMENTAL RELATIONS: PUBLICATIONS—Available through U.S. Government Printing Office, Washington, D.C. 20402.

Abstract: The task of the Commission is to monitor the Federal system of government and make recommendations for improvement. The Commission has two major concerns: Structure and function of governments, and their fiscal relationship.

Advisory Commission publications reflect Commission research and policy over a wide range of intergovernmental issues. The Monthly Catalog Index will list the Commission's publications. Single copies may be obtained without charge from the Advisory Commission on Intergovernmental Relations, Washington, D.C. 20575.

2. DIRECTORY OF FEDERAL AUDIT ORGANIZATIONS—Annual. Prepared by Financial and General Management Studies Division, U.S. General Accounting Office. Available through Financial and General Management Studies Division, U.S. General Accounting Office, 441 G Street, NW., Washington, D.C. 20548.

   Abstract: The intent of this Directory is to aid in the development of intergovernmental cooperation by facilitating the interchange of information among audit groups. Included are those audit groups directly involved in the audit of Federal funds. This encompassed all agency internal audit groups, as well as those external audit groups assigned to audit Federal assistance programs. Not included are external audit groups whose primary mission is to determine compliance with laws and regulations.

3. FEDERAL ADVISORY COMMITTEES FOURTH ANNUAL REPORT OF THE PRESIDENT—Annual report. Prepared by Office of Management and Budget. Available through Superintendent of Documents, Government Printing Office, Washington, D.C. 20402.

   Abstract: This is the fourth annual report to the Congress as required by the Federal Advisory Committee Act (Public Law 92–463, October 6, 1972). The report summarizes information on the activities, status, and changes in the composition of advisory committees in existence during calendar year 1975. The detailed information required by section 6(C) of the Act, on which this summary was based, is forwarded separately to the Congress and to the Library of Congress, and is available on microfilm through the National Archives and Records service.

4. FEDERAL FINANCIAL MANAGEMENT DIRECTORY—Annual. Prepared by and available through Joint Financial Management Improvement Program, Suite 705, 666 11th Street, NW., Washington, D.C. 20001.

   Abstract: This Directory is intended to facilitate the interchange of financial management information among agency officials in the Federal Government and thus aid in the development of intergovernmental cooperation among officials engaged in financial management activities.

5. FEDERAL ORGANIZATION AND PERSONNEL DIRECTORY—July 1976. Carrol Publishing Company, 1976. Washington, D.C. Available through Federal Organization and Personnel Service, 2812 Pennsylvania Avenue, NW., Washington, D.C. 20007. Phone: 202–333–8620.

   Abstract: Three-part subscription service combining directory and complete research capability. The Directory contains over 200 Federal organization charts, which contain names, titles, and room and telephone numbers. One third of the charts are updated each month and entries are verified.

6. FEDERAL REGISTER SUBJECT INDEX—Monthly. Available through Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.

   Abstract: A monthly itemization of material published in the daily Federal Register. The quarterly issues are cumulative, and the annual issue is cumulative for an entire year.

   The Federal Register gives Executive Orders, Presidential Proclamations, and announcements of important rules and regulations of the Government.

7. PAPERS RELATING TO THE PRESIDENT'S DEPARTMENTAL REORGANIZATION PROGRAM—1971. Prepared by Office of Management and Budget Available through Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.

   Abstract: This reference compilation includes major documents relevant to the recurring issue of Executive Branch reorganization.

   Part I is the President's Message to Congress. Part II contains general background information. Parts III–IV contain the documents transmitted to the Congress calling for the creation of four new departments: Department of Community Development, Department of Human Resources, Department of Natural Resources, and Department of Economic Affairs.

8. UNITED STATES GOVERNMENT MANUAL—Annual. Prepared by Office of the Federal Register, National Archives and Records Service, General Services Administration. Avaliable through Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.

   Abstract: The United States Government Manual is the official handbook of the Federal Government. It describes the purposes and programs of most Government agencies and lists top personnel. Briefer statements are included for selected boards, commissions, and committees, the quasi-official agencies, and certain ininternational organizations.

   The department and agency descriptions emphasize activities, not internal agency structure.

D. POLICY/PROGRAM PUBLICATIONS

1. CATALOG OF FEDERAL DOMESTIC ASSISTANCE—Annually with semiannual updates, Prepared by Office of Management and Budget. Available through U.S. Government Printing Office, Washington, D.C. 20402.

   Abstract: Annual comprehensive listings and description of Federal programs and activities which provide assistance or benefits to the public. Each program is described in terms of assistance provided, eligibility requirements, purpose for which it is available, and instruction for applying. It also identifies further sources of information related to a particular program.

2. FEDERAL INFORMATION SOURCES AND SYSTEMS—OPA 76-23, 1976. A Directory for the Congress. Prepared by General Accounting Office/Program Analysis Division. Available through General Accounting Office, Washington, D.C. 20548.

Abstract: The Directory describes approximately 1,000 Federal sources and information systems maintained by 63 executive agencies, which contain fiscal, budgetary, and program-related data. Information sources and systems is one of three volumes comprising the 1976 Congressional Sourcebook, published by General Accounting Office.

For representative examples of information available in this sourcebook, see section IV.

3. FEDERAL OUTLAYS—Annual. Prepared by Community Services Administration, Federal Information Exchange, Robin Building, Room 301, 7981 Eastern Avenue, Silver Springs, Md. 20910. Phone: 301-427-7596.

   Abstract: Reports the dollar outlays of the Executive Branch of the Federal Government, by agency, program, and influence activities for every county of the United States and for each city where the population exceeds 25,000. Additionally, the data are summarized at State and National levels by agency, program, Federal influence activities and budget function. State summaries are provided. A highlight of the summaries are tables, which provide State rankings in terms of Federal Outlays received by organizational unit, demographic characteristics and major functional classification. A separate volume, titled Federal Outlays in Summary, contains data at the National and State levels only.

4. FEDERAL PROGRAM EVALUATIONS: A DIRECTORY FOR THE CONGRESS—OPA 76-22. 1976. Prepared by General Accounting Office/Program Analysis Division. Available through General Accounting Office, Washington, D.C. 20548.

   Abstract: The Directory contains an inventory of approximately 1,700 evaluation reports produced by and for 18 selected Federal agencies, including General Accounting Office evaluation reports that relate to the programs of those agencies. Program Evaluations is one of three volumes comprising the 1976 Congressional Sourcebook published by General Accounting Office.

5. THE POLICY ANALYSIS SOURCE BOOK FOR SOCIAL PROGRAMS—1976. Prepared by The National Planning Association, Washington, D.C. 20009. Available through Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.

   Abstract: The two-volume Source Book contains about 3,750 abstracts of significant books, articles, and reports concerned with policy issues and the analysis and evaluation of social policy/program alternatives. The Source Book also includes a list of about 775 titles recommended by experts as additional sources for valuable policy information.

6. PROGRESS IN IMPROVING FISCAL, BUDGETARY, AND PROGRAM-RELATED INFORMATION FOR THE CONGRESS—Third annual report. Prepared by General Accounting Office, Program Analysis Division. Available through U.S. General Accounting Office, Distribution Section, Room 4522, 441 G Street, NW., Washington, D.C. 20548.

   Abtsract: This report describes the initial stages of helping the Congress obtain the information it needs to better evaluate Federal programs and thus to improve its ability to assess resources requirements as they relate to national priorities and to recognize those opportunities to best achieve desired program results.

7. RECURRING REPORTS TO THE CONGRESS: A DIRECTORY—OPA 76-21, 1976. Prepared by General Accounting Office/Program Analysis Division. Available through General Accounting Office, Washington, D.C. 20548.

   Abstract: The Directory deals with recurring reports to the Congress and describes nearly 800 reports required of 89 executive branch agencies by the Congress on a recurring basis. Recurring Reports is one of three volumes comprising the 1976 Congressional Sourcebook published by General Accounting Office.

8. WEEKLY COMPILATION OF PRESIDENTIAL DOCUMENTS—Weekly. Prepared by General Services Administration. Available through Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.

   Abstract: Makes available transcripts of the President's news conferences, messages to Congress, public speeches and statements, and other presidential materials released by the White House. The Compilation carries a Monday dateline and covers materials released during the preceding week. Each issue carries an index of contents and a cumulative index to prior issues. Separate indexes are published quarterly and annually. Other finding aids include lists of laws approved by the President and of nominations submitted to the Senate, and a checklist of White House releases.

9. WHITE HOUSE PUBLIC FORUMS ON DOMESTIC POLICY—1975. Prepared by Domestic Council, Executive Office of the President. Available through Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.

   Abstract: This volume contains a summary of the submitted oral and written statements, organized by subject matter for each of the forums, together with a summary of findings which sets forth the most frequently expressed concerns and recommendations.

   The volume represents an unbiased effort to document the views of all the participants, quoting extensively from them where such quotes distill their views or recommendations. Included in the summaries are appendices which contain Forum agendas and participants lists.

E. STATISTICAL DOCUMENTS

1. AMERICAN STATISTICS INDEX (ASI)—Published by Congressional Information Service, Inc., 7101 Wisconsin Ave., Suite 900, Washington, D.C. 20014.

   Abstract: A very comprehensive and excellent guide and index to statistical publications of the U.S. Government. The publications included in the index cover a diverse range of subject areas: demographic, natural resources data, social, economic, and wide ranges of publications with scientific and technical data.

   Included is an excellent section on publications of the Executive Office of the President broken down by components.

2. BUREAU OF THE CENSUS CATALOG—Quarterly and cumulated annually. Prepared by: U.S. Department of Commerce, Bureau of the Census. Available through Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.

Abstract: An annotated bibliography of publications issued by the Bureau of Census, divided into two parts—publications and unpublished materials. Contains detailed descriptions of the contents of the reports issued during the period covered; describes the contents of computer tape files and punch card decks available for further utilization; and lists selected special tabulations prepared on a cost basis during the interval covered by the Catalog.

Subscription service includes four consecutive issues which are cumulative and monthly supplements which are not sold individually. The last issue of the year is an annual cumulation.

3. Congressional District Computer Profiles—Prepared by U.S. Bureau of the Census. Available through U.S. Department of Commerce, National Technical Information Service, 5285 Port Royal Road, Springfield, Va. 22161.

Abstract: Computer Profiles is a series of separate compilations which present data from the 1970 Census of Population and Housing for districts of the 93d Congress.

Data for the Congressional District and the State include: (1) Population by race, age, sex, income, education, employment, etc., (2) Housing characteristics—tenure, plumbing, value, rent, overcrowding, etc., (3) State maps and text showing Congressional district boundaries.

4. Congressional District Data Book—Updated through Congressional District Data Reports. Prepared by U.S. Bureau of the Census. Available through: Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.

Abstract: A valuable reference source on the districts of the 93d Congress.

More than 300 items of information for each district are shown including the vote cast in the district for several elections, total population, and such characteristics of the population as sex, race, nativity, relationship to head of household, marital status, education, income, occupation, employment, migration. Housing data include figures on total occupied and rented and owner occupied units, race of household heads, value and gross monthly rent. Election data, State maps, and much more.

5. County and City Data Book 1972—Updated every five years. Prepared by U.S. Department of Commerce, Bureau of the Census. Available through Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.

Abstract: Excellent quick reference tool for a wide variety of economic and social facts on counties, cities, metropolitan areas, urbanized areas, and unincorporated places of 25,000 inhabitants or more in the United States.

Subjects covered in the report include: agriculture, bank deposits, birth and death rates, business firms, climate, crime, education, employment, governmental revenue and expenditures, home equipment, housing, income of families, migration, mineral industries, presidential voting, public assistance, savings, and social security.

6. **Crime in the United States: Uniform Crime Reports**—Annual. Prepared by Federal Bureau of Investigation. Available through Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.

   Abstract: Uniform Crime Reports provides a nationwide view of crime based on the submission of police statistics by city, county, and State law enforcement agencies throughout the country.

   A meaningful overview of crime is given through examination of seven offenses which were selected because of their seriousness, frequency of occurrence, and likelihood of being reported to police. These offenses, known as the Crime Index Offenses, are murder, forcible rape, robbery, aggravated assault, burglary, larceny-theft, and motor vehicle theft.

7. **Federal Statistical Directory**—Irregular. Prepared by Office of Management and Budget. Available through Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.

   Abstract: The Federal Statistical Directory is designed primarily to facilitate communication among the various Federal offices working on statistical programs, and is a companion volume to *Statistical Services of the United States Government.* It lists, by organizational units within each agency, the names, office addresses, and telephone numbers of key persons engaged in statistical programs and related activities of agencies of the executive branch of the Federal Government.

8. **Historical Statistics of the United States: Colonial Times to 1970**—Bicentennial Edition. Prepared by U.S. Department of Commerce. Available through Suprintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.

   Abstract: The objective of the Historical Statistics volumes is to provide a convenient reference source which has two functions, collecting and referring. The collecting function consists of assembling, selecting, and arranging data from hundreds of sources and making them available within a single source. The referring function consists of text annotations to the data which act as a guide to sources of greater detail.

   Subjects covered include: population, vital statistics and health and medical care, migration, labor, prices, national income and wealth, consumer income and expenditures, social statistics, energy, minerals, manufacturers; business enterprise, and communications. Data are aggregated on a national basis.

   For 1970 geographic area breakdowns see the County and City Data Book, Statistical Abstract and other multipurpose sources cited here.

9. **Index to Selected 1970 Census Reports**—1974. Prepared by U.S. Department of Commerce, Bureau of the Census. Available through Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.

   Abstract: The Index is designed to facilitate use of reports from the 1970 census of Population and Housing. The Index aim is to increase the user's understanding of the scope of census tabulations available in print.

10. Pocket Data Book—Biennial. Prepared by U.S. Bureau of the Census. Available through Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.

Abstract: Pocket Data Book is a graphic and tabular presentation of summary statistics on a wide variety of subjects. Designed for quick and easy reference.

Subject areas covered: Population, vital statistics, immigration, land and environment, government, elections, national defense and veterans, law enforcement, labor, health, education, science, welfare, income, prices, and much more.

11. Social Indicators—1976. Prepared by Statistical Policy Division, Office of Management and Budget. Available through Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.

Abstract: Very attractive graphic presentation of selected statistics on social conditions and trends in the United States. Although there is limited geographic detail there is considerable disaggregation by age, sex, color, and other variables. The summary information on a variety of problems and issue areas is presented in a uniform manner. It may help refine perceptions of and approaches to public problems.

The subjects covered in *Social Indicators, 1976* include: population, the family; housing; social security and welfare; health and nutrition; public safety; education and training; work; income, wealth and expenditures; cultural activities; and social mobility and participation.

12. Statistical Abstract of the United States—Annual. Prepared by Department of Commerce, Bureau of the Census. Available through Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.

Abstract: This one-volume basic reference source is the standard summary of statistics on the social, political, and economic organization of the United States. It presents a comprehensive selection of statistics from the publications and records of governmental and private agencies.

Statistical abstract contains tables and charts and an extensive guide to sources of additional data. Although emphasis is given primarily to national data, many tables present data for regions and a smaller number for cities. Comprehensive data is presented for States and for standard metropolitan statistical areas having 200,000 inhabitants or more in 1970.

13. Statistical Reporter—Monthly. Prepared by Statistical Policy Division, Office of Management and Budget. Available through Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.

Abstract: Statistical Reporter is prepared primarily for the interchange of information among Government employees engaged in statistical research activities.

Sources are cited and availability of each publication is indicated.

14. Statistical Services of the United States Government—Revised Edition: 1975. Prepared by Statistical Policy Division, Office

of Management and Budget. Available through Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.

Abstract: Statistical Services is designed to serve as a basic reference document on the statistical programs of the Federal Government, and deals with economic and social statistics.

Part I describes the statistical system of the Federal Government.

Part II presents brief descriptions of the principal economic and social statistical series collected by Government agencies.

Part III contains a brief statement of the statistical responsibilities of each agency and a list of its principal statistical publications.

15. STATUS: A MONTHLY CHARTBOOK OF SOCIAL AND ECONOMIC TRENDS—Monthly. Prepared by U.S. Bureau of the Census. Available through Subscriber Service Section, Bureau of the Census, Washington, D.C. 20233.

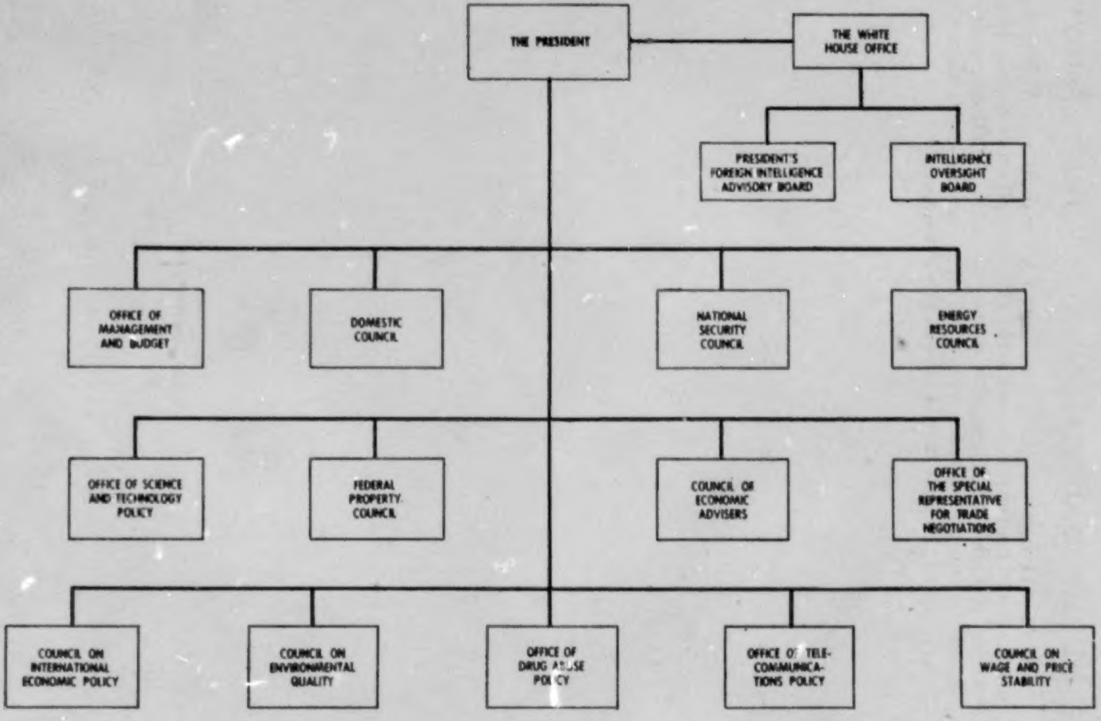
Abstract: Status is a monthly chartbook of social and economic trends. The use of graphics to present current statistical information on major social and economic conditions within the United States is well done. Status is aimed at decisionmakers and policymakers in all fields. But, the magazine is not intended exclusively for professional statistician or economist, it can be used by the general public as well.

In each edition major subdivisions will relate to people, community, economy, and other fields such as science or environment

III. THE EXECUTIVE OFFICE OF THE PRESIDENT

Section III includes the following: (A) a listing of White House functions and useful phone contacts; (B) a much more detailed identification of Office of Management and Budget functions, structure, publications and other resources, and (C) a description of eleven other components of the Executive Office of the President.

EXECUTIVE OFFICE OF THE PRESIDENT


THE PRESIDENT
THE WHITE HOUSE OFFICE
PRESIDENT'S FOREIGN INTELLIGENCE ADVISORY BOARD
INTELLIGENCE OVERSIGHT BOARD
OFFICE OF MANAGEMENT AND BUDGET
DOMESTIC COUNCIL
NATIONAL SECURITY COUNCIL
ENERGY RESOURCES COUNCIL
OFFICE OF SCIENCE AND TECHNOLOGY POLICY
FEDERAL PROPERTY COUNCIL
COUNCIL OF ECONOMIC ADVISERS
OFFICE OF THE SPECIAL REPRESENTATIVE FOR TRADE NEGOTIATIONS
COUNCIL ON INTERNATIONAL ECONOMIC POLICY
COUNCIL ON ENVIRONMENTAL QUALITY
OFFICE OF DRUG ABUSE POLICY
OFFICE OF TELECOMMUNICATIONS POLICY
COUNCIL ON WAGE AND PRICE STABILITY

A. THE WHITE HOUSE OFFICE

[1600 Pennsylvania Ave., NW., Washington, D.C. 20500.
Phone: 456–1414]

Assistant to the President for Public Liaison. Phone: 456–6413

Assistant to the President for Legislative Affairs. Phone: 456–2230

Deputy Assistant to the President for Legislative Affairs (Senate).
Phone: 456–2711

Deputy Assistant to the President for Legislative Affairs (House).
Phone: 456–2140

Press Office. Phone: 456–2100

This Office serves the President in the performance of the many detailed activities incident to his immediate office.

The staff of the President facilitates and maintains communication with the Congress, the individual Members of the Congress, the heads of executive departments and agencies, the press and other information media, and the general public.

The various Assistants to the President are personal aides and assist the President in such matters as he may direct.

Press releases are available from "Press Releases Office" 456–2692.

The two intelligence Boards listed under the White House in the preceding organization chart have the following responsibilities:

President's Foreign Intelligence Advisory Board

[340 Executive Office Building, Washington, D.C. 20500;
Phone: 456–2270]

The Board advises the President concerning the various activities making up the overall national intelligence effort; conducts a continuing review and assessment of foreign intelligence and related activities in which the Central Intelligence Agency and other Government departments and agencies are engaged; and reports to the President concerning the Board's findings and appraisals, and makes appropriate recommendations for actions to achieve increased effectiveness of the Government's foreign intelligence effort in meeting national intelligence needs.

Intelligence Oversight Board

[The White House, Washington, D.C. 20500; Phone: 456–2352]

The Intelligence Oversight Board (composed of three private citizens appointed by the President) assists the President in overseeing the activities of the Intelligence Community. The Board receives and considers reports by heads of agencies, inspectors general and general counsel of the Intelligence Community concerning activities that raise questions of legality or propriety; reviews periodically with each member agency of the Intelligence Community its internal guidelines, and its practices and procedures designed to discover the existence of activities raising questions of legality or propriety; reports in a timely manner to the President and Attorney General any activities that raise serious questions of legality; and, reports in a timely manner to the President activities that raise serious questions of propriety.

B. THE OFFICE OF MANAGEMENT AND BUDGET

[Executive Office Building, Washington, D.C. 20503. Phone: 395–3000]

Assistant to the Director for Congressional Relations. Phone: 395–4657

Assistant to the Director for Public Affairs. Phone: 395–4747

Assistant to the Director for Administration. Phone: 395–4790

1. OVERVIEW OF OMB

a. OMB's functions include the following:

To aid the President to bring about more efficient and economical conduct of Government service;

To assist in developing efficient coordinating mechanisms to implement Government activities and to expand interagency cooperation;

To assist the President in the preparation of the budget and the formulation of the fiscal program of the Government;

To supervise and control the administration of the budget;

To conduct research and promote the development of improved plans of administrative management, and to advise the executive departments and agencies of the Government with respect to improved administrative organization and practice;

To assist the President by clearing and coordinating departmental advice on proposed legislation and by making recommendations as to Presidential action on legislative enactments, in accordance with past practice;

To assist in the consideration and clearance and, where necessary, in the preparation of proposed Executive orders and proclamations;

To plan and promote the improvement, development, and coordination of Federal and other statistical services;

To plan and develop information systems to provide the President with program performance data;

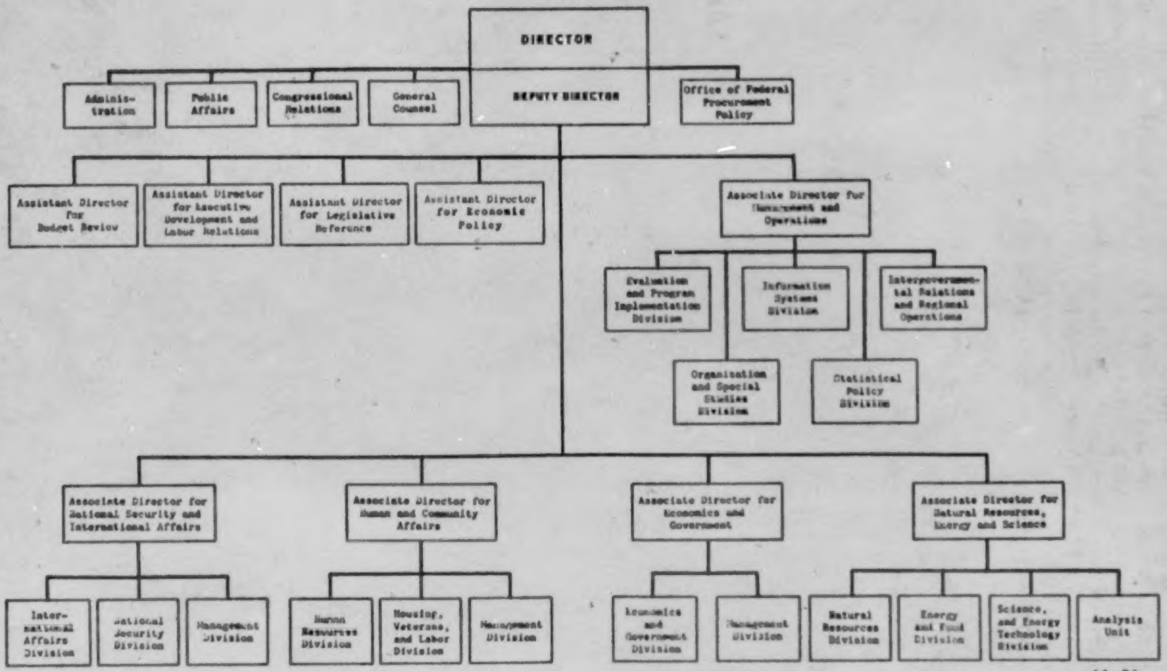
To plan, conduct, and promote evaluation efforts to assist the President in the assessment of program objectives, performance, and efficiency;

To plan and develop programs to recruit, train, motivate, deploy, and evaluate career personnel; and

To keep the President informed of the progress of activities by agencies of the Government with respect to work proposed, work actually initiated, and work completed, together with the relative timing of work between the several agencies of the Government all to the end that the work programs of the several agencies of the executive branch of the Government may be coordinated and that the moneys appropriated by the Congress may be expended in the most economical manner with the least possible overlapping and duplication of effort.

b. OMB Organization Structure (Chart):

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF MANAGEMENT AND BUDGET


DIRECTOR
DEPUTY DIRECTOR
Administration
Public Affairs
Congressional Relations
General Counsel
Office of Federal Procurement Policy
Assistant Director for Budget Review
Assistant Director for Executive Development and Labor Relations
Assistant Director for Legislative Reference
Assistant Director for Economic Policy
Associate Director for Management and Operations
Evaluation and Program Implementation Division
Information Systems Division
Intergovernmental Relations and Regional Operations
Organization and Special Studies Division
Statistical Policy Division
Associate Director for National Security and International Affairs
International Affairs Division
National Security Division
Management Division
Associate Director for Human and Community Affairs
Human Resources Division
Housing, Veterans, and Labor Division
Management Division
Associate Director for Economics and Government
Economics and Government Division
Management Division
Associate Director for Natural Resources, Energy and Science
Natural Resources Division
Energy and Food Division
Science, and Energy Technology Division
Analysis Unit

11-76

c. Director's Office:

The Director's Office provides executive direction and coordination for all Office of Management and Budget activities. It is composed of the Director and Deputy Director and their principal assistants. Staff and special assistance is provided to the Office of the Director and the entire Office of Management and Budget by the following:

General Counsel.—The General Counsel is the legal advisor to the Director, Deputy Director, and the Office's staff. In this regard, the General Counsel provides a similar type of clearance and proclamations that is performed by the Legislative Reference Division with respect to legislation. In addition, he participates in the development of legislative proposals to be sponsored by the Office or which affect the performance of Office functions.

Assistant to the Director for Congressional Relations.—The Assistant to the Director for Congressional Relations is responsible for coordinating all Office activities that relate to the Senate or House of Representatives. Specifically, he coordinates responses to congressional requests for information, maintains working relationships with the Members, committees and staff of the Congress, keeps the Director and Deputy Director informed on current legislative matters, and maintains liaison with the White House congressional relations staff.

Assistant to the Director for Public Affairs.—The Assistant to the Director for Public Affairs is responsible for the Office's relations with the press and other information media, prepares news releases, and provides clearance for speeches and articles originating within the Office. In addition, he serves as liaison between the Office and the White House press office.

Assistant to the Director for Administration.—The Assistant to the Director for Administration is responsible for the management and service activities required for the effective operation of the Office of Management and Budget. These activities consist of support operations for the Office's higher management and the conduct of general administrative services.

2. OMB ORGANIZATIONAL COMPONENTS AND MISSIONS

a. *Office of Federal Procurement Policy*

[Administrator, Hugh E. Witt, Room 9001 NEOB. Phone: 395-3436]

OFPP responsibilities include acting on all policy matters concerning procurement and related activities of executive agencies; providing overall direction of procurement policy for the executive agencies and recipients of Federal assistance, and prescribing related procurement policies, regulations, procedures, and forms; and establishing a system of coordinated, and to the extent feasible, uniform procurement regulations for the executive agencies.

The functions of the office are performed by the Administrator and staff organized into six areas: (1) Contract Administration, (2) Logistics, (3) Regulations, (4) Systems Acquisition, (5) Procurement Law, and (6) Procurement Personnel and Training.

b. Economic Policy Division

[Assistant Director for Economic Policy, Room 243 EOB,
Phone: 395-6190]

The Assistant Director for Economic Policy is the Director's principal economic adviser.

The Division participates in the economic forecasting activities which are carried on for the use of the Economic Policy Board, analyzes the effects of changes in economic policies, and provides information about the economic outlook and the state of the economy.

The Division is also responsible for the review and evaluation of Federal credit and tax policies. In particular, the Budget Control Act of 1974 has required greater emphasis on the analysis of tax expenditure programs.

The Division frequently prepares longer-term studies of a variety of economic issues. In addition, the Division is responsible for analyzing policies relating to discount rates used in evaluating Federal Government programs.

c. Budget Review Division

[Assistant Director, Dale R. McOmber, Room 258 EOB,
Phone: 395-4630]

This Division has the lead staff role in the exercise of the Office's responsibilities for the Federal budget. Its activities include the recommendation of general budget and fiscal policies, coordination of the entire budget and apportionment processes for the Federal Government, participation in the review of budget requests and recommendations, determination of appropriate levels of funding for the Government's programs, implementation of the requirements of the Congressional Budget and Impoundment Control Act of 1974 (Public Law 93-344), and fiscal aspects of the Legislative Reorganization Act of 1970, as amended. The Division assists in the presentation of budget recommendations to the President and maintains liaison with the Appropriations and Budget Committees and the Congressional Budget Office. It also assists in presenting information on the budget outlook to the committees of Congress having cognizance over revenue and public debt matters and to the Joint Economic Committee, as required.

Economic and fiscal analyses are a vital part of the budget task. The economic situation and the Government sector of the economy are reviewed every month by this Division and the Economic Policy Division (in cooperation with Treasury at times, with staff of the FRB). The Division prepares projections and reviews, monitors budgetary trends, assists in developing economic assumptions for budgetary use, and makes special analyses related to fiscal policy. It reviews the estimates of receipts, and encourages agencies to impose appropriate levels of user charges for activities for which such charges would be appropriate.

The Division is responsible for maintaining the appropriate fiscal data concerning the Federal debt and for carrying out analyses of issues associated with borrowing and debt.

The Division provides leadership in developing control mechanisms to implement the decisions that are reached regarding executive branch budget and executive branch employment totals. The control systems require the priority appraisal of the resource demands of all programs and the resulting recommendations assist the Director in choosing among competing demands. The Division also carries out the technical work necessary to record the allocation of Government-wide employment ceilings and limitations and to maintain surveillance over their operation.

With the assistance of the other OMB divisions, the Budget Review Division analyzes major Government programs and program areas that have broad budget and fiscal impacts. The staff develops procedures and information to improve the allocation of resources among different programs and major categories of the budget. It advises on the longer-range aspects of the availability and uses of resources and provides analytic support for the Office's concern with State and local government financial and fiscal problems.

The Division promotes the use of cost analysis and efficiency considerations in the examination of budget estimates. It coordinates the application of policies requiring the greatest possible absorption of cost increases such as those caused by pay legislation.

The Division plans, schedules, controls, compiles, and edits the Budget, Budget Appendix, Special Analyses, Budget in Brief, and related budget documents (See II. B above). It is responsible for the presentation of budget amendments and supplemental estimates. It coordinates the preparation and submission of rescission and deferral messages required by Title VI. It prepares updates of the budget that are published periodically, and answers inquiries from the public with regard to the budget presentation and concepts.

The recently added Financial Management Branch (of BRD) plans, develops, and publishes financial management policies, guidelines, and procedures, undertakes studies and special projects, and reviews and monitors agencies' financial management activities, all directed to the goal of achieving and maintaining effective financial management within the executive branch; provides leadership in the executive branch in developing policies and providing assistance for the development of effective financial systems and practices capable of producing timely and meaningful financial data; participates with Treasury, General Accounting Office, and the Civil Service Commission in the Joint Financial Management Improvement Program and with other Federal agencies improving audit systems; develops and assures implementation of simplified and uniform administration; and develops principles for determining costs applicable to grants with State and local governments and educational institutions.

d. Executive Development and Labor Relations

[Assistant Director, Edward F. Preston, Room 238 EOB, Phone: 395-4704]

This Division is responsible for providing coordination and direction for the development of more effective personnel systems with the Federal Government. In cooperation with the Civil Service Commission, the Division is responsible for assessing existing programs and developing policy alternatives and new programs to recruit, allocate, develop, and evaluate personnel who comprise the top ranks of the career civil service. It is also responsible for reviewing and developing policy alternatives in the area of employment, compensation, benefits, and status of Federal personnel.

In accordance with the Federal Pay Comparability Act of 1970, the Division works with the Civil Service Commission and the Bureau of Labor Statistics to determine pay comparability.

The Division assists in the evaluation and formulation of policies concerning union-management relations in the Federal Government. The Division works closely with the Civil Service Commission in administering the Federal Labor Relations Program. It assists departments and agencies in developing sound union-management structures and advises in contract negotiations, training, and other labor relations related programs as required.

e. Legislative Reference Division

[Assistant Director for Legislative Reference, James M. Frey, Room 262 EOB, Phone: 395-4864]

This Division coordinates the review by the Office of agency legislative proposals, agency reports on pending legislation, and enrolled bills; participates in the development of the President's legislative program; informs Congressional committees and the agencies of the relationship of proposed or pending legislation to the program of the President; and makes recommendations to the President on legislative proposals and enrolled bills.

Submission by the agencies of proposed legislative programs in connection with their annual budget submissions makes it possible for the Director and the President to consider with the budget, the financial and other relevant data for all Presidentially approved proposals.

Individual proposals for new legislation are sent by the agencies to the Office prior to submission to the Congress so that (a) they may be analyzed for their budgetary implications, (b) they may be referred to other interested agencies to prevent conflicting recommendations, and (c) their relationship to the President's general program may be determined. Inconsistencies and conflicts concerning particular proposals are worked out by such means as interagency conferences or by referral to the White House staff or the President.

The Legislative Reference Division reviews and coordinates agency reports on pending legislation and furnishes advice on their relationship to the program of the President. This advice relates to the content of the bills and does not control or prevent the expression of whatever views the agencies deem appropriate. The only requirement is that the agencies' reports include the advice received from the Office. When the time-schedule of a congressional committee does not make this review possible, an agency is authorized to present its reports without prior submission to the Office.

Enrolled bills are handled in a similar fashion. The Office supplies the President with the views of interested agencies, together with analyses of the bills and any draft documents that may be required.

f. Management and Operations Divisions

[Associate Director for Management and Operations,
Room 238 EOB, Phone: 395–3423]

The Associate Director provides executive direction and coordination for the activities performed by the following five divisions:

(1) Evaluation and Program Implementation
(2) Intergovernmental Relations and Regional Operations
(3) Information Systems
(4) Organization and Special Studies
(5) Statistical Policy

(1) Evaluation and Program Implementation Division

[Deputy Associate Director, Toney Head, Jr. (Acting) Room 10235 NEOB, Phone: 395–4960]

The major purposes of the program evaluation function is to upgrade and strengthen the overall quality and relevance of the evaluation activities of the various Federal agencies, and to assure that evaluation results are utilized in management policy decision making. In pursuing this objective, the Division works with the OMB program divisions and the Federal agencies to improve evaluation programs and projects.

Specifically, the Division must perform crosscutting analysis of agency evaluation programs and budgets; review proposed legislation to assure consideration of future evaluation needs; assist the OMB program divisions on evaluation issues; and provide management and technical assistance to agencies for improving their evaluation programs.

The Division will continue to provide policy guidance on selected mangement improvement concerns. It will administer the President's Management Improvement Program, and explore ways to stimulate greater management system improvement within the agencies.

The Division also carries out the responsibilities mandated to OMB for the management and oversight of advisory committees in the executive branch of the Government pursuant to the Federal Advisory Committee Act of 1972.

(2) Intergovernmental Relations and Regional Operations Division

[Deputy Associate Director, Vincent Puritano, Room 9025 NEOB; Phone: 395–3774]

The Division has a principal role in carrying out the President's directive to make the Federal Government more responsive to State and local government concerns. The Division is responsible for improvement of working relationships among the levels of government by systematically communicating and coordinating with State, county, and municipal governments and their representatives.

The Division has the OMB lead to ensure that intergovernmental impacts of various potential actions are understood and weighed as a part of the OMB decisionmaking process; to develop and maintain effective working relationships with State, county, and municipal officials and the public interest groups that represent them nationally and regionally, and serve as the chief OMB staff resource on the intergovernmental aspects of Federal agency activities having specific intergovernmental impact.

The role of the Division includes service, support, and coordination of Federal Regional Councils (FRC) and Federal Executive Boards (FEB) and other interagency coordinating mechanisms; providing staff assistance and interagency leadership to support the Under Secretaries Group, chaired by the OMB Deputy Director; monitor and provide operational support to the FRCs and FEBs; test and implement interagency and intergovernmental field coordinating systems; develop improved methods and procedures for the administration of Federal assistance programs; assist in the resolution of selected interagency and intergovernmental disputes; serve as OMB lead in crisis management including monitoring Federal assistance in disaster situations; and assure that the President's policies of decentralization, devolution, and increasing reliance on State and local governments are being effectively implemented.

(3) *Information Systems Division*

[Deputy Associate Director, Walter W. Haase; Room 9002 NEOB, Phone: 395-4745]

This Division is responsible for assuring that the benefits of modern information technology are applied throughout the executive branch in an efficient, effective, and economical manner. It carries out this mission through four general areas of activity:

(a) *Congressional budget and fiscal information.*—The development of executive branch plans, policies, and systems for responding to congressional information requirements as required by the Legislative Reorganization Act of 1970 and the Congressional Budget Reform Act of 1974.

(b) *Information and computer policy.*—The formulation of Federal policies pertaining to information systems and the use of computers; imlementation of the Privacy Act of 1974; and review of agency ADP management practices, ADP research, ADP budget and fiscal proposals.

(c) *OMB system development.*—The development and refinement of computerized system and models used by OMB to formulate the President's Budget, to review agency policy and program proposals, to track and coordinate executive branch response to the legislative process.

(d) *The operation of the OMB computer center.*—The operation of a large scale third generation computer center which provides the Executive Office of the President a tool for meeting its data processing needs.

(4) *Organization and Special Studies Division*

[Deputy Associate Director, James O. Garrison (Acting); Room 10236 NEOB, Phone: 395–3937]

The Division recommends and implements improvements in the organization of the executive branch and conducts special studies or analyses of government organization or management matters.

This involves identification of reorganization needs, recommendations to the President or the Director, development of organizational concepts and designs, drafting of Executive Orders or legislation, development of plans and explanatory materials and conduct of legistive negotiations to secure passage of legislation, and assistance in establishing new agencies.

Studies include planning, management or organization concepts and problems, analysis of legislation, and research.

(5) *Statistical Policy Division*

[Deputy Associate Director, Joseph W. Duncan: Room 10202 NEOB, Phone: 395–3730]

This Division is responsible for planning and promoting the improvement, development, and coordination of Federal statistical activities.

The Division formulates an integrated overall statistical program for the Federal Government, reviews the budget submissions of the individual agencies with respect to statistical activities, and prepares a proposed coordinated statistical budget.

In addition, the Division, exercising responsibility given to the Office by the Federal Reports Act of 1942, must act to insure that the Federal costs and the burdens imposed upon the public by statistical and reporting programs are held to a minimum. In this regard the Division reviews and clears annually more than 3,000 statistical reports and other requests for information proposed by Federal agenies.

In peforming the statistical coordinating function within the Federal Government, this Division develops and promotes the use, by all agencies, of standard definitions and classifications in compiling statistical data, and of improved techniques for collecting, processing, and disseminating statistics. The Division maintains surveillance over the publication of statistics by all Federal agencies, working toward more prompt compilation and release of data. It also serves as the focal point for United States participation in the statistical activities of international organizations, including the provision of information on the adequacy and appropriateness of United States statistical data for purposes of international comparisons.

g. National Security and International Affairs Divisions

[Associate Director for National Security and International Affairs, Room 246 EOB, Phone: 395–3864]

The Associate Director provides executive direction and coordination for the activities performed by the following three divisions:

(1) National Security
(2) International Affairs
(3) National Security and International Affairs Management

(1) *National Security Division*

[Deputy Associate Director, David Sitrin, Room 10001 NEOB, Phone: 395–3884]

This Division is responsible for examination of budget requests, programs, operating methods, and legislative proposals of the Department of Defense and the Intelligence Community, including the Office of the Secretary of Defense, defense agencies such as the Defense Supply Agency and the Defense Communications Agency, and the Departments of the Army, Navy, and Air Force.

The Division reviews long-range programs, participates in the development of a long-range programming process, and prepares fiscal projections based on these programs. It conducts special analyses relating to problem areas of these agencies, emphasizing areas of common interest among them with a view toward improvements in coordination, program effectiveness, economy of operation, and utilization of resources.

Division staff are assigned to parallel the organizational structure of the agencies.

(2) *International Affairs Division*

[Deputy Associate Director, Edward G. Sanders, Room 8201, NEOB, Phone: 395–4770]

This Division is responsible, on a continuing basis, for review and examination of policies, programs, operations, and budgetary issues regarding foreign military and economic assistance, U.S. governmental transactions entering into the balance of payments; international trade and finance; and U.S. procurement abroad. The Division participates in the analysis of such matters with staff of the National Security Council, the Counsel on International Security Council, the Council on International Economic Policy, and other interagency bodies such as the Undersecretaries' Committee and interdepartmental groups of the National Security Council.

(3) *National Security and International Affairs Management Division*

[Deputy Associate Director, Vacant, Room 10007 NEOB, Phone: 395–3285]

The Division is responsible for the direction of major policy and evaluation studies or analyses of program, economic or management issues. The Division participates with the National Security and International Affairs Divisions to provide assistance to those Federal agencies with international or national security responsibilities. Particular emphasis is placed on evaluation of major program and management problem areas. The Division also assists these agencies in the development of management systems, such as management by objectives.

h. Human and Community Affairs Divisions

[Associate Director for Human and Community Affairs,
Room 260 EOB, Phone: 395–4844]

The Associate Director is responsible for executive direction and coordination for the activities performed by the following three divisions:

(1) Human Resources
(2) Housing, Veterans and Labor
(3) Human Community Affairs Management

(1) Human Resources Division

[Deputy Associate Director, Donald A. Derman, Room 7025 NEOB, Phone: 395–3312]

This Division is responsible for the examination of budget requests, programs, operating methods, and legislative proposals of the Department of Health, Education, and Welfare; and the Community Services Administration; as well as the food and nutrition programs of the Department of Agriculture. In addition, numerous smaller agencies with related functions are also the responsibility of the Division. (Draft)

(2) Housing, Veterans and Labor Division

[Deputy Associate Director, William G. Hamm, Room 7025 NEOB, Phone: 395–3971]

The Housing, Veterans and Labor Division is responsible for analyzing the Federal effort in such program areas as housing and community development, veterans benefits and services, employment training and standards, volunteer services (ACTION), the National Capitol Region, civil rights activities of the executive branch, and Bicentennial program coordination. In addition, activities of several independent agencies also fall within the Division's responsibilities. Analyses and recommendations of these programs are concerned with resource allocation, program-management, and legislation. (Draft)

(3) Human and Community Affairs Management Division

[Deputy Associate Director, Barbara Selfridge (Acting), Room 7236 NEOB, Phone: 395–3844]

The Human and Community Affairs Management Division is responsible for conducting special program analyses and management studies and for working, on a continuing basis, with several agencies to develop and monitor goals and objectives that emphasize end results.

i. Economics and Government Divisions

[Associate Director, Room 246 EOB, Phone: 395–3120]

The Associate Director provides executive direction and coordination for the activities performed by the following two divisions:
(1) Economics and Government
(2) Economic and Government Management

(1) Economics and Government Division

[Deputy Associate Director, Joyce J. Walker, Room 9202 NEOB, Phone: 395–4892]

This Division is responsible for the review and examination of budget, program, management, operations, and legislative proposals of the departments of Commerce, Justice, Transportation and Treasury; of major independent agencies including the Civil Service Commission, General Services Administration, Postal Service, and Small Business Administration; several independent regulatory agencies including the Civil Aeronautics Board, Federal Communications Commission, Federal Maritime Commission, Federal Trade Commission, Interstate Commerce Commission, and Securities and Exchange Commission; and some 40 other independent agencies and Presidential staff offices.

On a continuing basis, the Division gives oversight to policy, program, budgetary, and legislative issues regarding wide ranging matters including economic and fiscal policy, community economic adjustment, domestic and international trade, general law enforcement, the interdiction and control of illicit drugs, criminal justice, as well as national transportation policies.

(2) *Economics and Government Management Division*

[Deputy Associate Director, Stanley E. Morris, Room 9201 NEOB, Phone: 395-6176]

This Division is responsible for analyzing the efficiency and effectiveness of government programs assigned to Economics and Government. It conducts or participates in evaluations of selected programs and assists agencies in improving their management evaluation capabilities. In addition, the Division provides support to the Associate Director by conducting special economic and policy analysis on priority issues.

On a continuing basis, the Division is responsible for the administration of Executive Order 11821 and OMB Circular A-107 requiring the preparation of inflation impact analyses. In addition, the Division is also working to develop a better understanding of the economic cost of governmental activities. This involves the application of economic analysis and management evaluation techniques to develop a systematic method of measuring economic costs.

The Division supports the Associate Director's lead responsibility within OMB for policy coordination of regulatory matters and for assuring proper implementation of the President's program of regulatory reform. These efforts include the development and clearance of legislation and congressional testimony on regulatory issues, the performance of in-depth analytical studies of selected regulatory problems and policy formulation in connection with budget decisions.

j. Natural Resources, Energy and Science

[Associate Director, Room 260 EOB, Phone: 395-3184]

The Associate Director provides executive direction and coordination for the activities performed by the following three divisions:

(1) Natural Resources
(2) Energy and Food
(3) Science and Energy Technology
(4) Analysis

(1) *Natural Resources Division*

[Deputy Associate Director, Donald E. Crabill, Room 8202 NEOB, Phone: 395-4586]

The Natural Resources Division is responsible for the examination of budget requests, programs, operating methods and legislative proposals of the Department of the Interior, the Environmental Protection Agency, the Corps of Engineers, the Tennessee Valley Authority and several smaller agencies with related functions. The Division also analyzes the impact of these programs on the private sector and other Federal programs. (Draft July 30, 1976)

(2) *Energy and Food Division*

[Deputy Associate Director, Kenneth G. Glozer, Room 8013 NEOB, Phone: 395–3040]

The Energy and Food Division is responsible for the examination of and recommendations regarding policy, program operations, management and budgetary issues of the energy, agricultural and rural development programs of the United States Government. The Division reviews the programs, budget requirements, and legislative reports and proposals of the Department of Agriculture, Federal Energy Administration, Department of Interior's Bureau of Mines, Federal Power Commission, Commodity Futures Trading Commission, and Farm Credit Administration. The Division also participates in the analysis of policy and related program matters with the Agriculture Policy Committee, Energy Resources Council, Council of Economic Advisors, Council on International Economic Policy, Council on Wage and Price Stability, and other interagency bodies. (Draft)

(3) *Science and Technology Division*

[Deputy Associate Director, Hugh F. Loweth, Room 8001 NEOB, Phone: 395–3404]

This Division has three primary substantive areas of activity in which it is responsible for review and analysis of programs, budgets, legislation and management problems. The program areas are:

(a) Energy research and development and related programs. This Division is the lead organization in OMB for coordination and integration of Federal energy research and development efforts. The Division is also responsible for programs of the Energy Research and Development Administration and the Nuclear Regulatory Commission.

(b) Space research and technology. This functional area involves National Aeronautics and Space Administration programs including manned space flight, space science and applications, space technology, and aeronautical technology.

(c) General science. This Division is the lead organization in OMB for integrating the Government-wide budgetary, legislative and management aspects of general scientific and basic research programs. Assigned agencies include the National Science Foundation and the Smithsonian Institution.

(4) The *Analysis Unit* is responsible for performing program and policy analyses in support of the NRES program divisions and the operating agencies on matters of priority interest to the Office of Management and Budget. The Analysis Unit also provides the Associate Director, NRES, with an ad hoc capability for policy analysis. The issues addressed typically cut across both program and agency lines throughout those activities under the review of the Associate Director, NRES.

(OMB Division Assignments are listed in detail in Appendix III.)

3. OMB PUBLICATIONS AND OTHER RESOURCES

a. Publications (and location in Section II above)

Publication	Subsection number
Budget of the United States Government, The	B- 1
Budget of the United States Government, The: Appendix	B- 2
Catalog of Federal Domestic Assistance	D- 1
Federal Advisory Committees Fourth Annual Report of the President	C- 3
Federal Statistical Directory	E- 7
Mid-Session Review	A- 9
Seventy Issues: Fiscal Year 1977 Budget	B- 6
Social Indicators	E-11
Special Analyses, Budget of the United States Government	B- 3
Statistical Reporter	E-13
Statistical Services of the United States Government	E-14
Status: A monthly Chartbook of Social and Economic Trends	E-15
United States Budget in Brief, The	B- 4

OMB Circulars are described in detail in Appendix II. Numbers and subjects of active OMB circulars.

b. OMB Library

[NEOB (17th and H—enter from 17th), 726 Jackson Place NW.,
Washington, D.C. 20503. Phone: 395–3654]

Areas of Interest.—Public administration; budgeting; accounting; fiscal policy; financial management; economics; political science; Federal, state, and local government organization and management; intergovernmental relations; automatic data processing; management sciences; statistical coordination.

Holdings.—Approximately 127,000 volumes. In addition to books, documents, bound journals, and association proceedings and conference papers, the Library maintains files of approximately 700 current periodical titles and complete files of congressional hearings, reports, and documents for the current Congress. Special collections include: National Resources Planning Board and predecessor agency publications; legislative histories of all Federal appropriation bills, 1922 to date; legislative histories of all executive branch reorganization acts, plans, and special reorganization studies; and complete files of budget documents and Presidential executive orders.

Publications.—"Public Management Sources," a monthly annotated list of current journal articles, books, and other monographic materials; bibliographies.

Information Services.—The collections are accessible for onsite use by Federal employees and advanced researchers. Prior arrangements may be made by telephoning the Library Reference Section. Materials may be borrowed on interlibrary loan.

C. OTHER COMPONENTS OF THE EXECUTIVE OFFICE

1. DOMESTIC COUNCIL

[1600 Pennsylvania Avenue, Washington, D.C. 20500.
Phone: 456-1414]

(a) Function of Domestic Council

The purpose of the Council is to formulate and coordinate domestic policy recommendations to the President. The Council assesses national needs and coordinates the establishment of national priorities; recommends integrated sets of policy choices; provides a rapid response to Presidential needs for policy advice on pressing domestic issues; and maintains a continuous review of ongoing programs from a policy standpoint.

(b) Organization of Domestic Council

The Domestic Council is composed of the President of the United States, the Vice President of the United States, the Attorney General, the Secretaries of Agriculture, Commerce, Health, Education, and Welfare, Housing, and Urban Development, the Interior, Labor, Transportation, and the Treasury, Director, Office of Management and Budget, Chairman, Council of Economic Advisers, Administrator of Veterans Affairs, Administrator, Environmental Quality, Director of ACTION, Executive Director, Economic Policy Board, Executive Director, Energy Resources Council, and such other individuals as the President may designate.

The Council sometimes operates through ad hoc project committees set up to deal with either broad program areas or specific problems. The Committees may draw for staff support on department and agency experts, supplemented by the Council's own staff and that of the Office of Management and Budget. The Council staff operates under an Executive Director who is also one of the President's assistants.

The Council staff also operates as a staff arm of the White House, fulfilling such functions as:

> Preparing decision memoranda for the President; collecting and reporting the views of agency heads on major issues; preparing briefing material for the President; and generally providing an internal source of knowledge about the President's views on domestic issues.

(c) Publications of the Domestic Council

"White House Public Forums on Domestic Policy" (See Section II, D, 9).

"Report on National Growth."

2. NATIONAL SECURITY COUNCIL AND THE CIA

[Executive Office Building, 17th and Pennsylvania Avenue, Washington, D.C. 20506. Phone: 395-3000; Staff Secretary 395-3440]

(a) NSC Function

The Statutory function of the Council is to advise the President with respect to the integration of domestic, foreign and military policies relating to the national security. Subject to direction by the President, it is the responsibility of the Council to assess and appraise the objectives, commitments and risks of the United States in relation to actual and potential military power, to consider policies on matters of common interest to the departments and agencies of the Government, and to make such recommendations and such other reports to the President as it deems appropriate or as the President may require. The National Security Council is the principal forum through which major issues of national security policy are brought to the President for decision. The Council itself is not a decision-making body. It serves as the mechanism for identifying and analyzing national security issues, defining U.S. objectives, developing viable alternative courses of action, obtaining the views and recommendations of the departments involved in the national security process, presenting them to the President for decision, and ensuring implementation of those decisions.

(b) NSC Organization

The National Security Council is chaired by the President. Its statutory members are the Vice President and the Secretaries of State and Defense. The Chairman of the Joint Chiefs of Staff is the statutory military adviser to the Council and the Director of Central Intelligence is its intelligence adviser. The Director of the Arms Control and Disarmament Agency is an adviser to the Council on arms control matters. The Assistant to the President for National Security Affairs is the chief supervisory officer of the NSC system. The President may invite whomever he wishes to attend NSC meetings, and other Cabinet officers or Agency heads are often invited when issues of concern to them are to be discussed. The staff work for the President and his Assistant for National Security Affairs is performed by the NSC staff.

There are three sets of sub-groups under the Council:

Interdepartmental Groups

A series of six groups, one for each geographic area, chaired by the appropriate Assistant Secretary of State, and a politico-military group, chaired by a representative of the Secretary of Defense, form the foundation stone of the system.

These groups, containing representatives of all appropriate agencies, prepare the basic papers defining the issues for decision, the U.S. objectives, and the options with the advantages and disadvantages of each, which serve as the basis for subsequent discussion of the issue.

Intermediate Groups

Five senior-level groups which review the work of the Interdepartment Groups and consider issues which cut across geographic lines:

Senior Review Group.—A policy-oriented group chaired by the Assistant to the President for National Security Affairs. It reviews the work of the Interdepartmental Groups to be sure that the issues, options and agency views are presented fully and fairly.

Verification Panel.—Deals with important strategic issues, including arms limitations, the capabilities of potential adversaries and the means of verifying compliance with possible agreement in the area. It is chaired by the Secretary of State.

Defense Review Panel.—Chaired by the Secretary of Defense, the Panel reviews major defense policy and program issues which have strategic, political, diplomatic and economic implications in relation to overall national priorities.

Committee on Foreign Intelligence.—This group, chaired by the Director of Central Intelligence, controls budget preparation and resource allocation for the U.S. foreign intelligence program, establishes policy for the management of the program, including priorities for collection and production of national intelligence, and provides continuing guidance to the Intelligence Community in order to ensure compliance with the policy direction of the NSC.

Operations Advisory Group.—Chaired by the Assistant to the President for National Security Affairs, the OAG considers and makes recommendations to the President on special sensitive activities in support of U.S. national foreign policy objectives and conducts periodic reviews of these activities.

Operational Groups

Two groups which operate within the framework of policy decisions made by the President with the advice of the Council:

Washington Special Actions Group.—This group is a high-level crisis management group responsible for coordination of U.S. activity in crisis situations. It is chaired by the Secretary of State.

Under Secretaries Committee.—Chaired by the Deputy Secretary of State, this group is charged with the responsibility for overseeing implementation of the President's decisions and developing operational programs and recommendations.

Central Intelligence Agency

[Washington, D.C. 20505. Phone: 351-1100]

[Legislative Council, phone: 351-6121; Legislative inquiries, phone: 351-6136]

For the purpose of coordinating the intelligence activities of the several Government departments and agencies in the interest of national security, the Central Intelligence Agency, under the direction of the National Security Council:

Advises the National Security Council in matters concerning such intelligency activities of the Government departments and agencies as relate to the national security;

Correlates and evaluates intelligence relating to the national security, and provides for the appropriate dissemination of such intelligence within the Government using, where appropriate, existing agencies and facilities;

Performs, for the benefit of the existing intelligence agencies, such additional services of common concern as the National Security Council determines mines can be more efficiently accomplished centrally;

Has no police subpena, or law enforcement powers or internal security functions; and

Performs such other functions and duties related to intelligence affecting the national security as the National Security Council may from time to time direct.

The Director and Deputy Director are appointed by the President with the advice and consent of the Senate.

(*c*) *Publications*

Unclassified publications on political and economic affairs published from time to time by the Central Intelligence Agency are available through the Document Exchange Service, Exchange and Gift Division, Library of Congress. Such publications are available through the Government Printing Office and are listed in the GPO catalogue.

The Foreign Broadcast Information Service produces a summary of significant stories in the international print and electronic media. These summaries are arranged by geographic area and are published Monday through Friday. Congressional office subscriptions may be secured through the Office of Legislative Counsel, CIA.

3. COUNCIL OF ECONOMIC ADVISERS

[Executive Office Building, 17th Street and Pennsylvania Ave., NW., Washington, D.C. 20506. Phone: 395-5084]

a. Function of CEA

The principal directive of the Employment Act is that the Federal Government "use all practicable means consistent with its needs and obligations . . . for the purpose of creating and maintaining . . . conditions . . . to promote maximum employment, production, and purchasing power."

The basic responsibility of the Council of Economic Advisers is the analysis of economic problems and the interpretation of trends and changes in the economy to assist the President in the development and evaluation of national economic policies. The Council prepares regular reports on current economic conditions and forecasts of future economic developments, and its recommendations are considered in the formulation of economic policy.

The Council also performs a direct advisory role both within the Executive Office of the President and through participation in interagency groups in which representatives of various departments, agencies and offices in the executive branch evaluate current programs and consider and develop new ones. The scope of its efforts covers a wide range of economic problems which come before the Office of the President.

b. CEA Composition

The Council consists of three members appointed by the President by and with the advice and consent of the Senate. One of the members is designated by the President as chairman.

c. CEA Publications

(1) "Economic Report of the President" (see Abstract II, B, 7). Available through House and Senate Documents Rooms.

(2) "Economic Indicators" available through JEC.

4. COUNCIL ON ENVIRONMENTAL QUALITY

[722 Jackson Place, NW., Washington, D.C. 20006. Phone: 382-1415]

[Information Office, phone: 382-1235]

a. CEQ Function

The Council develops and recommends to the President national policies to promote the improvement of the quality of the environment. The Council performs a continuing analysis of changes or trends in the national environment, administers the environmental impact statement process, provides an ongoing assessment of the Nation's energy research and development from an environmental and conservation standpoint, and assists the President in the preparation of the annual environmental quality report to the Congress.

b. CEQ Organization

The Council consists of three members appointed by the President by and with the advice and consent of the Senate. One of the members is designated by the President as Chairman.

The Office of Environmental Quality provides staff for the Council.

c. CEQ Publications

(1) "102 Monitor" (monthly)
(2) "Annual Report of the CEQ—Environmental Quality"
(3) Special Environmental Studies (CEQ Publications List Available)
  (*a*) CEQ Studies
  (*b*) Contract Studies
  (*c*) Miscellaneous

5. COUNCIL ON WAGE AND PRICE STABILITY

[726 Jackson Place NW., Washington, D.C. 20506. Phone: 456-6757]

a. The Mission of the Council

The mission of the Council is to monitor the economy as a whole with respect to such key indicators as wages, costs, productivity, profits, and prices. It also has the responsibility to review and appraise the various programs, policies, and activities of the departments and agencies of the Federal Government for the purpose of determining the extent to which these programs and activities contribute to inflation.

b. Organization

The Council consists of eight members and four adviser-members appointed by the President. The Director of the Council is appointed by the President by and with the advice and consent of the Senate. The Director performs such functions as the President or the Chairman of the Council may prescribe. The Deputy Director performs such functions as the Chairman or Director of the Council may prescribe.

c. Publications of the Council on Wage and Price Stability

"Quarterly Report."

6. SPECIAL REPRESENTATIVE FOR TRADE NEGOTIATIONS

[1800 G Street, NW., Washington, D.C. 20506. Phone: 395–3395]

[Congressional and Public Affairs, phone: 395–4647]

The Special Representative for Trade Negotiations is responsible for supervising and coordinating the trade agreements program and he directs U.S. participation in trade negotiations with other countries.

The Office is headed by the Special Representative for Trade Negotiations, a Cabinet-level official with the rank of ambassador, who is directly responsible to the President. In addition, the Office consists of two Deputy Special Representatives for Trade Negotiations, also with the rank of ambassador, and a professional staff.

Established by, and under the direction and control of, the Special Representative for Trade Negotiations are three interagency committees: The Trade Executive Committee, the Trade Policy Staff Committee, and the Trade Information Committee.

The Annual Report of the President on the Trade Agreements Program and other materials on international trade are available.

7. ENERGY RESOURCES COUNCIL

[Executive Office Building, Washington, D.C. 20500. Phone: 961-6081]

a. Function.

The purpose of the Council is to provide a means for the coordination of energy policy matters at the Presidential level. Through its role of facilitating interagency communication, the Council assures the presentation of consistent policy recommendations to the President. The Council focuses on broad policy formulation and the development of an overall energy policy framework in order to provide an integral context for the development and implementation of Federal policy toward the management of energy resources and initiatives.

b. ERC Organization

The Council consists of the Secretaries of State, Treasury and Defense, the Attorney General; the Secretary of the Interior; Agriculture; Commerce; Health, Education, and Welfare, Housing and Urban Development, and Transportation, the Director of the Office of Management and Budget, the Chairman of the Council of Economic Advisers, the Administrator of the Federal Energy Administration, the Administrator of the Energy Research and Development Administration, the Chairman of the Nuclear Regulatory Commission, the Administrator of the Environmental Protection Agency, the Chairman of the Council on Environmental Quality, the Director of the National Science Foundation, the Administrator of General Services, the Chairman of the Federal Power Commission, the Assistant to the President for National security affairs, the Assistant to the President for Economic Affairs, the Assistant to the President for Domestic Affairs, the Special Assistant to the President for Consumer Affairs, and such other members as the President may, from time to time, designate. The Chairman shall be designated by the President.

The ERC is not an agency as such, but rather an interagency mechanism for coordination of U.S. energy policy at the Cabinet officer level. It is somewhat analogous to the National Security Council, except that the ERC has no permanent staff. Normal staff work and analysis is performed by the agency with primary responsibility in the particular subject area (e.g. if ERC is addressing a coal mining/leasing issue, Department of the Interior will take the lead; if it is an oil pricing issue, FEA will do the analysis; etc.). Also, since the ERC is a coordination mechanism, it does not have an official organization chart.

8. OFFICE OF SCIENCE AND TECHNOLOGY POLICY

[Executive Office Building, Washington, D.C. 20500. Phone: 456-1414]

a. Mission

The Office serves in the Executive Office of the President as a source of scientific, engineering, and technological analysis and judgment for the President with respect to major policies, plans, and programs of the Federal Government. In carrying out this mission, the act provides that the Office shall advise the President of scientific and technological considerations involved in areas of national concern, including the economy, national security, health, foreign relations, and the environment; evaluate the scale, quality, and effectiveness of the Federal effort in science and technology; provide advice and assistance to the President, the Office of Management and Budget, and Federal agencies throughout the Federal budget development process; and assist the President in providing leadership and coordination of the research and development programs in the Federal Government.

b. Composition

National Science and Technology Policy, Organization, and Priorities Act of 1976, approved May 11, 1976 provides that the Office shall be headed by a Director and not more than four Associate Directors, appointed by the President by and with the advice and consent of the Senate.

9. COUNCIL ON INTERNATIONAL ECONOMIC POLICY

[Executive Office Building, Washington, D.C. 20500. Phone: 456-2937]

The CIEP and its staff are responsible for improving the coordination of the U.S. Government agencies with responsibilities in the field of foreign economic affairs.

a. CIEP Function

The Council and its staff are responsible for providing a clear, top-level focus for the full range of international economic issues to ensure consistency between domestic and foreign economic policy. CIEP seeks to ensure that all factors affecting international economic policy are fully considered and that policy decisions are based on realistic assessments of U.S. foreign economic interests. It further assures that these policy choices are considered in the context of both U.S. domestic economic developments and our broad foreign policy objectives.

b. *CIEP Organization*

Members of the Council include the Secretaries of the Treasury, State, Defense, Agriculture, Commerce, Labor and Transportation; the Director of OMB; the Special Representative for Trade Negotiations; the Chairman of the Council of Economics Advisers and the Executive Director (CIEP).

The Council is served by a small staff under the direction of its Executive Director. The CIEP staff assists in the coordination of the activities of individual agencies and in the reconciliation of sometimes divergent recommendations affecting current issues and the long range development of international economic policy. The CIEP and its staff work closely with the Economic Policy Board in advising the President on aspects of international economic affairs affecting national economic policy.

Full Council meetings are held when necessary and appropriate. Some of the Council's work necessarily is conducted by subcommittees; principally, the Executive Committee, at Cabinet level is chaired by the Executive Director. Attendance at meetings of subcommittees is determined by the topics to be considered. The CIEP also uses ad hoc interagency groups to handle specific problems and issues. Such groups are chaired by the Department having the primary interest.

c. *Publication*

"International Economic Report of the President."

10. OFFICE OF TELECOMMUNICATIONS POLICY

[1800 G Street, NW., Washington, D.C. 20504. Phone: 395-5800]

[Assistant to the Director for Congressional and Media Relations, phone: 395-5174]

a. *Functions*

The Office of Telecommunications Policy is the executive agency responsible for overall supervision of national communications matters. Its functions may generally be divided into four areas:

It establishes the executive branch's policies and programs pertaining to communications matters and seeks to implement them through various means, including the proposal of legislation. This area of activity includes such matters as structure of the communications industry, communications goals to be sought in international negotiations, desirable regulatory policies for established broadcasting and common carrier services, and regulatory approach to new technologies such as satellites, cable television, and interconnected computer systems.

It coordinates the planning and evaluates the operation of communications activities of the executive branch. This includes the establishment of policies and the setting of standards for Federal research and development efforts.

It is responsible for the allocation and management of that portion of the radio spectrum (approximately one-half) used by the Federal Government.

It develops mobilization plans for the Nation's communications resources, and is responsible for administering those resources in an emergency. This includes responsibility for exercise of the Preident's war powers in the communications field.

b. Organization

The Director of the Office is appointed by the President with the advice and consent of the Senate. He is the President's principal adviser and executive branch spokesman on communications matters. The Deputy Director is likewise appointed by the President with the advice and consent of the Senate. Those functions of the Office which pertain to frequency management for Federal users are under the immediate supervision of the Assistant Director, Frequency Management. Responsibility for other functions is divided among other Assistant Directors, the Chief of the Office of Studies and Analysis, and the Chief Scientist. Technical support is provided by the Department of Commerce.

Advisory bodies which assist the Director in the performance of his functions are the Electromagnetic Radiation Management Advisory Council, composed of experts in radiation and health; the Frequency Management Advisory Council, composed of communications experts from the private sector; and the Interdepartment Radio Advisory Committee, composed of representatives of Federal agencies which make use of the radio spectrum. The Director is also advised by the Council for Government Communications Policy and Planning, composed of representatives from Federal agencies with significant communications responsibilities.

c. Publications

Staff research papers, press releases, "Report of the Interdepartment Radio Advisory Committee" (every 6 months), "The Radio Frequency Spectrum: United States Use and Management" (occasional).

11. THE FEDERAL PROPERTY COUNCIL

[Executive Office Building, Washington, D.C. 20503. Phone: 254-8940]

The Federal Property Council was created to foster the development of more effective national policies regarding use of Federal properties.

The Council is specifically charged with reviewing all Federal real property policies with respect to their consistency with the overall objectives of the Government, and recommending to the President necessary reforms, modifications or initiatives.

The Council is also charged with responsibility for resolving conflicting Federal claims for use of certain Federal properties. (Excluded from this responsibility are conflicts over use of the public domain; lands withdrawn or reserved from the public domain which are used by Federal agencies for national forests, national parks, or wildlife reserves; and all other lands reserved or dedicated for national forest or national park purposes.) In addition, the Council oversees the Legency of Parks program.

The Council's members include the Director, OMB; Chairman, CEA; and the Chairman, CEQ.

Council functions and structures are under review in the Executive Office of the President.

IV. SELECTED DEPARTMENTAL AND AGENCY INFORMATION SOURCES

This section provides a guide to the principal information resources of selected departments, agencies, boards, commissions, and independent establishments of the Executive Branch. It is not all-inclusive. Rather, its purpose is to identify pertinent organizational information sources, systems, and activities for the purpose of facilitating the acquisition of information.

Three categories of information sources are identified for most agencies selected for inclusion in this section of the document.

First, an umbrella information contact office for the department or agency at large is designated.

Second, under Subsection a—Major Program Services—for each agency, contact offices for the major components or bureaus have been designated. The program management responsibilities and functions aligned organizationally with these offices are described in the *United States Government Manual 1976/77.* Also, unique centralized information sources, such as specialized libraries and document collection centers, are included selectively under respective parent organizations within this subsection of the document.

Third, under Subsection b—*Representative Data Sources and Systems*—for each agency, significant Federal sources and information systems are identified by title, acronym (if applicable) and the Accession Number appearing in the *United States General Accounting Office (GAO) publication, Federal Information Sources and Systems: A Directory for the Congress*, OPA 76-23, June 1976. Members have received distribution of this publication.

This Directory is one of three volumes in the 1976 series of the Congressional Sourcebook, each of which addresses a different area of program-related information as heretofore described in Section II. It is designed to serve the user as a handy reference to major sources and information systems in the Federal Executive Branch. The 8-digit Accession Number uniquely identifies each citation entry appearing within the Directory in numerical sequence. A citation constitutes the complete record for each entry in the Directory. Each entry includes the following information elements: (1) Issuing Agency, (2) Accession Number, (3) Title and Acronym, (4) Budget Function/Subfunction, (5) Agency Contact, and (6) Abstract.

The Directory is also accessible to Congressional users via the *GAOS* data base in SCORPIO (Subject Content Oriented Retrieval for Processing Information on Line) automated system operated by the Library of Congress. Instructions for the use of SCORPIO to display entries by Accession Number are included in Appendix IV.

A. Executive Departments

1. DEPARTMENT OF AGRICULTURE

[Washington, D.C. 20250. Office of Communication, phone: 202-447-2791]

a. Major Program Services

Rural Development

Farmers Home Administration
Information Staff
Phone 202-447-4323

Rural Development Service
Administrator
Phone 202-447-7595

Rural Electrification Administration
Information Services Division
Phone 202-447-5606

Marketing and Consumer Services

Agricultural Marketing Service
Information Division
Phone 202-477-6766

Animal and Plant Health Inspection Service
Information Division
Phone 202-447-3977

Food and Nutrition Service
Information Officer
Phone 202-477-8138

Packers and Stockyards Administration
Information Officer
Phone 202-447-7415

International Affairs and Commodity Programs

Agricultural Stabilization and Conservation Service
Information Division
Phone 202-447-5237

Commodity Credit Corporation
Office of the Secretary
Phone 202-447-3415

Federal Crop Insurance Corporation
Office of the Manager
Phone 202-447-6795

Foreign Agricultural Service
Information Division
Phone 202-447-3448

Office of General Sales Manager
Phone 202-447-2612

Conservation Research and Education

Agricultural Research Service
Information Division
Phone 202–447–4433

Cooperative State Research Service
Division of Information
Phone 202–447–6504

Extension Service
Information Services Staff
Phone 202–447–6283

Forest Service
Information Office
Phone 202–447–3760

National Agricultural Library

10301 Baltimore Blvd., Beltsville, Md. 20705
Phone 301–433–3750

Resources of 1.5 million volumes. Bibliographic data is stored in CAIN (Cataloging-Indexing) System. Outputs from this system include two monthly publications: Bibliography of Agriculture and the National Agriculture Library Catalog, both commercially published. The Library is a key participant in the Agricultural Sciences Information Network.

Agricultural Economics

Economic Research Service
Information Division
Phone 202–447–8038

Statistical Reporting Service
Information Staff
Phone 202–447–5455

Graduate School, U.S. Department of Agriculture

Information Office
Phone 202–447–4419

b. Representative Data Systems and Sources

USDA Budget Status Source Data—S00200–002.
Federal Assistance Program Retrieval System (FAPRS)—S0202-001
Rural Electrification and Telephone Data Files—S00203–001
Normal U.S. Crop Production (Data Base)—S00209-001
U.S. Agricultural Export and Import Data System—S00212-001
Foreign Supply and Distribution of Agricultural Commodities (Data Base)—S00212-002
Export Credit Program (System)—S00212–003
Current Research Information System (CRIS)—S00214-001
National Forest System—S00216–001
Census of Agriculture (Data Base)—S00219-003
Net Farm Income (Data Base)—S00219-007

Exports of Agricultural Commodities Under Government Financed Programs (Data Base)—S00219-011
International Prices for Commodities Competing with United States (Data Base)—S00219-013

2. DEPARTMENT OF COMMERCE

[Washington, D.C. 20230. Office of Communications,
phone: 202-377-4901]

a. Major Program Services

Domestic and International Business Administration
Bureaus:
  International Economic Policy and Research
  International Commerce
  Domestic Commerce
  East-West Trade
  Office of Public Affairs
Phone 202-377-3808
Publication—Commerce Business Daily

Economic Development Administration
Office of Public Affairs
Phone 202-377-5113
Publications:
  Economic Development—USA, periodically,
  Research Review, periodically,
  Directory of Approved Projects, periodically,
  1975 Annual Report, Special Economic Development, and Adjustment Assistant Program (Title IX), annually.

Maritime Administration
Office of Public Affairs
Phone 202-377-2746

Office of Minority Business Enterprise
Public and Congressional Affairs Division
Phone 202-377-3024

National Bureau of Standards
Headquarters: Gaithersburg, Md.
Mailing Address: Washington, D.C. 20234
Office of Technical Publications
Phone 301-921-2318

The NBS Library (phone 301-921-3451) collection includes works in the fields of metrology and standardization, spectroscopy, electron microscopy, engineering materials, properties and tests, sound and related vibrations, as well as extensive holdings in the fields of physics, chemistry, mathematics and technology. There are approximately 125,000 monographs, bound volumes of journals, and publications of scientific and technical institutions throughout the world.

National Oceanic and Atmospheric Administration
6010 Executive Blvd., Rockville, Md. 20852
Office of Public Affairs
Phone 301-443-8243

National Technical Information Service
5285 Port Royal Road
Springfield, Va. 22161
Phone 703-321-8500
Information and Sales Center
425 Thirteenth Street, NW., Room 620
Phone 202-967-4349

The NTIS is the central source for the public dissemination of Government-sponsored research and development reports and other Government analyses prepared by Federal agencies, their contractors or grantees. The NTIS information collection exceeds 900,000 titles, with additions of approximately 60,000 new reports annually to the data base. NTIS offers a computer generated custom bibliographic search service of the more than 420,000 abstracts of Federally sponsored documents published since 1964. Current abstracts in various categories of interest are published and separately indexed in a subscription series of journals.

Patent and Trademark Office
2021 Jefferson Davis Highway
Arlington, Va. 20231
Mailing Address: Washington, D.C. 20231
Office of the Commissioner
Phone 703-557-3158

Bureau of the Census
Headquarters: Suitland, Md.
Mailing Address: Washington, D.C. 20233
Public Information Office
Phone 301-763-7273

The Social and Economic Statistics Administration Library (phone 301-763-5042) houses over 300,000 items on demography, economics, political science, mathematical statistics, business, education, public health, public administration and data processing. Emphasis is given to methological studies and statistical reports. About 85 percent of the holdings are government documents from Federal, State and local agencies of the United States and national agencies of foreign countries. Municipal series include places with populations of 10,000 and over with retention generally limited to the five most recent years. Also included are censuses, yearbooks, and statistical bulletins from most countries of the world, with some of the material dating back to the nineteenth century. The historical collection of the United States census publications dates from 1907. There are also over 3,000 journal and periodical titles (exclusive of about 20,000 annual reports and other serial titles not counted as periodicals). The library's monthly accession list, Library Notes, is available for distribution.

Bureau of Economic Analysis
Office of the Director
Phone 202-523-0693

Office of Telecommunications
1325 G Street, NW.
Washington, D.C. 20005
Public Information Officer
Phone 202-377-5578

United States Travel Service
Office of the Assistant Secretary for Tourism
Phone 202-377-3811

National Fire Prevention and Control Administration
Office of Public Information
Phone 202-634-7663

b. Representative Data Sources and Systems

Foreign Market Report Service—S00301-012
American International Traders Index Register—S00301-013
EDA Socioeconomic Data System—S00302-006
Composite Mapping System—S00302-007
Maritime Forecasting System—S00303-003
National Standard Reference Data System—S00305-003
Environmental Science Information Center—S00306-002
National Climatic Center (NCC)—S00306-003
National Oceanographic Data Center (NODC)—S00306-004
National Geophysical and Solar-Terrestrial Data Center (NGSDA)—S00306-005
NOOA Marine and Earth Sciences Library—S00306-006
NOOA Atmospheric Sciences Library—S00306-007
Environmental Data Index (ENDEX)—S00306-008
Oceanic and Atmospheric Scientific Information System (OASIS)—S00306-009
National Technical Information Service (NTIS)
Bibliographic and Information Services—S00307-001
Bureau of Census Catalog—S00309-004
Census Data Users Service Office—S00309-008
International Statistics Program Center—S00309-021
Economic Accounts of the United States—S00309-023
Current Business Analysis Programs and Data Files—S00309-030
Federal, State, and Local Government Level Estimates of National Income and Product—S00309-031
National Fire Data Center—S00313-001

3. DEPARTMENT OF DEFENSE

[The Pentagon, Washington, D.C. 20301. Office of the Assistant Secretary (Legislative Affairs). Phone (Senate Affairs) 202-695-1868; (House Affairs) 202-697-2536]

a. Major Program Services

Department of the Air Force

The Pentagon, Washington, D.C. 20330
Office of Legislative Liaison
Phone (Senate Affairs) 202–693–7438
(House Affairs) 202–693–7580

Department of the Army

The Pentagon, Washington, D.C. 20310
Office of the Chief of Legislative Liaison
Phone (Senate Affairs) 202–693–7446
(House Affairs) 202–693–7580
Office of the Assistant Secretary (Civil Works)
Phone 202–697–6985

Army Library

The Pentagon, Room 1A518
Phone 202–697–4301

The Army Library has an estimated 275,000 volumes, 1,000,000 documents and subscribes to some 2,000 periodicals of which 265 are in foreign languages. Emphasis is on military art and science, geography, political and social science, foreign affairs, government, economics, administration, and law. Special collections are maintained for military documents, legislative histories, Army studies, military unit histories, and thesis prepared by Army personnel assigned to civilian universities and colleges.

Department of the Navy

The Pentagon, Washington, D.C. 20350
Office of Legislative Affairs
Phone (Senate Liaison) 202–693–7338
(House Liaison) 202–693–7244

United States Marine Corps

Navy Department, Washington, D.C. 20380
Division of Information
Phone 202–694–2958

Department of the Navy Library

Washington Navy Yard, Building 220
11th and M Streets, SE.
Washington, D.C. 20374
Phone 202–433–4131

The Navy library has some 150,000 volumes in the array of subjects of interest to the Navy. In addition, some 10,000 rolls of microfilm cover a variety of forms of material, published and unpublished. Approximately 300 periodicals are received annually. There is a rare book collection of approximately 10,000 volumes. The earliest imprint is 1424. There are numerous titles printed in the 16th and 17th centuries. The bulk of the collection contains 18th century or later imprints.

Defense Civil Prepardness Agency

The Pentagon, Washington, D.C. 20301
Information Services Office
Phone 202–695–9441

Defense Communications Agency

Eighth Street and South Courthouse Road
Arlington, Va. 20305
Office of the Director
Phone 202–692–0018

Defense Mapping Agency

U.S. Naval Observatory, Building 56
Washington, D.C. 20305
Public Affairs Officer
Phone 202–254–4532

Defense Nuclear Agency

Washington, D.C. 20305
Public Affairs Office
Phone 202–325–7095

Defense Supply Agency

Cameron Station, Alexandria, Va. 22314
Executive Officer
Phone 202–274–6115

Defense Documentation Center

Cameron Station (Bldg. 5), Alexandria, Va. 22314
Document Information
Phone 703–274–7633

The Defense Documentation Center (DDC) is the central repository for the Defense Department's collection of research and development in virtually all fields of science and technology, involving subject categories ranging from Aeronautics to Zoology. Defense and associated contractor researchers are required to deposit information (both unclassified and classified including Secret and Restricted Data) into various data banks collected by DDC for subsequent retrieval by eligible users. The principal data banks available in the DDC are the Research and Development Planning (R&DPP) consisting of planned research: the Research and Technology Work Unit Information System (WUIS) containing the current research being performed: and the Technical Report (TR) Program which is a formally documented collection of completed research. A User's Guide provides information on the subject categories of the DDC report collection, the by-products of the data banks, the services offered, and the registration procedures.

b. Representative Data Sources and Systems

Automated Data Processing Systems Catalog—S00400–002
Corps of Engineers-Civil Works Information Systems (CWIS)—S00403–006
Corps of Engineers-Hydrologic Engineering Center (HEC)—S00403–009

Corps of Engineers-Inland Navigation System Analysis (INSA)—S00403–011
Corps of Engineers-Inventory of Dams Systems—S00403–012
Corps of Engineers-Coastal Engineering Research Center (CERC)—S00403–017
Government-Industry Data Exchange Program (GIDEP)—S00404–004

4. DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE

[Washington, D.C. 20201. Information Center, phone: 202–245–2696]

a. Major Program Services

Office of Human Development
Room 318 F South Portal
200 Independence Avenue, SW.
Washington, D.C. 20201
Public Information
Phone 202–245–1810

Education Division
Room 3017
400 Maryland Avenue, SW.
Washington, D.C. 20202
Office of Policy Communications
Phone 202–245–7890

National Institute of Education
1200 19th Street, NW.
Washington, D.C. 20208
Office of Public Information
Phone 202–254–5800

Public Health Service
Room 5072
HEW North Building
330 Independence Avenue, SW.
Washington, D.C. 20201
Office of Public Affairs
Phone 202–245–6867

Alcohol, Drug Abuse and Mental Health Administration
Room 1695
5600 Fisher Lane
Parklawn Building
Rockville, Md. 20852
Office of Communication and Public Affairs
Phone 301–443–3783

Center for Disease Control
1600 Clifton Road, NE.
Atlanta, Ga. 30333
Office of Information
Phone 404–633–3311, extension 3286

Food and Drug Administration
Room 15B42
5600 Fishers Lane
Parklawn Building
Rockville, Md. 20852
Office of Public Information
Phone 301–443–4177

Health Resources Administration
Room 10A31
5600 Fishers Lane
Parklawn Building
Rockville, Md. 20852
Office of Public Information
Phone 301–443–1620

Health Services Administration
Room 14A55
5600 Fishers Lane
Parklawn Building
Rockville, Md. 20852
Office of Public Affairs
Phone 301–443–2086

National Institutes of Health
Room 309
Building I
9000 Rockville Pike
Bethesda, Md. 20014
Office of Public Affairs
Phone 301–496–4461

Social and Rehabilitation Service
Room 5218
Mary E. Switzer Building
330 C Street, SW.
Washington, D.C. 20201
Office of Public Information
Phone 202–245–0381

Social Security Administration
Room 944
6401 Security Boulevard
Baltimore, Md. 21235
Press Office
Phone 301–245–1272

Health, Education, and Welfare Department Library
330 Independence Avenue, SW.
Washington, D.C. 20201
Phone: 202–245–6791

The library, estimated to have over 600,000 items and receiving approximately 5,000 current periodicals and serials, has one of the country's outstanding collections in social sciences, public welfare, and the health sciences. There are strong collections in all areas of social insurance, rehabilitation, family and child welfare, gerontology and geriatrics, retirement, economic and social statistics, social and medical economics, public health administration, nursing, hospitals, automatic data processing administration, library science, law and legislative materials (document depository). Comprehensive collection of the Department's publications and an active miscellaneous vertical file of materials in scope.

b. Representative Data Sources and Systems

Department-Wide Contract Information System (DCIS)—S00500-001
National Library of Medicine: National Audiovisual Center—S00500-004
Projects, Products, and Services of the National Center for Education Statistics (NCES)—S00501-003
Office of Education Financial Management Information System (OEFMIS)—S00501-010
Libraries-Grant Awards System—S00501-016
Accreditation and Institution Eligibility System (AIES)—S00501-022
Student Financial Air Management Information System (SFAMIS)—S00501-024
Educational Research in Progress File—S00502-002
Astro-4 Drug Information System—S00505-001
Medical Literature Analysis and Retrieval System (MEDLARS)—S00508-001
Medical Literature Analysis On-Line System (MEDLINE)—S00508-003
Vital Event and Family Growth Statistics System—S00508-007
Health Resources and Utilization Statistics System—S00508-010
Master Beneficiary Record System—S00510-002
Supplemental Security Record System—S00510-005
Continuous Work History Sample—S00510-006
Retirement History Study—S00510-007
Health Insurance Master Record System—S00510-009
Grants Data System (GDS)—S00519-002
The Information for Management Planning, Analysis and Coordination System (IMPAC)—S00519-003

5. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

[Washington, D.C. 20410. Program Information Center, phone: 202-755-6420]

a. Major Program Services

New Communities
Community Development Corporation (CDC)
New Communities Administration (NCA)
Office of the Administrator
Phone 202-755-7920

Community Planning and Development

Community Development Block Grant Assistance
Comprehensive Planning Assistance
Relocation
Environment
Rehabilitation Loans and Grants
Categorical Grant Assistance
Bicentennial and Special Events
Growth and Development Study
Urban Program Coordination
Office of the Assistant Secretary
Phone 202–755–6270

Housing Production and Mortgage Credit

Federal Housing Administration (FHA)
Office of the Commissioner
Phone 202–755–6522
Government National Mortgage Association (GNMA)
Office of the President
Phone 202–755–5926

Housing Management

Office of the Assistant Secretary
Phone 202–755–6600

Fair Housing and Equal Opportunity

Office of the Assistant Secretary
Phone 202–755–7252

Policy Development and Research

Office of the Assistant Secretary
Phone 202–755–5600

Federal Disaster Assistance

Office of the Administrator
Phone 202–634–7820

Federal Insurance

Flood Insurance
Riot Insurance
Crime Insurance
Office of the Administrator
Phone 202–755–6770

Consumer Affairs and Regulatory Functions

Mobile Home Standards
Interstate Land Sales Registration
Office of the Assistant Secretary
Phone 202–755–0950

Field Operations

Office of the Deputy
Under Secretary for Field Operations
Phone 202–755–6960

HUD Library

451 Seventh Street, SW., Room 8141
Phone 202-755-6370

The approximately 450,000 items in the library include general and legal books, pamphlets, periodicals (about 1,800 titles currently received), maps and research reports. Principal subjects covered are American and foreign developments in housing, city and community planning, metropolitan area problems, urban renewal, community facilities, architecture, building construction and technology, mortgage and construction finance, model cities, mass transportation, urban land use, State and regional planning, ecology and environment, general economic, sociologic, and regional data. This library is a consolidation in 1968 of the former libraries of the Federal Housing Administration, Public Housing Administration and the Office of the Secretary Libraries of HUD.

b. Representative Data Sources and Systems

Annual Contribution System—S00600–007
Index of Open Contracts System—S00600–011
Mortgagee Master Maintenance System—S00600–019
Title I System—S00600–021
Home Mortgage Lending Survey—S00600–022
Program Accounting System (PAS)—S00600–029
PD&R Contract Monitoring System—S00600–033
Community Development Block Grant (CDBG) Entitlement Determination System—S00602–001
Population and Facility Type System—S00602–004
Urban Renewal Directory System—S00602–005
Comprehensive Planning Fund Allocation System—S00602–006
Open Space System—S00602–007
Public Facility Loans System—S00602–008
Redevelopment Supplemental Reporting System—S00602–010
Rehabilitation Loans and Grants System—S00602–011
State Distribution System—S00602–12
Water and Sewer System—S00602–13
Congressional Reporting System—S00603–001
Default and Termination System—S00603–002
Low Rent Housing Directory System—S00603–006
Multifamily Housing Program Management System—S00603–008
Single Family Trends Data System—S00603–010
Mortgagee Performance Monitoring System (MPMS)—S00603–019
Subsidized Housing-Admissions/Continued Occupancy (SHACO)—S00604–004
Modernization Program Reporting System—S00604–014
Flood Insurance System—S00602–002
Interstate Land Sales Registration—S00607–001
Mortgage Backed Securities Pool Balances System—S00608–001

6. DEPARTMENT OF THE INTERIOR

[Washington, D.C. 20240. Office of Public Affairs, phone: 202-343-3171]

a. Major Program Services

Office of Water Research and Technology
Public Information
Phone 202-343-5881

United States Fish and Wildlife Service
Director of Public Affairs
Phone 202-343-5634

National Park Service
Director of Public Affairs
Phone 202-343-7394

Bureau of the Mines
2401 E Street, NW.
Washington, D.C. 20241
Office of Mineral Information
Phone 202-634-1004

Geological Survey
National Center
2201 Sunrise Valley Drive
Reston, Va. 22092
Information Officer
Phone 703-860-7444

Bureau of Indian Affairs
1951 Constitution Avenue, NW.
Washington, D.C. 20245
Office of Public Information
Phone 202-343-7435

Bureau of Land Management
Office of Public Affairs
Phone 202-343-5717

Bureau of Outdoor Recreation
Division of Personnel and Management
Phone 202-343-4805

Bureau of Reclamation
Office of Public Affairs
Phone 202-343-4662

Mining Enforcement and Safety Administration
Room 516
4015 Wilson Boulevard
Arlington, Va. 22203
Information Office
Phone 703-235-1452

Bonneville Power Administration
P.O. Box 3621
Portland, Oreg. 97208
Public Information Office
Phone 503-234-3361

Alaska Power Administration
P.O. Box 50
Juneau, Alaska 99802
Administrator
Phone 907-586-7405

Southeastern Power Administration
Elberton, Ga. 30635
Administrator
Phone 404-283-3261

Southwestern Power Administration
P.O. Drawer 1619
Tulsa, Okla. 74101
Administrator
Phone 918-581-7427

Natural Resources Library (NRL)
C Street between 18th and 19th Streets, NW.
Washington, D.C. 20240
Phone 202-343-5815

In the library are approximately 775,000 volumes including 4,000 current periodicals and 8,000 other serial titles. The collection is devoted primarily to conservation of natural resources, energy and power, land use and reclamation, parks and outdoor recreation, fish and wildlife, welfare of native races, mines and minerals, and law.

b. Representative Data Sources and Systems

Directory of Libraries in the Department of Interior—S00700-005
Water Resources Scientific Information Center (WRSIC)—S00704-001
Water Fowl Survey Systems—S00709-001
Minerals and Materials Supply/Demand Analysis (MMSDA)—S00711-001
Petroleum Energy Predicting Simulator (PEPSIM)—S00711-002
National Cartographic Information Center (NCIC)—S00712-002
Earth Resources Observation System (EROS) Data Center—S00712-003
Rock Analysis Storage System (RASS)—S00712-005
World Data Center A-Glaciology—S00712-010
National Water Data System (NWDS)—S00712-011
Outer-Continental Shelf (OCS) Post-Sale System—S00714-004
Range Management Automated System—S00714-005
SKYCOM (Weather Modification Experimental Support System)—S00716-002

Colorado River System Power/Production Model (CRSP)—S00716-003
Power-Ecological Balance Model—S00718-002

7. DEPARTMENT OF JUSTICE

[Washington, D.C. 20530. Public Information Office, phone: 202-739-2014]

a. Major Program Services

Antitrust Division
Public Information Officer
Phone 202-739-2014

Civil Division
Public Information Officer
Phone 202-739-2014

Civil Rights Division
Public Information Officer
Phone 202-739-2014

Criminal Division
Public Information Officer
Phone 202-739-2014

Land and Natural Resources Division
Public Information Officer
Phone 202-739-2014

Tax Division
Public Information Officer
Phone 202-739-2014

Federal Bureau of Investigation
Ninth Street and Pennsylvania Avenue, NW.
Washington, D.C. 20535
Public Information Officer (Press Office)
Phone 202-324-3691

Bureau of Prisons
320 First Street, NW.
Washington, D.C. 20534
Public Information Officer
Phone 202-724-3198

United States Marshals Service
521 Twelfth Street, NW.
Washington, D.C. 20530
Office of Public Information
Phone 202-739-5118

Immigration and Naturalization Service
425 I Street, NW.
Washington, D.C. 20536

Office of Information
Phone 202-376-8449

Drug Enforcement Administration
1405 I Street, NW.
Washington, D.C. 20537
Office of Public Affairs
Phone 202-382-4315

Law Enforcement Assistance Administration
633 Indiana Avenue, NW.
Washington, D.C. 20531
Office of Public Information
Phone 202-376-3820

b. Representative Data Sources and Systems

Justice Retrieval and Inquiry System (JURIS)—S00800-001
National Crime Information Center System (NCIC)/Computerized Criminal History (CCH) File System—S00807-001
Uniform Crime Reports—S00807-002
Automated Identification Division System (AIDS)—S00807-003
Profile Data Reports System—S00808-001
Research Follow-up Study Projects Data Bases—S00808-005
Narcotic Addict Rehabilitation System—S00808-006
Community Services Population System (COSPOS)—S00808-007
Nonimmigrant Control System—S00809-001
Master Index (immigrants, students, and illegal aliens)—S00809-002
Alien Address Report System—S00809-005
Controlled Substances Act System—S00810-002
Drug Label System—S00810-005
Grant Management Information System (GMIS)—S00811-001
National Criminal Justice Reference Service System (NCJRS)—S00811-004

8. DEPARTMENT OF LABOR

[Washington, D.C. 20210. Office of Information, phone: 202-523-7304]

a. Major Program Services

International Affairs
Public Information Officer
Phone 202-376-6259

Employment and Training Administration
Public Information Officer
Phone 202-376-6270

Labor Management Services Administration
Public Information Officer
Phone 202-523-7408

Employment Standards Administration
Public Information Officer
Phone 202-523-8743

Bureau of Labor Statistics
Public Information Officer
Phone 202-523-1913

Occupational Safety and Health Administration
Public Information Officer
Phone 202-523-8148

Labor Department Library
200 Constitution Avenue, NW.
Washington, D.C. 20210
Phone 202-523-6992

The library of approximately 535,000 books, bound periodicals and pamphlets has one of the most extensive collections in the country on labor and economics. It includes proceedings, constitutions, reports and official journals of American labor unions, American labor newspapers, and a considerable collection of foreign labor union material. It also has foreign, Federal and State official documents, and publications of the International Labor Organization. The library receives approximately 3,200 current periodicals including the more important journals on labor, economics, statistics and related fields. The collection also includes Congressional documents relating to the Department's areas of responsibility.

b. Representative Data Sources and Systems

Dictionary of Occupational Titles (DOT)—S00902-002
Employment Security Automated Reporting System-National Office (ESARS)—S00902-003
Immigration Reports—S00902-004
Manpower Automated Reporting Systems (MARS)—S00902-005
WIN II System (Interim WIN System)—S00902-008
State Accounting Systems: Status of Obligation Authority Program (SOAP) Federal Interface XFI—S00902-010
Wage Trend Projections—S00904-004
Welfare Pension Reporting System—S00905-001
Employer Information System-Establishment File—S00905-003
Characteristics of Insured Unemployed (ES-203)—S00906-003
Employment Wage and Contributions—S00906-004
Productivity System—S00906-010

9. DEPARTMENT OF STATE

[Washington, D.C. 20520. Office of Media Services,
phone: 202-632-1394]

a. Major Program Services

African Public Affairs
Public Affairs Advisor
Phone 202-632-0332

Bureau of Interamerican Affairs
Public Affairs Advisor
Phone 202-632-3048

Bureau of Educational and Cultural Affairs
Public Affairs Advisor
Phone 202-632-2380

Director General of Foreign Service
Public Affairs Advisor
Phone 202-632-1648

Bureau of Economic and Business Affairs
Public Affairs Advisor
Phone 202-632-1682

Bureau of Intelligence and Research
Office of the Executive Director
Phone 202-632-1080

Bureau of European Affairs
Public Affairs Advisor
Phone 202-632-0850

East Asian Public Affairs
Public Affairs Advisor
Phone 202-632-2538

Bureau of International Organization Affairs
Public Affairs Advisor
Phone 202-632-0462

Near Eastern South Asian Affairs
Public Affairs Advisor
Phone 202-632-0440

Security Counselor Affairs
Public Affairs Advisor
Phone 202-632-1488

Office of Chief of Protocol
Public Affairs Advisor
Phone 202-632-0685

Agency for International Development
320 Twenty-first Street, NW.
Washington, D.C. 20523
Office of Public Affairs
Phone 202-632-8628

State Department Library
2201 C Street, NW.
Washington, D.C. 20520
Phone 202-632-0486

The library maintains and services the Department's central collection of information and reference materials pertaining to foreign areas of the world and their peoples. The collection is particularly strong on economic, cultural, social, and political subjects, including international law, diplomatic history, political and social sciences, domestic and foreign law, and other subjects related to the work of the Department of State.

b. Representative Data Sources and Systems

Country Fact Sheets—S01000–001
Department of State Fiscal and Budget Data System—S01000–002
Real Property Inventory: Government-Owned and Long-Term Leased Real Properties Overseas—S01000–011
Foreign Service Retirement and Disability Fund—S01000–014
AID Economic Data System—S01017–001
AID Research Information System—S01017–002
U.S. Flag Shipment Data—S01017–003
AID Reference Center—S01017–004

10. DEPARTMENT OF TRANSPORTATION

[Washington, D.C. 20590. Office of Public Affairs (Information Center), phone: 202–426–2144]

a. Major Program Services

United States Coast Guard
Office of Public and Internal Affairs
Phone 202–426–2267

Federal Aviation Administration
800 Independence Avenue, SW.
Washington, D.C. 20591
Publications and Graphics Systems Branch
Phone 202–426–8032

Federal Highway Administration
Office of Management Systems
Phone 202–426–0632

Federal Railroad Administration
Public Affairs Officer
Phone 202–426–0881

National Highway Traffic Safety Administration
Office of Public Affairs and Consumer Services
Phone 202–426–9550

Urban Mass Transportation
Office of Public Affairs
Phone 202–426–4043

Materials Transportation Bureau
2100 Second Street, SW.
Washington, D.C. 20590
Office of the Director
Phone 202–755–9260

Saint Lawrence Seaway Development Corporation
Seaway Circle
Massena, N.Y. 13662
Public Information Officer
Phone 315–764–0271

Transportation Department Libraries

Main Library
Nassif Building, Room 2200
400 Seventh Street, SW.
Washington, D.C. 20590
Phone 202-426-1792

Subject coverage.—Highway and bridge engineering, highway economics and finance, soil and soil mechanics, structural, tunnel, hydraulic engineering, traffic engineering, including traffic safety, traffic surveys, planning and parking, driver studies, general transportation, including planning and policy, urban transportation, railroads, marine engineering and safety, ships and shipbuilding, navigation, oceanography.

Special collections.—Planning reports (city, State, and national); special index file of literature on Highways and Urban Transportation (an extensive reference index, more than 800,000 cards; filed chronologically by subject matter, covering considerable material either not analyzed in commercial indexes, or not indexed under the specialized subject headings pertinent to highways and urban transportation).

Branch, FOB-10A (Air Transportation)
800 Independence Avenue, SW., Room 930
Washington, D.C. 20591
Phone 202-426-3611

Subject coverage.—Aeronautics, aviation safety, civil aviation, general aviation, airports, air traffic control, aviation medicine, air navigation, aviation statistics, aircraft and airline industries, aviation history, meteorology, electronics, communications and communications equipment.

Special collections.—Aeronautical Information Publications (describing aeronautical facilities in foreign countries); technical aviation publications (standards, specifications, manuals, technical orders, nomenclature cards, etc.); manuals from the FAA Academy.

b. Representative Data Sources and Systems

Contract Information System (CIS)—S01100-001
Grant Tracking System—S01100-003
Transportation Research Activities Information System (TRAIS)—S01100-004
Transportation Safety Information System—S01100-006
Air Industry Data Base System—S01100-018
DOT/TSC Automotive Manufacturing Assessment System—S01100-013
Estimated Freight and Revenue Statistics System—S01100-014
Railroad Industry Data Base—S01100-018
Transit Operations and Planning Status Retrieval System—S01100-019
Hazardous Materials Incident Reporting System—S01100-022
Boat Administration and Management Report System—S01101-002
Merchant Vessel Documentation System—S01101-007

Motorboat Accident Statistics System (MBA)—S01101–008
Pollution Incident Reporting System II (PIRS)—S01101–010
National Aviation System Plan—S01102–001
National Airport System Plan (NASP)—S01102–002
Airport Grant-in-Aid Program System—S01102–006
Highway Research Information Service—S01103–002
National Highway Needs System—S01103–004
Railroad Research Information Service (RRIS)—S01102–005
Motor Vehicle Import Information/Certification Investigation System—S01107–005

11. DEPARTMENT OF TREASURY

[Washington, D.C. 20220. Special Assistant for Public Affairs, phone: 202–393–6400]

a. Major Program Services

Office of the Comptroller of the Currency
490 L'Enfant Plaza East, SW.
Washington, D.C. 20219
Office of the Special Assistant to the Comptroller
Phone 202–449–1798

United States Customs Service
1301 Constitution Avenue, NW.
Washington, D.C. 20229
Director of Public Information Division
Phone 202–964–8195

Bureau of Engraving and Printing
14th and C Streets, SW.
Washington, D.C. 20228
Management Services Division
Phone 202–964–7244

Fiscal Services
Bureau of Government Financial Operations
Pennsylvania Avenue and Madison Place, NW.
Washington, D.C. 20226
Comptroller's Office
Phone 202–447–1798

Bureau of Public Debt
Department of Treasury
Washington, D.C. 20226
Office of the Commissioner
Phone 202–964–2276

Request for information relating to holdings of all series of savings bonds and savings notes should be addressed to:

Bureau of the Public Debt
200 Third Street
Parkersburg, W. Va. 26101
Phone 304–422–6274

Internal Revenue Service
1111 Constitution Avenue, NW.
Washingon, D.C. 20224
Office of Public Affairs
Phone 202-964-4021

Bureau of the Mint
Department of the Treasury
Assistant to the Director (Public Affairs)
Phone 202-964-5011

United States Savings Bonds Division
1111 Twentieth Street, NW.
Washington, D.C. 20226
Office of Public Affairs
Phone 202-634-5377

United States Secret Service
1800 G Street, NW.
Washington, D.C. 20223
Office of the Assistant to the Director (Public Affairs)
Phone 202-634-5708

Bureau of Alcohol, Tobacco, and Firearms
1200 Pennsylvania Avenue, NW.
Washington, D.C. 20226
Director
Phone 202-961-7111

Federal Law Enforcement Training Center
Glynco, Ga. 31520
Office of the Director
Phone 912-265-6611

Treasury Department Library
Main Treasury Building, Room 5030
15th and Pennsylvania Avenue, NW.
Washington, D.C. 20220
Phone 202-964-2777

The library has a comprehensive collection in the fields of economics and law, emphasizing taxation and public finance, money and banking, international law, international economics and domestic economic conditions. The library has been a depository since the establishment of the Government and contains Congressional Records and Congressional reports and documents dating from 1789.

Internal Revenue Service Library
Internal Revenue Building, Room 4324
1111 Constitution Avenue, NW.
Washington, D.C. 20224

This is a law library specializing in tax law. The collection consists of Federal and State statutes, codes, reports, etc.; tax services; Great Britain income tax laws and cases; internal revenue records, regulations, and Treasury Decisions; legislative reference material on the revenue acts; financal material; and legal periodicals. The library has a card index of all internal revenue cases showing judicial history of each case. There are appproximately 60,000 books and pamphlets.

b. Representative Data Sources and Systems

General Revenue Sharing Reporting System—S01200-002
General Revenue Sharing Allocation System—S01200-004
Personal Income Tax Simulation Model—S01200-008
Legal Precedent Retrieval System—S01202-001
Revenue Accounting System (Customs)—S01202-003
Treasury Bulletin—S01204-002
Cash Management System—S01204-004
Treasury Central Accounting System—S01204-005
Federal Reserve Bank Reimbursable Cost Analysis System—S01205-001
Public Debt Accounting System—S01205-002
Revenue Accounting System (IRS)—S01206-001
Taxpayer Service Trendex System—S01206-005
Statistics of Income (SOI)—S01206-012
Internal Revenue Service Tax Model—S01206-013
Exempt Organizations Determination Letter Reporting System—S01206-019
Area Sales of U.S. Savings Bonds System—S01208-002

B. MAJOR INDEPENDENT AGENCIES

1. ENERGY RESEARCH AND DEVELOPMENT ADMINISTRATION

[Washington, D.C., 20545. Office of Public Affairs, phone: 202-376-4070]

a. Major Program Services

Fossil Energy
Public Information Officer
Phone 202-376-4064

Nuclear Energy
Public Information Officer
Phone 301-353-5660

Environment and Safety
Public Information Officer
Phone 202-376-4064

Solar, Geothermal, and Advanced Energy Systems
Public Information Officer
Phone 202-376-4058

National Security
Public Information Officer
Phone 301-353-3337

Conservation
Public Information Officer
Phone 202-376-4064

Headquarters Library
Germantown, Md.
Mailing Address: Washington, D.C. 20545
Phone 301–353–4169

The book and journal collection contains over 80,000 items primarily related to nuclear science and tecnology but also covering physics, chemistry, metallurgy, engineering, mathematics, biology, medicine, and management. This collection contains most of the major abstracting and indexing services covering the sciences and technologies. The reports collection consists of over 400,000 classified and unclassified reports of the Atomic Energy Commission, National Aeronautics and Space Administration, and Department of Defense, primarily in microfiche format. It also contains the abstracting and indexing services related to these reports. The legislative collection consists of over 50,000 volumes of Federal legislation, legislative services and various bibliographic publications. The collection contains, primarily, legislation of direct interest to the Administration but also includes material related to activities of general interest to all Government agencies.

b. Representative Data Sources and Systems

ERDA Technical Information Center (TIC)—S06000-001
Energy Abstracts for Policy Analysis—S06000-004
Accelerator Information Center, Oak Ridge National Laboratory, Oak Ridge, Tennessee—S06001-001
Energy Research and Development Inventory, Oak Ridge National Laboratory, Oak Ridge, Tennessee—S06001-010
Environmental Information System Office, Oak Ridge National Laboratory, Oak Ridge, Tennessee—S06001-011
Radiation Chemistry Data Center, University of Notre Dame, Notre Dame, Indiana—S06001-020
Rare-Earth Information Center, Energy and Minerals Resources Research Institute, Iowa State University, Ames, Iowa—S06001-022
ERDA Financial Management System—S06015-001

2. ENVIRONMENTAL PROTECTION AGENCY

[Washington, D.C. 20460. Office of Public Affairs,
phone: 202–755–0707]

a. Major Program Services

Air and Waste Management
Office of Public Affairs
Phone 202–755–0707

Water and Hazardous Materials
Office of Public Affairs
Phone 202–755–0707

Enforcement
Office of Public Affairs
Phone 202–755–0707

Research and Development
Office of Public Affairs
Phone 202-755-0707

Planning and Management
Office of the Assistant Administrator
Phone 202-755-2900

b. Representative Data Sources and Systems

Guide to EPA Libraries—S02300-002
Grants Information and Control System (GICS)—S02301-001
Standards and Regulations Information System (SRIS)—S02301-003
Contracts Information System (CIS)—S02301-004
Pesticides Enforcement Monitoring System (PEMS)—S02302-001
Compliance Data System—S02302-003
Pesticides Registration System—S02303-002
Technical Assistance Data System—S02303-004
Air Pollution Technical Information Center (APTIC)—S02304-004
Strategic Environmental Assessment System (SEAS)—S02305-001

3. GENERAL SERVICES ADMINISTRATION

[Washington, D.C. 20405. Director of Public Affairs, phone: 202-566-1222]

a. Major Program Services

Federal Preparedness Agency
Office of the Director
Phone 202-566-0854

Automated Data and Telecommunications Service
Office of the Commissioner
Phone 202-566-1000

Federal Supply Service
1941 Jefferson Davis Highway
Arlington, Va.
Mailing Address: Washington, D.C. 20406
Office of the Commissioner
Phone 703-557-1139

Public Building Service
Office of the Commissioner
Phone 202-566-1100

National Archives and Records Service
Eighth Street and Pennsylvania Avenue, NW.
Washington, D.C. 20408
Office of the Archivist of the United States
Phone 202-523-3130

Central Reference Division (NNC)
Phone 202-523-3220

Federal Information Center
Phone 202-755-8660

b. Representative Data Sources and Systems

ADP Management Information System: ADP MIS Reporting Procedures—S03701-002
FTS AMA Time and Distance Rate System—S03701-011
Master Reference and Management Data System (MRMDS)—S03702-001
Property Management and Disposal Stockpile Inventory System—S03702-007
Transportation Inquiry and Payment System (TRIPS)—S03702-009
Real Property Inventory—S03703-004
The National Personnel Records Center—S03704-004
Federal Register Privacy Act Index System—S03704-007
Economic Systems Data Catalog—S03705-002
Regional Impact Analysis System (RIAS)—S03705-008

4. NATIONAL AERONAUTICS AND SPACE ADMINISTRATION

[Washington, D.C. 20546. Headquarters Information Center, phone: 202-755-2320]

a. Major Program Services

Space Flight
Public Affairs Officer
Phone 202-755-2354

Space Science
Public Affairs Officer
Phone 202-755-3680

Space Applications
Public Affairs Officer
Phone 202-755-8487

Aeronautics and Space Technology
Public Affairs Officer
Phone 202-755-3147

Industry Affairs and Technology Utilization
Public Affairs Officer
Phone 202-755-8645

International Affairs
Public Affairs Officer
Phone 202-755-3897

b. Representative Data Sources and Systems

Office of University Affairs Management Information System—S04100-002
Financial and Contractual System (FACS)—S04101-001
Work Unit System (WUS)—S04105-002

NASA Budget Information System (NBIS)—S04108-001
NASA Subcontract System (NSCS)—S04116-001
National Space Science Data Center (NSSDC)—S04119-001
Aerospace Safety Research and Data Institute (ASRDI)—S04119-002
NASA Information Bank—S04119-003

5. UNITED STATES POSTAL SERVICE

[Washington, D.C. 20260. Public and Employee Communications Department, phone: 202-245-4034; Congressional Inquiries, phone: 202-245-4240]

a. Major Program Services

U.S. Postal Service Library
475 L'Enfant Plaza West, SW.
Washington, D.C. 20260
Phone 202-245-4023

This library contains 117,000 items. In addition to a working collection of materials in law, the social sciences, and technology, it contains a unique collection of postal materials; legislative files from the 71st Congress to date, reports, pamphlets, clippings, maps, photographs, general postal histories, periodicals of the national postal employee organizations, Universal Postal Union studies, and the reports of foreign postal administrations.

b. Representative Data Sources and Systems

Postal Service-wide Contract Data System (CSD)—S06300-003
Customer Complaint Analysis Program System (CCAP)—S06300-004
Delivery Statistics, City and Rural (DLV)—S06300-006
Highway Register System (HWY)—S06300-008
Mail Fraud and Prohibited Mailings System (MFP)—S06300-011
Origin-Destination Information System (ODIS)—S06300-013
Revenue/Cost Analysis System (RCA)—S06300-019
Second Class Publications—Newspaper Treatment System (SNT)—S06300-020
Facilities Management System (FMS)—S06300-027
National Bulk Mail System (NBMS)—S06300-030

6. VETERANS' ADMINISTRATION

[Washington, D.C. 20420. Office of Information Service, phone: 202-389-2741]

[Congressional Liaison Service: Senate, phone: 202-389-2601; House, phone: 202-389-3683]

a. Major Program Services

Central Office Library
810 Vermont Avenue, NW., Room 976

Washington, D.C. 20420
Phone 202-389-3085

The library, which serves the staff of the Veterans' Administration contains two collections. The medical collection consists of approximately 25,000 volumes in the fields of medicine, surgery, dentistry, pharmacy, physical medicine, rehabilitation, nursing, dietetics, social service, and hospital administration. Three hundred thirty medical periodicals are regularly received. The general reference collection consists of approximately 25,000 volumes in such fields as veterans affairs, personnel administration, data processing, public administration, accounting, insurance, statistics. Two hundred twenty-five general periodicals are regularly received. The collection includes microfilm and microfiche. The library provides supplementary reference and bibliographic service, and interlibrary loans to libraries in 180 Veterans' Administration hospitals and regional offices.

General Counsel's Office—Law Library
810 Vermont Avenue, NW., Room 1035
Washington, D.C. 20420
Phone 202-389-2159

This library of approximately 23,500 volumes contains a general law collection with emphasis on veterans' laws, both Federal and State. In addition, the library maintains for the use of the Administration a digest of legal opinions by the General Counsel on veterans' cases. The digest is arranged by subject and serves as a key to the complete texts of opinions.

b. Representative Data Sources and Systems

Automated Management Information System (AMIS)—S06501-001
Loan Guaranty-Portfolio Loan System (PLACE)—S06506-002
Financial Benefits System—Compensation and Pension—S06506-003
Financial Benefits System—Education—S06506-004
Insurance System—Underwriting and Accounting (UAW)—S06506-005
Beneficiary Identification and Records Locator System (BIRL 1)—S06506-006

C. REGULATORY BOARDS AND COMMISSIONS

1. CIVIL AERONAUTICS BOARD

[Washington, D.C. 20428. Office of Information, phone: 202-382-6031]

Management Information System (Internal Data)—S01800-001
CAB Library—S01800-002
Air Carrier Traffic Statistics Report—S01801-003
Air Freight Statistics Report—S01801-005
Quarterly Airline Industry Economic Report—S01801-007
Air Carrier Financial Statistics (The Yellow Book)—S01801-009
Interim Report of Selected Profit and Loss Indicators—S01801-010
Aircraft Operating Cost and Performance Report (The Red Book)—S01801-015

Operating Results of Scheduled All-Cargo Service—S01801-024
Handbook of Airline Statistics—S01801-036

2. CIVIL SERVICE COMMISSION

[Washington, D.C. 20415. Office of Public Affairs, phone: 202-632-4588]

CSC Special Library Data Collections—S05900-001
Labor Agreement Information Retrieval System—S05904-001
Retiree Annuitant System—S05909-001
Agency Evaluation Statistics—S05911-001
Executive Assignment System—S05912-001
Central Personnel Data File (CPDF)—S05915-002
Merit System Review of State and Local Agencies—S05917-001

3. COMMODITY FUTURES TRADING COMMISSION

[Washington, D.C. 20581. Office of Public Information, phone: 202-254-8630]

4. CONSUMER PRODUCTS SAFETY COMMISSION

[Washington, D.C. 20207. Director, Public Affairs, phone: 202-634-7780]

National Electronic Injury Surveillance System (NEISS)—S02100-001
National Injury Information Clearinghouse—S02100-003
Technical Information for Product Safety Library—S02100-005

5. FEDERAL COMMUNICATIONS COMMISSION

[Washington, D.C. 20554. Consumer Assistance Office, phone: 202-632-6999]

a. Major Program Services

Library
1919 M Street, NW., Room 639
Washington, D.C. 20554
Phone 202-632-7100

The Library contains 30,000 volumes and over 7,000 pamphlets relating to wire and radio communications. Its collection includes highly technical texts and reports in the field of electronics; general texts in the communications field, legislative histories and other legislative material; law reports and Government publications.

b. Representative Data Sources and Systems

Broadcast Radio Service Data Base—S02704-004
Cable Television Master File—S02705-001
Common Carrier (Fixed Public) Radio Service Data Base—S02706-002

Citizens Radio Service Data Base—S02706-004
Experimental Radio Service Data Base—S02706-010

6. FEDERAL ENERGY ADMINISTRATION

[Washington, D.C. 20461. Office of Communications and Public Affairs, phone: 202-961-6003]

Federal Energy Information Locator System (FEILS)—S02900-001
National Energy Accounts—S02900-002
Household Energy Expenditure Model—S02900-004
Econometric Forecasting Models—S02900-005
Allocation Program Data System—S02900-007
Export and Import Data System—S02900-010
National Energy Information Center—S02900-012

7. FEDERAL MARITIME COMMISSION

[Washington, D.C. 20573. Public Information Office, phone: 202-523-5764]

Maritime Industry Information System—S03100-001

8. FEDERAL POWER COMMISSION

[Washington, D.C. 20426. Office of Public Information, phone: 202-275-4006]

FPC Corporate, Financial and Economic Data File—S03300-002
FPC Environmental Information File—S03300-003
FPC Library—S03300-005
FPC Records and Dockets Section—S03300-006
Natural Gas Industry Evaluation System—S03301-002
Electric Power Industry Evaluation System—S03302-003
Hydro and Electric Recurring Data Reports—S03302-005

9. FEDERAL TRADE COMMISSION

[Washington, D.C. 20580. Director, Office of Public Information, phone: 202-523-3830]

a. Major Program Services

Library
6th and Pennsylvania Avenue, NW.
Washington, D.C. 20580
Phone 202-523-3871

The Federal Trade Commission Library is a large research collection containing approximately 150,000 bound volumes and 30,000 Congressional documents. The collection is fairly evenly divided between law and economics. Special subject areas include antitrust and trade regulation, consumer protection, accounting, advertising, marketing, and consumer credit.

b. Representative Data Sources and Systems

Statistical Report on Mergers and Acquisitions—S03501-001
Corporate Patterns Report (CPR)—S03501-003
Line of Business Program—S03501-004
Quarterly Financial Report System (QFR)—S03501-005

10. INTERNATIONAL TRADE COMMISSION

[Washington, D.C. 20436. Public Information Office,
phone: 202-523-0161]

Tariff Schedules of the United States Annotated (TSUSA)—S06400-001

11. INTERSTATE COMMERCE COMMISSION

[Washington, D.C. 20423. Public Information Office,
phone: 202-275-7252]

a. Major Program Services

Library, 12th and Constitution Avenue, NW., Room 3392, Washington, D.C. 20423, phone: 202-375-7328

The collection of approximately 80,000 volumes, emphasizes those books and publications concerned with administrative law, transportation law, economics and history, related subjects such as statistics, accounting, valuation, finance, and safety; files of Congressional materials including legislative histories pertaining to government regulation of transportation agencies; reports of the regulatory commissions of the United States and Canada.

b. Representative Data Sources and Systems

Fixed and Variable Cost Computations System—S04000-001
Economic Projection Through Modeling System—S04000-002
Master Regulated Carrier Inventory System—S04000-003
Rail Investment Base Computation System—Depreciation Analysis—S04000-005
Claims and Damage Information for All Carriers—S04000-006
Transportation Movement Information for All Rail Shipments—S04000-008

12. NATIONAL LABOR RELATIONS BOARD

[Washington, D.C. 20570. Division of Information,
phone: 202-254-9033]

a. Major Program Services

Library, 1717 Pennsylvania Avenue, NW., Washington, D.C. 20570, phone: 202-254-9056

The library contains about 35,000 books, pamphlets, and periodicals in the fields of law, labor law and economics with particualr reference to labor relations. It includes nearly everything published by or about the National Labor Relations Board, the National Labor Relations Act, the Labor Management Relations Act of 1947, and the Landrum-Griffin Act, title VII.

b. Representative Data Sources and Systems

Case Processing System—S04400–003
Legal Research System—S04400–005

13. NATIONAL TRANSPORTATION SAFETY BOARD

[Washington, D.C. 20594. Office of Public Affairs, phone: 202–426–8787]

14. NUCLEAR REGULATORY COMMISSION

[Washington, D.C. 20555. Office of Public Affairs, phone: 301–492–7715]

NRC Inspection, Investigation and Inquiry System—S06200–002
License Information Systems—S06200–003
Radiation Exposure Information and Reports System (REIRS)—S06200–004
NRC Public Document Room—S06200–005
Nuclear Safety Information Center—S06200–006

15. OCCUPATIONAL SAFETY AND HEALTH REVIEW COMMISSION

[Washington, D.C. 20006. Director of Information and Publications, phone: 202–634–7943]

Management Information System: Tracking System Reports—S04700–001

16. SECURITIES AND EXCHANGE COMMISSION

[Washington, D.C. 20549. Office of Public Information, phone: 202–755–4846]

a. Major Program Services

Library
500 North Capitol Street, NW., Room 150
Washington, D.C. 20549
Phone 202–755–1464

The collection currently consists of approximately 60,000 volumes in the fields of law, corporate and general finance, economics, accounting, public utilities, stock, market activities and control. Over 200 periodicals are received regularly and the library maintains legislative histories of various statutes administered by or affecting the Securities and Exchange Commission.

b. Representative Data Sources and Systems

Statistical Bulletin, Monthly—S05300-002
Broker-Dealer, Investment Adviser Directory System (BDA)—S05300-005
Complaint Processing System (CMP)—S05300-008
Investment Company Data File System (IVT)—S05300-010
Over-the-Counter Market Surveillance System (OTC)—S05300-016
Securities Violations Bulletin System (SVB)—S05300-020
Corporate Pension Fund System (CPF)—S05300-025
Investment Statistical Laboratory System (ISL)—S05300-026

D. OTHER INDEPENDENT ESTABLISHMENTS

1. ACTION

[Washington, D.C. 20525. Office of Communications, phone: 202-254-7526]

a. Major Program Services

ACTION Library
1717 H Street, NW., Room 345
Washington, D.C. 20006
Phone 202-254-3329

The collection of 30,000 books and documents, 300 periodicals and 4,000 vertical file/technical folders contains social, agricultural, economic, health and language materials on the various developing countries of Asia, Africa, and Latin America in which Peace Corps works. Other subject areas are: voluntarism, minorities and ethnic groups, U.S. domestic and urban affairs materials needed to serve VISTA, Foster Grandparents Program, Retired Senior Volunteer Program, Senior Corps of Retired Executives, National Student Volunteer Program and other ACTION programs. The former Peace Corps Library formed the backbone of ACTION Library which today serves both international and domestic U.S. Government voluntary programs.

b. Representative Data Sources and Systems

Domestic Programs Fact Book—S01300-001
Domestic Operations Project Profile System—S01300-003
International Operations Project Profile System—S01300-004

2. ADMINISTRATIVE CONFERENCE OF THE UNITED STATES

[Washington, D.C. 20037. Executive Secretary, phone: 202-254-7020]

Recommendations and Reports of Administrative Conference of United States (January 8, 1968-June 30, 1974)—S01400-001

3. ADVISORY COMMISSION ON INTERGOVERNMENTAL RELATIONS

[Washington, D.C. 20575. Public Information Officer, phone: 202-382-2114]

a. Major Program Services

ACIR Library
726 Jackson Place, NW.
Washington, D.C. 20006
Phone 202-382-5113

The library of approximately 9,000 volumes contains many Federal, State, and local government publications in areas of public finance, metropolitan areas and government structure and functions; vertical files; and, subscribes to about 225 periodicals. Publishes Accessions List and Periodical Index.

Publications:
ACIR Publications, pamphlet
Intergovernmental Perspective, quarterly
Information Bulletin, monthly

b. Representative Data Sources and Systems

ACIR Mailing List—S06600-001

4. ADVISORY COMMITTEE ON FEDERAL PAY

[Washington, D.C. 20006. Executive Director, phone: 202-653-6193]

5. ARMS CONTROL AND DISARMAMENT AGENCY

[Washington, D.C. 20520. Public Affairs Advisor, phone: 202-632-6192]

Annual Survey of Federal Funds for Research, Development and other Scientific Activities—S05800-001

6. BOARD OF GOVERNORS OF THE FEDERAL RESERVE SYSTEM

[Washington, D.C. 20551. Office of Public Affairs, phone: 202-452-3204]

a. Major Program Services

Research Library of the Board of Governors
Federal Reserve Building, Room 3257
Washington, D.C. 20551
Phone 202-425-3332

The library has approximately 86,000 volumes in the field of banking, monetary policy and economic conditions in the U.S. and abroad.

Over 2,300 periodicals are received currently. Special collections: legislative and historical record of the Federal Reserve System; Congressional hearings, reports and laws concerning monetary, credit, and fiscal policy and economic conditions in the U.S. since 1913; State bank reports; foreign monetary and central banking laws; annual reports, balance sheets and other publications of foreign central banks; economic and official statistical publications of over 100 foreign countries.

b. Representative Data Sources and Systems

Financial Management System—S03400-001

7. COMMISSION ON CIVIL RIGHTS

[Washington, D.C. 20425. Public Affairs Office, phone: 202-254-6697]

Catalog of Publications—S01900-001

8. COMMISSION ON FEDERAL PAPERWORK

[Washington, D.C. 20582. Public Information Officer, phone: 202-653-5400]

9. COMMUNITY SERVICES ADMINISTRATION

[Washington, D.C. 20506. Office of Public Affairs, phone: 202-254-5840]

10. CORPORATION FOR PUBLIC BROADCASTING

[Washington, D.C. 20036. Public Information Officer, phone: 202-293-6160]

11. EQUAL EMPLOYMENT OPPORTUNITY COMMISSION

[Washington, D.C. 20506. Office of Public Affairs, phone: 202-634-6930]

U.S. Equal Employment Opportunity Commission Library—S02400-002
Employer Information Report System—S02400-003
Apprenticeship Information Report System—S02400-004
OPA Information Clearinghouse—S02403-001
Complaint Statistical and Reporting System—S02404-001

12. EXPORT-IMPORT BANK OF THE UNITED STATES

[Washington, D.C. 20571. Office of the Vice President—Administration, phone: 202-382-1168]

a. Major Program Services

Library
811 Vermont Avenue, NW.

Washington, D.C. 20571
Phone 202-382-1523

The Library collection consists of books, pamphlets, government documents, newspapers; Congressional bills, hearings, reports and public laws pertaining to the Bank; and periodicals including an extensive collection of Quarterly Economic Reviews of the Economist Intelligence unit. Some of the many subjects covered are banking, commerce, economics, finance, foreign relations, statistics, and trade.

b. Representative Data Sources and Systems

Loan Guarantee System—S02500-001

13. FARM CREDIT ADMINISTRATION

[Washington, D.C. 20578. Information Division, phone: 202-755-2170]

14. FEDERAL DEPOSIT INSURANCE CORPORATION

[Washington, D.C. 20429. Information Office, phone: 202-389-4221]

a. Major Program Services

Library
550 Seventeenth Street, NW.
Washington, D.C. 20429
Phone 202-389-4314

The library contains approximately 30,000 volumes in the fields of banking, finance, economics and law. It also has current State codes, and State bank commission annual reports.

b. Representative Data Sources and Systems

Bank Structure Information System—S02805-001
Report of Condition and Income System—S02805-002

15. FEDERAL HOME LOAN BANK BOARD

[Washington, D.C. 20552. Office of Communications, phone: 202-376-3012]

a. Major Program Services

Law Library
320 First Street, NW., Room 869
Washington, D.C. 20552
Phone 202-386-4663

This is primarily a law library containing basic material in connection with the law as it relates to home-financing, particularly savings and loan associations and building and loan associations. It includes all Federal and State statutes, United States Supreme Court Reports, National Reporter System, State Reports, material on administrative law, Federal practice and procedure, corporations and legal forms, text books, and various annotated compilations of decisions. The library contains approximately 20,000 volumes.

b. Representative Data Sources and Systems

FHLBB Dockets—S03000–001
Savings and Loan Information System—S03000–005

16. FEDERAL MEDIATION AND CONCILIATION SERVICE

[Washington, D.C. 20427. Office of Information, phone: 202–653–5290]

Mediation Case Load Statistics System—S03201–001
Arbitration Case Tracking System (ARBIT)—S03203–001

17. LEGAL SERVICES CORPORATION

[Washington, D.C. 20005. Public Affairs Advisor, phone: 202–376–5700]

18. NATIONAL CENTER FOR PRODUCTIVITY AND QUALITY OF WORKING LIFE

[Washington, D.C. 20036. Office of the Executive Director, phone: 202–254–9890]

Public Sector Publications On Productivity—S07100–001

19. NATIONAL COMMISSION ON LIBRARIES AND INFORMATION SCIENCE

[Washington, D.C. 20036. Office of the Executive Director, phone: 202–382–6595]

20. NATIONAL CREDIT UNION ADMINISTRATION

[Washington, D.C. 20456. Office of the Administrator, phone: 202–254–9800]

Credit Union Data System—S04200–001

21. NATIONAL FOUNDATION ON THE ARTS AND HUMANITIES

[Washington, D.C. 20506. National Endowment for the Arts, Director Program Information, phone: 202–634–6369]

[National Endowment for the Humanities, Public Information Officer, phone: 202–382–5721]

Cultural Directory.—Guide to Federal funds and services for cultural activities—S04301–001

22. NATIONAL MEDIATION BOARD

[Washington, D.C. 20572. Office of the Executive Secretary, phone: 202–523–5920]

23. NATIONAL SCIENCE FOUNDATION

[Washington, D.C. 20550. Public Information Branch, phone: 202-632-5724]

a. Major Program Services

Library
1800 G Street, NW., Room 219
Washington, D.C. 20550
Phone 202-632-4070

The National Science Foundation Library, established in 1951, contains about 17,000 volumes, receives over 800 periodicals and maintains a small vertical file. The collection includes general works and recent research developments in the fields of environmental, biological and social science policy, and energy policy. It maintains a collection of current college and university catalogs, annual reports of college presidents and college financial reports. Emphasis is placed on developing the collection in fields of history and philosophy of science, administration of scientific research, education and teaching in the sciences, national and international science policy, the environmental sciences, and energy policy and research.

b. Representative Data Sources and Systems

Description of the National Science Foundation's Comprehensive Management Information System—S04600-001

24. RAILROAD RETIREMENT BOARD

844 Rush Street
Chicago, Ill. 60611

Chief Executive Officer
Phone 312-751-4930

Washington Liaison Officer
Phone 202-382-4791

RRB Accounting System—S05100-001
Quarterly and Annual Operations System—S05100-002
Financial Interchange System—S05100-005
Actuarial Valuation System—S05100-008
Protective Payment Recovery System—S05100-014

25. SELECTIVE SERVICE SYSTEM

[Washington, D.C. 20435. Office of Registrant Relations, phone: 202-343-7154]

The Registrant Information Bank System (RIB)—S05400-002
SSS Reserve and National Guard Records and Related Files System—S05404-001

26. SMALL BUSINESS ADMINISTRATION

[Washington, D.C. 20416. Office of Information, phone: 202-382-1891]

SBA Management Information Summary Report--S05500-001
SBA Procurement Activities—S05500-003
SBIC and MESBIC Financial Data—S05500-004

27. SMITHSONIAN INSTITUTION

[Washington, D.C. 20560. Office of Public Affairs, phone: 202-381-6218]

a. *Major Program Services*

Smithsonian Institution Libraries—General Library
Natural History Building
10th and Constitution Avenue, NW.
Washington, D.C. 20560
Phone 202-381-5382

The Smithsonian Libraries collections include, in all, over 1,400,000 publications, over 500,000 of which are deposited in the Library of Congress. The 900,000 volumes kept at the Smithsonian Institution cover all subjects pertinent to the work of the Institution itself and the bureaus which it administers. Subjects are broadly: aeronautics, astronautics, American biography, anthropology (including archaeology and enthnology), art, astrophysics, botany, engineering, history, industries, geology, museology, oceanography, zoology, ecology, travel, and exploration.

b. *Representative Data Sources and Systems*

Natural History Information Retrieval System—S05600-001
Smithsonian Science Information Exchange, Inc.—S05600-003
Increase and Diffusion: A brief introduction to the Smithsonian Institution—S05600-004

28. TENNESSEE VALLEY AUTHORITY

Commercial Realty Management Building
Knoxville, Tenn. 37902
Public Information Office
Phone 615-632-3257

Washington Representative
Phone 202-343-4537

Fiscal and Budgeting Accounting System—S05700-001
Electric Sales Statistics—S05700-002

29. UNITED STATES INFORMATION AGENCY

[Washington, D.C. 20547. Office of Public Information, phone: 202-632-4963]

a. Major Program Services

Library
1750 Pennsylvania Avenue, NW., Room 1011
Washington, D.C. 20547
Phone 202-632-4980

The Agency Library system contains about 75,000 volumes in the fields of Americana, international relations, area studies and political science. Two large document/collections, a Russian language library, an Agency Archive; and a Communist propaganda section are also maintained. There is one branch reference library.

b. Representative Data Sources and Systems

Radio Script Usage Reporting System—S06114-005
Resource Management System (RMS)—S06114-007
Radio Frequency Reporting System—S06114-008

30. WATER RESOURCES COUNCIL

[Washington, D.C. 20037. Public Information Officer, phone: 202-254-6303]

V. LISTS OF USEFUL CONTACTS ORGANIZED BY SERVICE FUNCTION

Members of Congress and their staffs are increasingly interested in crosscutting perspectives. It is not unusual for a "survey" to run across many departmental lines. The need to contact similar offices in diverse agencies calls for lists of addresses and phone numbers developed primarily in terms of "service function" rather than departments.

Although there is no clear precedent for a list of "policy planning" or "policy analysis and development" (PAD) offices, the responsibilities are of such importance as to warrant inclusion of such a list. The Office of Management and Budget, the General Accounting Office, and Members of Congress have previously done (crosscutting) surveys of agency evaluation programs. The "policy/program *evaluation* office" list overlaps with the "policy planning or PAD" list because organizations such as HEW have "planning and evaluation offices".

For a detailed list of Federal offices working on statistical programs, see the *Federal Statistical Directory* (Abstracted in Section II, E,7.).

Users should note that if the agency's area code is other than 202 (Washington, DC), it is listed. If the agency's mailing address is other than Washington, D.C., the city and State are listed.

In each of the following lists the relevant contacts in *Executive Departments* appear *first* (in alphabetical order) and the contacts in *other agencies* appear *second* (in alphabetical order).

The lists of contacts appear in the following order:

A. Budget Offices:
  1. Executive Departments
  2. Other Agencies

B. Congressional Liaison Offices:
  1. Executive Departments
  2. Other Agencies

C. Intergovernmental Relations Offices:
  1. Executive Departments
  2. Other Agencies

D. Policy and Planning Offices:
  1. Executive Departments
  2. Other Agencies

E. Program Evaluation Offices:
  1. Executive Departments
  2. Other Agencies

F. Public Affairs Offices:
  1. Executive Departments
  2. Other Agencies

A. Budget Offices

1. EXECUTIVE DEPARTMENTS

Department of Agriculture

Office of Management and Finance
Director—Jerome A. Miles
Room 102A
14th and Independence Avenue, NW.
Administration Building 20250
Telephone: 447-3323

Agriculture Research Service:
Budget Finance Division
Director—John B. Victor
Room 3143
14th and Independence Avenue, NW.
South Building 20250
Telephone: 447-4422

Agricultural Stabilization and Conservation Service:
Budget Division
Director—Lloyd Holmes
Room 3096
14th and Independence Avenue, NW.
South Building 20250
Telephone: 447-3674

Soil Conservation Service:
Budget and Finance Division
Director—Paul Newcombe
Room 6242
14th and Independence Avenue, NW.
South Building 20250
Telephone: 447-5904

Federal Crop Insurance Corporation:
Administrative Finance Division
Budget Officer—Joseph Kandra
Room 4611
14th and Independence Avenue, NW.
South Building 20250
Telephone: 447-6738

Foreign Agricultural Service:
Budget and Analysis Division
Director—Richard J. Cannon
Room 5704
14th and Independence Avenue, NW.
South Building 20250
Telephone: 447-7457

Animal and Plant Health Inspection Service:
Budget Division
Director—Robert Buchanan
Room 2133
14th and Independence Avenue, NW.
South Building 20250
Telephone: 447-5703
Food and Nutrition Service:
Budget Division
Director—George W. Hall
Room 752
500 12th Street, SW. 20250
Telephone: 447-8221
Farmers Home Administration:
Budget Division
Director—W. R. Noll
Room 6349
14th and Independence Avenue, SW.
South Building 20250
Telephone: 447-7765
Rural Electrification Administration:
Office of Budget
Director—Charles Jewell
Room 4321
14th and Independence Avenue, SW.
South Building 20250
Telephone: 447-3581

Department of Commerce
Office of Budget and Program Analysis
Director—David S. Nathan
Room 5825
14th and Constitution Avenue, NW. 20230
Telephone: 377-4547
Domestic and International Business Administration:
Office of Budget
Director—Vernon Godsey
Room 3321
14th and Independence Avenue, S.W.
Commerce Building 20230
Telephone: 377-3788
Maritime Administration:
Office of Budget and Program Analysis
Director—Mason Nottingham
Room 3627
14th and E, NW.
Commerce Building 20230
Telephone: 377-3091

Economic Development Administration:
Budget Division
Chief—Brian Whalen
Room 7322
14th and Constitution Avenue, NW.
Commerce Building 20230
Telephone: 377-4801

National Oceanic and Atmospheric Administration:
Office Program and Budget
Director—Frank O'Meara
Room 224
Washington Science Center, Building No. 5
Rockville, Md. 20852
Telephone: 443-8606

Department of Defense

Office of the Secretary of Defense
Deputy Assistant Secretary (Comptroller)—Fred P. Wacker
Room 3E836
The Pentagon 20301
Telephone: Ox 7-6142

Army

Office of the Comptroller of the Army
Director of Army Budget—Maj. Gen. R. L. West
Room 3A662
The Pentagon 20310
Telephone: Ox 7-3937

U.S. Army Material and Readiness:
Office of Comptroller, U.S. Army
Chief, Resources and Programs Division—Col. John Lowden
5001 Eisenhower Avenue
Alexandria, Va. 22333
Telephone: 274-9235

U.S. Army Forces Security Agency:
Budget Officer—Richard Swisher
Headquarters, Attention IARM-B
Arlington Hall Station
Arlington, Va. 22212
Telephone: 692-5140

Military Traffic Management Command:
Comptroller—Col. Harry K. Stevenson
Room 721—NASIFF Building
5611 Columbia Pike
Falls Church, Va. 22041
Telephone: 756-1170

U.S. Army Military District of Washington:
Office of the Comptroller
Deputy Chief of Staff—Col. William Ledford
Headquarters Military District of Washington
Fort Lesley J. McNair, Bldg. No. 39
Washington, D.C. 20319
Telephone: 693-0685

U.S. Army Criminal Investigation:
    Budget Division
    Chief—Maj. J. R. Burtner
    5611 Columbia Pike
    Falls Church, Va. 22041
    Telephone: 756-1523

Navy

    Fiscal Management Division
    Director of Budget and Reports—Rear Adm. Stanley S. Fine
    Room 4C736
    The Pentagon 20350
    Telephone: 697-7105

Naval Facilities Engineering Command:
    Program Comptroller of Naval Facilities Engineering Command
    Director—Capt. Paul R. Gates
    Code—01
    200 Stovall Street
    Alexandria, Va. 22332
    Telephone: 325-8577

Naval Sea Systems Command:
    Plans, Programs and Financial Management/Comptroller
    Deputy Commander—Rear Adm. J. W. Montgomery
    National Center Number 3
    Washington, D.C. 20362
    Telephone: OX 2-3438

Naval Supply Systems Command:
    Financial Management/Comptroller
    Deputy Commander—Capt. Andrew Giordano
    Crystal Mall, Building 3
    Washington, D.C. 20376
    Telephone: OX 5-5545

Bureau of Medicine and Surgery:
    Bureau of Medicine
    Comptroller—Ernest Lundell
    Potomac Annex
    23rd and C Street, NW. 20372
    Telephone: 254-4243

Air Force

    Office of the Comptroller of Air Force
    Director of Budget—Brig. Gen. Hans H. Driessnack
    Room 4D131
    The Pentagon 20330
    Telephone: OX 7-9774

Corps of Engineers

    Programs Division—Office Chief of Engineers
    Chief—A. J. Smet
    Room 4F029
    Forrestal Building 20314
    Telephone: 693-6675

Department of Health, Education, and Welfare
Office of the Comptroller
Deputy Assistant Secretary—Charles Miller
Room 509G, South Portal Building
200 Independence Avenue, SW. 20201
Telephone: 245-7558

Alcohol, Drug Abuse, and Mental Health Administration:
Budget Officer—Kent Augustson
Room 12C16
5600 Fishers Lane
Rockville, Md. 20853
Telephone: 443-2094

Health Resources Administration:
Budget Officer—Allan Jodrey
Room 10A54
5600 Fishers Lane
Rockville, Md. 20853
Telephone: 443-6520

National Institute of Health:
Financial Management Director—Norman D. Mansfield
Building 1, Room 32
Bethesda, Md. 20014
Telephone: 496-2567

Health Services Administration:
Financial Management Officer—Harell Little
Room 13-07
5600 Fishers Lane
Rockville, Md. 20857
Telephone: 443-6823

Office of the Assistant Secretary for Health:
Supervisory Budget Analyst—Preston Lee
Room 18-16
5600 Fishers Lane
Rockville, Md. 20857
Telephone: 443-1486

Center for Disease Control:
Financial Management Branch
Chief—Claude Pickelsimer
Center for Disease Control
Atlanta, Ga. 30333
Telephone: 404-633-7731

Food and Drug Administration:
Budget Formulation and Presentation Branch
Chief—William West
Room 11-68
5600 Fishers Lane
Rockville, Md. 20857
Telephone: 443-3270

Office of Education:
  Planning and Budget Office
  Director—Ms. Cora Beebe
  Room 4069
  400 Maryland Avenue, SW. 20202
  Telephone: 245-7893
Human Development (OCD):
  Office of Financial Management
  Director—Armando Savet
  Room 340E
  200 Independence Avenue, SW. 20201
  Telephone: 245-2888
National Institute of Education:
  Budget Officer—John Christenson
  S. Portal Bldg., HEW
  Room 714
  1200 19th Street, NW. 20208
  Telephone: 254-6028
Office of Assistant Secretary of Education:
  Director of Administration—Charles Hansen
  Room 301h
  S. Portal Building
  200 Independence Avenue, SW. 20201
  Telephone: 245-8974
Department of Housing and Urban Development
  Office of Budget
  Director—Albert J. Kliman
  HUD Building, Stop 98
  Room 10172
  451 7th Street, SW. 20410
  Telephone: 755-7296
Mortgage Credit:
  Budget Division for Housing
  Deputy Director—Ms. Sandy Allison
  HUD Building, Stop 98
  Room 9278
  451 7th Street, SW. 20410
  Telephone: 755-6710
Community Planning and Development:
  Budget Officer—David Brown
  HUD Building, Stop 98
  Room 7252
  451 7th Street, SW. 20410
  Telephone: 755-6287
Government National Mortgage Association:
  Comptroller, Raymond J. Seitz
  HUD Building, Stop 98
  Room 6206
  451 7th Street, SW. 20410
  Telephone: 755-7141

Equal Opportunity:
Office of Management and Field Coordinator
Director—Robert Carter
HUD Building, Stop 98
Room 5110
451 7th Street, SW. 20410
Telephone: 755–6121

Policy Development and Research:
Division of Budget and Contracts
Director—Neil Furst
HUD Building, Stop 98
Room 8230
451 7th Street, SW. 20410
Telephone: 755–8238

Housing Management:
House and Budget Division
Chief—Robert Gair
HUD Building, Stop 98
Room 9272
451 7th Street, SW. 20410
Telephone: 755–6700

Interstate Land Sales Registration:
Policy Development and Control Division
Director—Roger Henderson
HUD Building, Stop 98
Room 4136
451 7th Street, SW. 20410
Telephone: 755–6847

General Counsel:
Administrative Services
Director—Andrew Latvala
HUD Building, Stop 98
Room 10246
451 7th Street, SW. 20410
Telephone: 755–8290

Federal Insurance Administration:
Office of Financial and Administration Management
Assistant Administrator—John Leo
HUD Building, Stop 98
Room 5258
451 7th Street, SW. 20410
Telephone: 755–5585

Inspector General:
Administrative Officer—Ms. Ellen C. McLaughlin
HUD Building, Stop 98
Room 8270
451 7th Street, SW. 20410
Telephone: 755–6387

Federal Disaster Assistance Administration:
Financial Management Division
Chief—Arron Helper
HUD Building, Stop 98
Room B133
451 7th Street, SW. 20410
Telephone: 634-7900

Department of the Interior
Office of the Secretary
Director, Office of Budget—Francis M. Wiles
Room 4100
Interior Building 20240
Telephone: 343-5308

Bureau of Land Management:
Division of Budget and Program Development
Chief—Paul Vetterick
Room 5060
Interior Building 20240
Telephone: 343-8571

Bureau of Indian Affairs:
Division of Financial Management
Assistant Director—Joseph W. Gorrell
Room 334
Interior South 20240
Telephone: 343-6342

Bureau of Outdoor Recreation:
Division of Budget and Finance
Chief—William C. Dent
Room 203
Interior Building 20240
Telephone: 343-9165

Geological Survey:
Budget Management Branch
Chief—Jack Stassi
Reston National Center
Stop 204
Reston, Va. 22092
Telephone: 860-7217

Mining Enforcement and Safety Administration:
Division of Budget and Finance
Chief—Richard Baker
4015 Wilson Boulevard
Room 631, BT No. 3
Arlington, Va. 22203
Telephone: 235-8342

Fish and Wildlife Service:
Division of Program Analysis
Chief—Kenneth Sippel
Room 2012
Interior Building 20240
Telephone: 343–2444
National Park Service:
Office of Programming and Budget
Assistant Chief—Lowell Sturgill
Room 3122
Interior Building 20240
Telephone: 343–4462
Bureau of Reclamation:
Division of Program Coordination and Finance
Chief—Warren Wilson
Room 7311
Interior Building 20240
Telephone: 343–4691
Office of Territorial Affairs:
Office of the Secretary
Budget Officer—Hugh Gallagher
Room 4310
Interior Building 20240
Telephone: 343–4736
Office of Water Research and Technology:
Office of Program Planning and Evaluation
Assistant Director—Chandler Townsend
Room 4422
Main Interior Building
Interior South 20240
Telephone: 343–6325
Alaska Power Administration
Bonneville Power Administration
Southeastern Power Administration
Southwestern Power Administration
Office of Budget
Director—Francis M. Wiles
Room 4100
Interior Building 20245
Telephone: 343–4211

Department of Justice
Management Programs and Budget Staff
Deputy Director—Gilbert M. Leigh, Jr.
Room 1215
9th and Pennsylvania Avenue, NW. 20530
Telephone: 739–3206
Bureau of Prisons:
Budget Officer—Luman Rensch
320 First Street, NW. 20534
Telephone: 724–3237

Drug Enforcement Administration:
Comptroller—Robert Albright
1405 Eye Street, NW. 20537
Telephone: 382–5725
Federal Bureau of Investigation:
Assistant Director—Richard Long
9th and Pennsylvania Avenue, NW. 20535
Telephone: 324–3514
Immigration and Naturalization Service:
Budget Officer—Alton Kirby
Room 7012
425 Eye Street, NW. 20536
Telephone: 376–8463
Law Enforcement Assistance Administration:
Assistant Administrator—James Gregg
633 Indiana Avenue, NW. 20531
Telephone: 376–3650
Main Justice:
Deputy Assistant Attorney General for Administration—Edward Scott
Room 1111
10th and Constitution Avenue, NW. 20530
Telephone: 739–3103

Department of Labor
Office of Budget
Director—Charles E. Pugh
Room 4508
200 Constitution Avenue, NW. 20210
Telephone: 523–6888

Department of State
Director of Budget and Finance—Don C. Eller
Room 1332
New State Building 20520
Telephone: 632–2077
International Boundary and Water Commission
Comptroller—John B. More
United States Section
Executive Center
Post Office Box 2003
El Paso, Tex. 79998
Telephone: 915–533–5283

Department of Transportation
Office of the Secretary
Director, Office of Budget—Walter R. Boehner
Room 10117
400 7th Street, SW. 20590
Telephone: 426–4594

U.S. Coast Guard:
Chief of Budget—Capt. William F. Merlin
400 7th Street, SW. 20590
Telephone: 426–2402

Federal Aviation Administration:
Director of Budget—William A. Plissner
800 Independence Avenue, SW. 20590
Telephone: 426–3721

Federal Highway Administration:
Budget Division
Chief, Analysis and Formulation Branch—Carl L. Weir
400 7th Street, SW. 20590
Telephone: 426–0622

Federal Railroad Administration:
Budget Officer—William Ballerini
400 7th Street, SW. 20590
Telephone: 426–0807

AMTRAK:
Director of Budget—Charles Hayward
8th Floor
955 L'Enfant Plaza N., SW. 20024
Telephone: 484–5098

National Highway Traffic Safety Administration:
Budget Officer—Bill Heneghan
400 7th Street, SW. 20590
Telephone: 426–0866

Urban Mass Transportation Administration:
Acting Budget Officer—William H. Boswell
Room 9228
400 7th Street, SW. 20590
Telephone: 426–4007

U.S. Railway Association:
Comptroller—William Bozman
Trans Point Building
2100 Second Street, SW. 20595
Telephone: 426–1708

St. Lawrence Seaway Development Corporation:
Comptroller—Edward Margosian
180 Andrews Circle
Post Office Box 520
Massena, N.Y. 13662
Telephone: 315–764–0271

Department of the Treasury
Office of Budget and Program Analysis
Director—Arthur Kallen
Room 2450
15th and Pennsylvania Avenue, NW. 20220
Telephone: 566–2825

Office of Revenue Sharing and Office of the Secretary:
    Financial Manager—Ms. Wanda Stiness
    Room 634
    1900 Pennsylvania Avenue, NW. 20226
    Telephone: 566-5270
Federal Law Enforcement Training Center:
    Assistant Director for Administration—David McKinley
    Federal Law Training Center
    Building 94, Room IG-17
    Glynco, Ga.
    Telephone: FTS 89-281-3010
Bureau of Government Financial Operations:
    Assistant Comptroller for Finance—James Neely
    Room 324—Treasury Annex
    Madison Place and Pennsylvania Avenue, NW. 20220
    Telephone: 566-5661
Bureau of Alcohol, Tobacco and Firearms:
    Budget Branch
    Chief—Mrs. Audrey B. Dysland
    Federal Building—Room 7006
    12th and Pennsylvania Avenue, NW. 20226
    Telephone: 566-7720
U.S. Customs Service:
    Budget and Planning Division
    Director—Kenneth L. Wilson
    Room 3417
    1301 Constitution Avenue, NW. 20229
    Telephone: 566-2303
Bureau of Engraving and Printing:
    Financial Management Division
    Chief—Maury M. Schneider
    Room 302-25A
    Engraving and Printing Building
    14th and C Streets, SW. 20228
    Telephone: 447-9845
Bureau of the Mint:
    Budget and Finance Division
    Chief—Eugene J. Sparks
    Room 944—Warner Building
    501 13th Street, NW. 20226
    Telephone: 376-0452
Bureau of the Public Debt:
    Division of Budget and Accounts
    Director—Eleanor J. Holsopple
    Room 437—Washington Building
    1435 G Street, NW. 20226
    Telephone: 376-0258

Internal Revenue Service:
Budget Branch
Chief—Steve Taylor
Room 3334—IRS Building
1111 Constitution Avenue, NW. 20224
Telephone: 566-3163

U.S. Secret Service:
Budget Branch
Chief—Thaddeus L. Pawlouski
Room 905
1800 G Street, NW. 20223
Telephone: 634-5793

2. INDEPENDENT AGENCIES

Action
Budget Division
Director—Emerson Markham
806 Connecticut Avenue, NW. 20525
Telephone: 254-7960

Administrative Conference of the United States
Executive Director—Emmett J. Gavin
Room 500
2120 L Street, NW. 20037
Telephone: 254-7020

Agency for International Development
Office of Program Planning
Associate Assistant Administrator—C. Stark Biddle
Room 3756 (AID)
Washington, D.C. 20523
Telephone: 632-9176

Appalachian Regional Commission
Budget Officer—Brinley Lewis
Room 718
1666 Connecticut Avenue, NW. 20235
Telephone: 673-7822

Board for International Broadcasting
Budget Administrative Officer—Barry Gidley
Suite 430
1030 15th Street, NW. 20005
Telephone: 254-8040

Civil Aeronautics Board
Comptroller—Anthony Toronoto (Acting)
1825 Connecticut Avenue, NW. 20428
Telephone: 673-5225

Civil Service Commission
Budget and Finance Division
Acting Chief—Edward Schroer
Room 5554
1900 E Street, NW. 20415
Telephone: 632-6161

Commission on Civil Rights
Office of Management
Budget Officer—John Birkle
Room 502
1121 Vermont Avenue, NW. 20425
Telephone: 254-6630

Commission on Fine Arts
Budget Office
Budget Officer—Frank L. Suman
Room 5258
18th and E Streets, NW. 20240
Telephone: 343-6648

Consumer Product Safety Commission
Office of Planning and Evaluation
Director—Don Clay
1750 K Street, NW.
Telephone: 755-5324

Corporation for Public Broadcasting
Vice President for Finance and Treasurer—Ben Posner
Second Floor
111 16th Street, NW. 20036
Telephone 293-6160 Ext. 200

Council on Wage and Price Stability
Administrative Officer—Helen Shaeffer
Room 4019
New Executive Office Building 20506
Telephone: 456-2842

District of Columbia
Budget and Management Systems
Special Assistant to Mayor—Comer S. Coppie
Room 423
14th and E Streets, NW. 20004
Telephone: 629-4915

Environmental Protection Agency
Budget Operations Division
Director—Thomas Friedkin
Waterside Mall Building
Room 711D
401 M Street, SW. 20460
Telephone: 755-0680

Equal Employment Opportunity Commission
Office of Financial Management
Budget Officer—Ms. Helen Stellman
Room 7062
2401 E Street, NW. 20506
Telephone: 634-7068

Export-Import Bank
Executive Vice President—David Beim
Room 1243
811 Vermont Avenue, NW. 20571
Telephone: 382–2118

Farm Credit Administration
Accounting, Budget and Data Management
Director—Paul Redmer
490 L'Enfant Plaza, SW. 20578
Telephone: 755–2150

Federal Communications Commission
Financial Management Division
Chief—Thomas Campbell
Room 848
1919 M Street, NW. 20554
Telephone: 632–7194

Federal Deposit Insurance Corporation
General Accounting Section
Chief—Robert Jordan
Room 781
1709 New York Avenue, NW. 20429
Telephone: 389–4252

Federal Election Commission
Administrative Office
Assistant Staff Director—Richard G. Motley
Robert N. Baker
1325 K Street, NW. 20463
Telephone: 382–5376

Federal Energy Administration
Office of Budget and Financial Management
Acting Director—Richard G. Motley
Room 2317
New Post Office Building 20461
1200 Pennsylvania Avenue, NW.
Telephone: 566–9326

Federal Home Loan Bank Board
Financial Management Division
Budget Officer—David A. Vaughn
Room 604
400 First Street, NW. 20552
Telephone: 376–3423

Federal Maritime Commission
Office of Budget and Finance
Director—Earl Updegrove
Room 11305
1100 L Street, NW. 20573
Telephone: 523–5770

Federal Mediation and Conciliation
Budget and Financial Management
Assistant Director of Administration—Sorine Preli
2100 K Street, NW. 20427
Telephone: 653–5215

Federal Power Commission
Comptroller—John King
Room 4000
825 North Capitol Street, NE. 20426
Telephone: 275–4789

Federal Trade Commission
Budget and Finance Division
Chief—James A. Williams
Room 774
600 Pennsylvania Avenue, NW. 20580
Telephone: 523–3507

Foreign Claims Settlement Commission
Executive Director—Francis T. Masterson
Room 417
1111 20th Street, NW. 20579
Telephone: 653–6155

General Services Administration
Office of Budget
Director of Budget—Raymond Fontaine
Room 2140
18th and F Streets, NW.
Washington, D.C. 20405
Telephone: 566–1807

Indian Claims Commission
Executive Director—David Bigelow
Room 640
1730 K Street, NW. 20006
Telephone: 653–6184

Inter-American Foundation
Executive Officer—Leon Parker
1515 Wilson Boulevard
Arlington, Va. 22209
Telephone: 841–3870

Interstate Commerce Commission
Budget and Fiscal Officer—Ms. Bernita A. Joyce
Room 1330
12th and Constitution Avenue, NW. 20423
Telephone: 275–7827

International Trade Commission
Financial Management
Chief—Edward C. Wallington, Jr.
Room 159
701 E Street, NW. 20436
Telephone: 523–0116

National Capital Planning Commission
Assistant Executive Director For Administration—Malcolm Trevor
10th Floor
1325 G Street, NW. 20576
Telephone: 382–1123

National Commission on Libraries and Information Science
Budget Director—Ms. Mary S. Reszetar
Room 601
1717 K Street, NW. 20036
Telephone: 382–6585

National Commission on Paperwork
Budget Officer—Thomas Freeman
1111 20th Street, NW. 20036
Telephone: 254–5014

National Credit Union Administration
Division of Financial Management
Deputy Director—John Sander
2025 M Street, NW. 20456
Telephone: 254–7060

National Foundation on the Arts and the Humanities
Financial Manager—Ms. Joyce Freeland
Room 807
806 15th Street, NW. 20506
Telephone: 382–4187

Overseas Private Investment Corporation
Budget and Accounting Officer—Earle A. Gumbs
1129 20th Street, NW. 20527
Telephone: 632–8962

Panama Canal Company and Canal Zone Government
Secretary—Tom Constant
Room 312, Pennsylvania Building
425 13th Street, NW. 20004
Telephone: 382–6453

Railroad Retirement Board
Budget and Federal Operations
Director—John S. Suker
844 Rush Street
Chicago, Ill. 60611
Telephone: 312–751–4590

Renegotiation Board
Budget Officer—Harold E. Stone
2000 M Street, NW. 20446
Telephone: 254–8266

Securities and Exchange Commission
Comptroller—Frank J. Donaty
Room 100
500 North Capitol Street, NW. 20549
Telephone: 755–1516

Small Business Administration
Office of Budget and Finance
Director—Herbert T. Mills
Room 1028
1441 L Street, NW. 20416
Telephone: 653–6347

Tennessee Valley Authority
Assistant to the General Manager (Planning and Budget)—
John S. Barron
New Sprangle Building
Knoxville, Tenn. 37902
Telephone: 615–632–2101 (Ext. 3100)

United States Information Agency
Budget Officer—Stanley M. Silverman
18th and Pennsylvania Avenue, NW. 20436
Telephone: 632–5100

Veterans' Administration
Budget Service
Director—John Q. Binford
Room 500
810 Vermont Avenue, NW. 20420
Telephone: 389–3464

Departments of Medicine and Surgery:
Budget Staff
Director—A. K. Keitel
Room 680
810 Vermont Avenue, NW. 20420
Telephone: 389–2994

Veterans Benefits:
Budget Staff
Director—Clarence Greenland
Room 315
810 Vermont Avenue, NW. 20420
Telephone: 389–2556

Data Management:
Budget and Management Staff
Director—Joseph D. Garrett
Room 202
810 Vermont Avenue, NW. 20420
Telephone: 389–2379

B. Congressional Liaison Offices

1. EXECUTIVE DEPARTMENTS

Department of Agriculture

Office of the Under Secretary
Deputy Under Secretary—Paul A. Theis
Room 206E
Administration Building
14th and Independence Avenue, SW. 20250
Telephone: 447-7977

Director, Congressional Affairs—Jerome Climer
Telephone: 447-7095

Department of Commerce

Office of Congressional Affairs
Counselor to the Secretary for Congressional Affairs—Mansfield D. Sprague
Room 5835
14th and Constitution Avenue, NW. 20230
Telephone: 377-5485

Deputy Director—Robert Reintsema
Telephone: 377-3663

Department of Defense

Office of the Assistant Secretary of Defense (Legislative Affairs)
Assistant Secretary of Defense (Legislative Affairs)—William K. Brehm
Room 3E822
The Pentagon 20301
Telephone: 697-6210

Deputy Assistant Secretary (Senate Affairs)—Donald G. Sanders
Telephone: 695-1868

Deputy Assistant Secretary (House Affairs)—Frederick P. Hitz
Telephone: 697-2536

Department of Health, Education, and Welfare

Deputy Assistant Secretary (Congressional Liaison)—William S Ballenger
200 Independence Avenue, SW. 20201
Telephone: 245-6786

Staff Assistant—Loretta Gainor
Telephone: 245-6786

Department of Housing and Urban Development

Office of Legislative Affairs
Assitsant Secretary for Legislative Affairs—Sol Mosher
Room 10120
451 7th Street, SW. 20410
Telephone: 755-5005

Deputy Assistant Secretary—Owen M. Cornell, Jr.
Telephone: 755-7380

Director, Senate/House Liaison—William Marschalk
Telephone: 755-5005

Department of the Interior

Office of Congressional and Legislative Affairs
Assistant Secretary for Congressional and Legislative Affairs—John Kyl
Room 6254
18th and C Streets, NW. 20240
Telephone: 343-7693

Congressional Liaison (House)—Vern Stephens
Telephone: 343-7261

Congressional Liaison (Senate)—Robert Ruddy
Telephone: 343-7693

Department of Justice

Assistant Attorney General for Legislative Affairs—Michael M. Uhlmann
Room 1603
Main Justice Building
10th and Pennsylvania Avenue, NW. 20530
Telephone: 739-2141

Special Assistant to the Assistant Attorney General—Lawrence Callaghan
Telephone: 739-4787

Department of Labor

Office of Legislative Affairs
Deputy Undersecretary for Legislative Affairs—Kenneth M. Duberstein
Room S2312
200 Constitution Avenue, NW. 20210
Telephone: 523-6141

Special Assistant to the Under Secretary—Timothy D. Smith
Telephone: 523-6085

Department of State

Office of Congressional Relations
Acting Assistant Secretary for Congressional Relations—Kempton B. Jenkins
Room 7261
Office of Congressional Relations
2201 C Street, NW. 20520
Telephone: 632-9132

Deputy Assistant Secretary—Samuel Goldberg
Telephone: 632-1048

Deputy Assistant Secretary—Larry Pezzullo
Telephone: 632-1050

Department of Transportation

Office of Congressional Relations
Assistant Secretary for Congressional and Inter-governmental Affairs—Roger W. Hooker, Jr.
Room 10408
400 7th Street, SW. 20590
Telephone: 426-4563

Director of Congressional Relations—Ray E. Warner, Jr.
Telephone: 426-9121

Department of the Treasury

Assistant Secretary for Legislative Affairs—Harold F. Eberle
Telephone: 566-2037

Deputy to the Assistant Secretary for Legislative Affairs—Vacant

2. INDEPENDENT OFFICES

Action

Office of Congressional Affairs
Assistant Director—William B. Prendergast
Room 516
806 Connecticut Avenue, NW. 20525
Telephone: 254-8070

Congressional Liaison Officer—Domestic Operations—Ruth N. Groom
Telephone: 254-8070
806 Connecticut Avenue, NW. 20525

Congressional Liaison Officer—International Operations—John Szabo
Telephone: 254-8070

Administrative Conference of the United States

Executive Director—Emmett J. Gavin
Suite 500
2120 L Street, NW. 20037
Telephone: 254-7020

Advisory Commission on Intergovernmental Relations

Director of Policy Implementation—Lawrence Gilson
726 Jackson Place, NW. 20575
Telephone: 382-2114

Arms Control and Disarmament Agency

Congressional Assistant—Betty Lou Stroh
Room 5534
2201 C Street, NW. 20451
Telephone: 632-3370

Acting General Counsel—Thomas Graham, Jr.
Telephone: 632-3582

Civil Aeronautics Board

Office of Community and Congressional Relations
Director—James L. Kolstad
Room 706
1825 Connecticut Avenue, NW. 20428
Telephone: 673-5191

Congressional Relations Officer—Charles Donnelly
Telephone: 673-5193

Civil Service Commission
Chief Congressional Liaison Officer—John W. Lawton
Room B332
Rayburn House Office Building 20515
Telephone: 225-4955
Staff Assistant—Kathryn B. Lloyd
Staff Assistant—Rachel L. Bethea
Staff Assistant—Bobbe Harden

Commodity Futures Trading Commission
Congressional Relations Officer—Thomas Dunn
2033 K Street, NW. 20581
Telephone: 254-7574

Consumer Product Safety Commission
Office of Congressional Relations
Director, Congressional Relations—Carl Eifert
Room 508
1111 18th Street, NW.
Telephone: 634-7760
Assistant to the Director—Terry Boyd
Telephone: 634-7760

Energy Research and Development Administration
Office of Congressional Relations
Director of Congressional Relations—H. Hollister Cantus
Rooom 8125
20 Massachusetts Avenue, NW. 20545
Telephone: 376-4033
Deputy Director of Congressional Relations—Ray A. Marble
Telephone: 376-4033

Environmental Protection Agency
Office of Legislation
Director, Office of Legislation—Bryan F. LaPlante
Room 835, West Tower
401 M Street, SW. 20460
Telephone: 755-2930
Acting Deputy Director and Assistant Director—Steadman M. Overman
Telephone: 755-2930

Equal Employment Opportunity Commission
Office of Congressional Affairs
Director of Congressional Affairs—Edgar Morgan
Room 4204
2401 E Street, NW. 20506
Telephone: 634-6831
Deputy Director—Sidney A. Wexler
Telephone: 634-6831

Export-Import Bank of the United States
Office of Congressional Relations
Congressional Relations Officer—Nancy S. Pigman
Room 1177
811 Vermont Avenue, NW. 20577
Telephone: 382–4796

Farm Credit Administration
Legislative and Farm Organization Relations
Director of Legislative and Farm Organization Relations—William Pettit III
490 L'Enfant Plaza East, SW. 20578
Telephone: 755–8927
Deputy Director—David C. Woolfolk
Telephone: 755–2154

Federal Communications Commission
Office of Congressional Liaison
Administrative Assistant to the Chairman—R. Michael Senkowski
1919 M Street, NW. 20554
Telephone: 632–6366
Congressional Liaison—Patricia Hatfield
Telephone: 632–6366

Federal Deposit Insurance Corporation
Executive Assistant to the Board of Directors—T. J. Reardon
Room 6129
550 17th Street, NW. 20429
Telephone: 389–4444
Congressional Liaison Officer—Bernard Moss
Telephone: 389–4496

Federal Energy Administration
Office of Congressional Liaison
Director, Congressional Affairs—Paul Cyr
Room 4502
New Post Office Building
12th and Pennsylvania Avenue, NW. 20461
Telephone: 566–9775
Deputy Director, Congressional Affairs—Stanley P. Hidalgo
Telephone: 566–9775

Federal Home Loan Bank Board
Assistant to the Board—Trent Feldman
Room 826
320 First Street, NW. 20552
Telephone: 376–3135

Federal Maritime Commission
Congressional Liaison—Jeffrey M. Bower
1100 L Street, NW. 20573
Telephone: 523–5734

Federal Power Commission
Director of Congressional Liaison—Daniel Goldstein
Room 9200
825 North Capitol Street, NE. 20426
Telephone: 275-4224

Federal Trade Commission
Congressional Liaison Officer—Penny Farthing
Room 585
6th and Pennsylvania Avenue, NW. 20580
Telephone: 523-3479

General Services Administration
Acting Deputy Administrator—Wallace H. Robinson, Jr.
18th and F Streets, NW. 20405
Telephone: 566-1212
Acting Director of Congressional Affairs—Joseph W. Harrison
Telephone: 566-1250

Government Printing Office
Office of Congressional Information
Chief, Congressional Information Section—W. Scott Sonntag
Room 834
North Capitol and H Street, NW. 20401
Telephone: 275-2226

Interstate Commerce Commission
Secretary/Congressional Relations—Robert L. Oswald
Room 2215
12th and Constitution Avenue, NW. 20423
Telephone: 275-7428
Deputy Congressional Relations Officer—Richard W. Kyle
Telephone: 275-7524

National Aeronautics and Space Administration
Assistant Administrator for Legislative Affairs—Dr. Joseph P. Allen
Room 6065
400 Maryland Avenue, SW. 20546
Telephone: 755-8344
Director, Congressional Liaison—Joseph Del Riego
Telephone: 755-8350
Director, Congressional Inquiries—William Allen
Telephone: 755-8394

National Commission on Federal Paperwork
Director of Advocacy—Ernie Evans
Suite 101
1111 20th Street, NW. 20036
Telephone: 254-6920
Assistant—Andy Pazahanick
Telephone: 254-6786

National Endowment for the Humanities
Special Assistant to the Chairman—Joseph H. Hagan
Room 1015
806 15th Street, NW. 20506
Congressional Legislation Specialist—Pat Alexander
Telephone: 382–6037

National Labor Relations Board
General Counsel—John S. Irving
Room 1001
1717 Pennsylvania Avenue, NW. 20570
Telephone: 254–9150
Deputy General Counsel—John E. Higgins, Jr.
Telephone: 254–9150

National Science Foundation
Office of Congressional Liaison
Head, Congressional Liaison—Patricia E. Nicely
1800 G Street, NW. 20550
Telephone: 632–7320

National Transportation Safety Board
Legislative Affairs Officer—Joseph E. Crowley
Room 834
800 Independence Avenue, SW. 20594
Telephone: 426–3478

Nuclear Regulatory Commission
Congressional Affairs Director—Carlton Kammerer
Matomic Building
1717 H Street, NW. 20555
Telephone: 634–1443

Occupational Safety and Health Administration
Chief, Legislative and Interagency Affairs—Karen L. Mann
Room N3623
200 Constitution Avenue, NW. 20210
Telephone: 523–8055

Railroad Retirement Board
Liaison Officer—Robert A. Russell
Room 444
425 13th Street, NW. 20004
Telephone: 382–4791

Securities and Exchange Commission
Congressional Liaison—Andrew L. Rothman
Room 812
500 North Capitol Street, NW. 20549
Telephone: 755–1100

Selective Service System
Assistant to the Director—E. M. Kline
Room 700
600 E Street, NW. 20435
Telephone: 382–2165

Small Business Administration

Assistant Administrator of Congressional and Legislative Affairs—Thomas Cole
1441 L Street, NW. 20416
Telephone: 653-6431

Director, Office of Congressional Relations—Harold H. Griffin
Telephone: 653-6545

Smithsonian Institution

Special Assistant to the Secretary—Margaret Gaynor
Room 4083I
1000 Jefferson Drive, SW. 20560
Telephone: 381-6391

Tennessee Valley Authority

Washington Representative—Lawrence L. Calvert
Room 437
1426 H Street, NW. 20444
Telephone: 343-4537

United States Commission on Civil Rights

Office of Congressional Liaison
Director, of Congressional Liaison—James Lyons (Acting)
1121 Vermont Avenue, NW. 20425
Telephone: 254-6626

United States Information Agency

General Counsel and Congressional Liaison—George W. Haley
1776 Pennsylvania Avenue, NW. 20547
Telephone: 632-6686

Congressional Liaison Officer—Marilyn Dexheimer
Telephone: 632-5133

United States Postal Service

Government Relations Department
Assistant Postmaster General—Norman Halliday
Room 10570
475 L'Enfant Plaza 20260
Telephone: 245-4180

Director, Office of Government Liaison—Michael Popowski
Telephone: 245-4240

Veterans' Administration

Room 1013
810 Vermont Avenue, NW. 20420

Congressional Liaison—Rissa Woodly
Telephone: 389-2482

Congressional Liaison—Marvin D. Mondres
Telephone: 389-2831

Congressional Liaison—Judith Myers
Telephone: 389-3604

C. INTERGOVERNMENTAL RELATIONS OFFICES

1. EXECUTIVE DEPARTMENTS

(A-85 Agency Contacts: Consultation with heads of State and local governments in development of Federal regulations)

Department of Agriculture

Office of Intergovernmental Affairs
James S. Wood, Acting Assistant to the Secretary
Room 102-W, Administration Building
Washington, D.C. 20250
Telephone: 447-7615

Department of Commerce

Office of Organization and Management Systems
Joseph Smiroldo, Director
Room 5327
Washington, D.C. 20230
Telephone: 377-3707

Department of Defense

Office of the Comptroller-Administration
David O. Cooke, Deputy Assistant Secretary
Room 3E822, The Pentagon
Washington, D.C. 20301
Telephone: 695-4436

Department of Health, Education, and Welfare

Office of the Executive Secretariat
Ms. Mary Frances Howell, Regulations Coordinator
Room 655-G-2, S. Portal Building
Washington, D.C. 20201
Telephone: 245-7770

Department of Housing and Urban Development

Office of Deputy Undersecretary for Field Operations
Ms. Maryann Taranowski, Federal Regional Staff Officer
Room 10128
451 7th Street, SW.
Washington, D.C. 20410
Telephone: 755-8068

Department of the Interior

Office of Management Consulting
Warren Dahlstrom, Special Assistant, Intergovernmental Coordinator
Room 3542, STOP 43
Washington, D.C. 20240
Telephone: 343-2195

Department of Justice
Law Enforcement Assistance Administration
Richard Newcombe, Special Assistant to Office of Administration
Room 1144
633 Indiana Avenue, NW.
Washington, D.C. 20531
Telephone: 376-3815

Department of Labor
Office of Organization and Manpower Utilization
John Nester, Director
Room 5516, New Labor Building
200 Constitution Avenue, NW.
Washington, D.C. 20210
Telephone: 523-6318

Department of Transportation
Office of Management Systems—OST
Karolyn Reynolds, Assistant for Field Coordination
Room 10320
400 7th Street, SW.
Washington, D.C. 20590
Telephone: 426-4741

Department of the Treasury
Office of the General Counsel
Henry C. Stockell, Jr., Deputy General Counsel
Room 3308
15th and Pennsylvania Avenue, NW.
Washington, D.C. 20220
Telephone: 566-2077

2. INDEPENDENT AGENCIES

Civil Service Commission
Bureau of Intergovernmental Personnel Programs
Richard Leverone, Director, Office of Program Management
Room 2526
1900 E Street, NW.
Washington, D.C. 20410
Telephone: 632-6802

Community Services Administration
Office of the Deputy to the General Counsel
Arthur J. Reid, Jr., Deputy General Counsel
1200 19th Street, NW.
Washington, D.C. 20506
Telephone: 254-6004

Environmental Protection Agency
Office of Regional and Intergovernmental Operations
Peter Cashman, Director
Room 1137, West Tower
401 M Street, SW.
Washington, D.C. 20460
Telephone: 755-0507

Equal Employment Opportunity Commission
Office of Federal Liaison
Peter Robertson, Director
Room 4224
2401 E Street, NW.
Washington, D.C. 20506
Telephone: 634-6823

Federal Energy Administration
Office of Intergovernmental Relations and Special Programs
Michael F. Starr, Director
Room 4309
12th and Pennsylvania Avenue, NW.
Washington, D.C. 20461
Telephone: 566-9016

General Services Administration
Office of Management Services
Philip A. Schmidt, Director
Room 3002, GSA Building
18th and F Streets, NW.
Washington, D.C. 20405
Telephone: 566-1054

Federal Preparedness Agency
Office of the Director of Preparedness
Thomas J. Simmons, Executive Assistant to the Director
Room 5241, GSA Building
18th and F Streets, NW.
Washington, D.C. 20405
Telephone: 566-0854

Office of Management and Budget
Intergovernmental Relations and Regional Operations Division
Vincent Puritano, Deputy Associate Director
Room 9025, New Executive Office Building
Washington, D.C. 20503
Telephone: 395-3774

D. Policy and Planning Offices

1. EXECUTIVE DEPARTMENTS

Department of Agriculture

Policy Analysis and Program Evaluation Staff
Oswald P. Blaich, Head
Room 118A
Administration Building
14th and Independence Avenue, SW. 20250
Telephone: 447-6667

Department of Commerce

Office of the Assistant Secretary for Policy
Richard G. Darman, Assistant Secretary
Room 5860
14th and Constitution Avenue, NW. 20230
Telephone: 377-2624

Department of Defense

Office of Planning and Evaluation
Edward C. Aldridge, Jr., Director
Office of the Secretary of Defense
Room 2E812
The Pentagon 20301
Telephone: 695-0971

Department of Health, Education, and Welfare

Office of Planning and Evaluation
William A. Morrill, Assistant Secretary
Room 22A
South Portal Building
200 Independence Avenue, NW. 20201
Telephone: 245-1858

Department of Housing and Urban Development

Office of the Assistant Secretary for Policy Development and Research
Charles J. Orlebeke, Assistant Secretary
Room 8100
451 7th Street, SW. 20410
Telephone: 755-5600

Department of the Interior

Office of Policy Analysis
Ms. Heather Ross, Director
Room 4150
1801 C Street, NW. 20240
Telephone: 343-5978

Department of Justice

Office of Policy and Planning
Ronald Gainer, Director
Room 4236
9th and Pennsylvania Avenue, NW. 20530
Telephone: 739–4601

Department of Labor

Assistant Secretary for Policy, Evaluation, and Research
Abraham Weiss, Assistant Secretary
S. 2207
New Department of Labor Building
200 Constitution Avenue, NW. 20210
Telephone: 523–6197

Department of State

Policy Planning Staff
Winston Lord, Director
Room 7311
2201 C Street, NW. 20520
Telephone: 632–2372

Department of Transportation

Office of Planning and Program Review
Robert G. Prestemon, Director
Room 10124
400 7th Street, SW. 20590
Telephone: 426–4450

Department of the Treasury

Office of Budget and Program Analysis
Arthur D. Kallen, Director
Room 2450, Main Treasury Building
15th and Pennsylvania Avenue, NW. 20220
Telephone: 964–2006

2. INDEPENDENT OFFICES

ACTION

Office of Policy and Planning
Harry Hogan, Assistant Director
Room 606
806 Connecticut Avenue, NW. 20525
Telephone: 254–7630

Agency for International Development

Bureau for Program and Policy Coordination
Philip Birnbaum, Assistant Administrator
Room 3942—New State Department Building
320 21st Street, NW. 20523
Telephone: 632–0482

Civil Service Commission

Bureau of Policies and Standards
Frederick A. Kistler, Director
Room 3305
1900 E Street, NW. 20415
Telephone: 632–4606

Consumer Product Safety Commission

Office of Program Planning and Evaluation
Don R. Clay, Director
Room 408
5401 Westbard Avenue 20207
Telephone: 492–6754

Energy Research and Development Administration

Office of Planning and Analysis and Evaluation
Roger W. A. LeGassie, Assistant Administrator
20 Massachusetts Avenue, NW. 20545
Telephone: 376–4337

Environmental Protection Agency

Office of Planning and Management
Alvin L. Alm, Assistant Administrator
Room 1013
401 M Street, SW. 20460
Telephone: 755–2900

Equal Employment Opportunity Commission

Office of Planning, Research, and Systems
Chris Roggerson, Director
Room 4002
2401 E Street, NW. 20506
Telephone: 634–7060

Export-Import Bank

Office of Policy Analysis
Stephen H. Goodman, Vice President
Room 1203
811 Vermont Avenue, NW. 20571
Telephone: 382–8716

Federal Communications Commission

Office of Executive Director
Alan R. McKee, Deputy Executive Director
Room 852
1919 M Street, NW. 20554
Telephone: 632–6390

Federal Energy Administration

Office of Energy Information and Analysis
John D. Christie, Assistant Administrator
Room 4302
Federal Building
12th and Pennsylvania Avenue, NW. 20461
Telephone: 566–9086

Federal Home Loan Bank Board
Management Systems Division
John M. Buckley, Jr., Director
Room 618
320 First Street, NW. 20552
Telephone: 376-3291

Federal Maritime Commission
Office of Management Director
Ronald P. Murphy, Analyst
1100 L Street, NW. 20573
Telephone: 523-5326

Federal Mediation and Conciliation Service
Office of Administration
Robert D. Gajdys, Director
9th Floor
2100 K Street, NW. 20427
Telephone: 653-5333

Federal National Mortgage Association
Office of Corporate Planning
Thomas A. Ronzetti, Vice President
1133 15th Street, NW. 20005
Telephone: 293-2404

Federal Power Commission
Office of the Comptroller
John F. King, Comptroller
Room 4000
825 North Capitol Street 20426
Telephone: 275-4789

Federal Reserve System (Board of Governors)
Program Analysis and Budget Section
Edward T. Mulrenin, Chief
Room M1110
20th and Constitution Avenue, NW. 20551
Telephone: 452-3751

Federal Trade Commission
Office of Policy Planning and Evaluation
Mark F. Grady, Director
Room 242
6th and Pennsylvania Avenue, NW. 20580
Telephone: 523-3466

General Services Administration
Office of Planning, Policy and Evaluation
E. William Dinkelacker, Director
Room 6002
1800 F Street, NW. 20405
Telephone: 566-1043

National Aeronautics and Space Administration
Office of Policy Analysis
Nathaniel B. Cohen, Director
Room 7021
400 Maryland Avenue, SW. 20546
Telephone: 755-8433

National Foundation on the Arts and the Humanities
Office of Planning
Armen Tashdinian, Director
806 15th Street, NW. 20506
Telephone: 382-5862

Small Business Administration
Planning and Program Evaluation Division
Stanley M. Linchuck, Director
Room 508
1441 L Street, NW. 20416
Telephone: 653-6387

Tennessee Valley Authority
Planning Staff
David A. Patterson, Chief
400 Commerce Avenue
Knoxville, Tenn. 37902
Telephone: (615) 632-2374

Veterans' Administration
Office of Planning and Evaluation
Edwin L. Arnold, Assistant Administrator
Room 1100
810 Vermont Avenue, NW. 20420
Telephone: 389-2608

E. PROGRAM EVALUATION OFFICES

1. EXECUTIVE DEPARTMENTS

Department of Agriculture
Policy Analysis and Program Evaluation Staff
Oswald P. Blaich, Head
Room 118A
Administration Building
14th and Independence Avenue, SW. 20250
Telephone: 447-6667

Department of Commerce
Office of Program Evaluation
Robert A. Knisely, Director
Room 5015
14th and Constitution Avenue, NW. 20230
Telephone: 377-5722

Department of Defense
Office of Planning and Evaluation
Edward C. Aldridge, Jr., Director
Office of the Secretary of Defense
Room 2E812
The Pentagon 20301
Telephone: 695-0971

Department of Health, Education, and Welfare
Office of Planning and Evaluation
William A. Morrill, Assistant Secretary
Room 432E
South Portal Building
200 Independence Avenue, NW. 20201
Telephone: 245-1858

Department of Housing and Urban Development
Office of the Assistant Secretary for Policy Development and Research
Charles J. Orlebek, Assistant Secretary
Room 8100
451 7th Street, SW. 20401
Telephone: 755-5600

Department of the Interior
Office of Policy Analysis
Ms. Heather Ross, Director
Room 4150
1801 C Street, NW. 20240
Telephone: 343-5978

Department of Justice
Management Programs and Budget Staff
James F. Hoobler, Director
Room 1116
9th and Pennsylvania Avenue, NW. 20530
Telephone: 739-4323

Department of Labor
Assistant Secretary for Policy, Evaluation, and Research
Abraham Weiss, Assistant Secretary
Room 522F
New Department of Labor Building
200 Constitution Avenue, NW. 20210
Telephone: 523-6197

Department of State
Office of Management Operations
Clayton E. McManaway, Director
Room 7427
2201 C Street, NW. 20520
Telephone: 632-1056

Department of Transportation
Office of Planning and Program Review
Robert G. Prestemon, Director
Room 10124
400 7th Street, SW. 20590
Telephone: 426-4450

Department of the Treasury
Office of Budget and Program Analysis
Arthur D. Kallen, Director
Room 2450
15th and Pennsylvania Avenue, NW. 20220
Telephone: 964-2006

2. INDEPENDENT OFFICES

ACTION
Evaluation Division
Michael J. Wargo, Director
Room M-207
806 Connecticut Avenue, NW. 20525
Telephone: 254-7983

Agency for International Development
Division of Program Evaluation
Herbert D. Turner, Chief
320 21st Street, NW. 20523
Telephone: 632-0226

Civil Service Commission
Bureau of Personnel Management Evaluation
John D. R. Cole, Director
Room 5478
1900 E Street, NW. 20415
Telephone: 632-4408

Consumer Product Safety Commission
Office of Program Planning and Evaluation
Don R. Clay, Director
Room 408
5401 Westbard Avenue 20207
Telephone: 492-6754

Energy Research and Development Administration
Office of Planning, Analysis and Evaluation
Roger W. A. LeGassie, Assistant Administrator
20 Massachusetts Avenue, NW. 20545
Telephone: 376-4337

Environmental Protection Agency
Office of Planning and Management
Alvin L. Alm, Assistant Administrator
Room 1013
401 M Street, SW. 20460
Telephone: 755-2900

Equal Employment Opportunity Commission
Office of Planning, Research and Systems
Chris Roggerson, Director
Room 4002
2401 E Street, NW. 20506
Telephone: 634-7060

Export-Import Bank
Office of Policy Analysis
Stephen H. Goodman, Vice President
Room 1203
811 Vermont Avenue, NW. 20571
Telephone: 382-8716

Federal Communications Commission
Office of Executive Director
Alan R. McKee, Deputy Executive Director
Room 852
1919 M Street, NW. 20554
Telephone: 632-6390

Federal Energy Administration
Office of Policy and Analysis
John D. Christie, Assistant Administrator
Room 4302
Federal Building
12th and Pennsylvania Avenue, NW. 20461
Telephone: 961-6175

Federal Home Loan Bank Board
Management Systems Division
John M. Buckley, Jr., Director
Room 618
320 First Street, NW. 20552
Telephone: 376-3291

Federal Maritime Commission
Office of Managing Director
Ronald D. Murphy, Analyst
1100 L Street, NW. 20573
Telephone: 523-5326

Federal Mediation and Conciliation Service
Office of Administration
Robert D. Gajdys, Director
9th Floor
2100 K Street, NW. 20427
Telephone: 653-5333

Federal National Mortgage Association
Office of Corporate Planning
Thomas A. Ronzetti, Vice President
1133 15th Street, NW. 20005
Telephone: 293-2404

Federal Power Commission
Office of the Comptroller
John F. King, Comptroller
Room 4000
825 North Capitol Street 20426
Telephone: 275-4789

Federal Reserve System (Board of Governors)
Program Analysis and Budget Section
Edward T. Mulrenin, Chief
Room M1110
20th and Constitution Avenue, NW. 20551
Telephone: 452-3751

Federal Trade Commission
Office of Policy Planning and Evaluation
Mark F. Grady, Director
Room 242
6th and Pennsylvania Avenue, NW. 20580
Telephone: 523-3466

General Services Administration
Office of Planning, Policy and Evaluation
E. William Dinkelacker, Director
Room 6002
1800 F Street, NW. 20405
Telephone: 566-1043

National Aeronautics and Space Administration
Office of Policy Analysis
Nathaniel B. Cohen, Director
Room 7021
400 Maryland Avenue, SW. 20546
Telephone: 755-8433

National Endowment for the Arts
Evaluation Division
Charles Kirk, Director
Room 1264
2401 E Street, NW.
Washington, D.C. 20506
Telephone: 634-6365

National Endowment for the Humanities
Evaluation Office
Ms. Arlene Krimgold, Evaluation Officer
806 15th Street, NW. 20506
Telephone: 382-2495

Small Business Administration
Planning and Program Evaluation Division
Stanley M. Linchuck, Director
Room 508
1441 L Street, NW. 20416
Telephone: 653-6387

Tennessee Valley Authority
Planning Staff
David A. Patterson, Chief
400 Commerce Avenue
Knoxville, Tenn. 37902
Telephone: (615) 632–2374

Veterans' Administration
Office of Planning and Evaluation
Edwin L. Arnold, Assistant Administrator
Room 1100
810 Vermont Avenue, NW. 20420
Telephone: 389–2608

F. Public Affairs Offices

1. EXECUTIVE DEPARTMENTS

Department of Agriculture
Public Affairs
Director—Robert McMillen
Administration Building
Room 230E
14th and Independence Avenue, SW. 20250
Telephone: 447–3805

Department of Commerce
Office of Public Affairs
Domestic and International Business Administration
Director—Robert B. Amdur
14th and Constitution Avenue, NW. 20230
Telephone: 377–3808

Department of Defense
Assistant Secretary for Public Affairs—Alan Woods
Room 2E800
The Pentagon 20301
Telephone: 697–9312

Air Force
Office of Information
Director—Brig. Gen. H. J. Dalton
Room 4D926
The Pentagon 20330
Telephone: 697–6061

Army
Chief of Public Affairs
Maj. Gen. L. Gordon Hill, Jr.
Room 2E636
The Pentagon 20301
Telephone: OX–55135

Navy
Chief of Information—Rear Admiral David M. Cooney
Room 2E340
The Pentagon 20301
Telephone: 697-7391

Department of Health, Education, and Welfare
Public Affairs
Assistant Secretary—Dr. Shana Gordon
Room 647D
S. Portal Building
200 Independence Avenue, SW. 20201
Telephone: 245-1850

Department of Housing and Urban Development
Public Affairs
Assistant to the Secretary—Ms. M. Grace Bassett
Room 10132
451 Seventh Street, SW. 20410
Telephone: 755-6980

Department of the Interior
Public Affairs
Director—Louis J. Churchville
Room 7214
18th and C Streets, NW. 20240
Telephone: 343-3171

Department of Justice
Public Information
Director—Robert J. Havel
Room 5133
10th and Constitution Avenue, NW. 20530
Telephone: 739-2028

Department of Labor
Office of Public Affairs
Director—Charles A. Caldwell (Acting)
Room S2018
200 Constitution Avenue, NW. 20210
Telephone: 523-8226

Department of State
Public Affairs
Assistant Secretary—Ambassador John E. Reinhardt
Room 6804A
2201 C Street, NW. 20520
Telephone: 632-9606

Department of Transportation
Assistant to the Secretary and Director of Public Affairs—C. Ramon Greenwood
Room 10106
400 Seventh Street, SW. 20590
Telephone: 426-4570

Department of the Treasury

Public Affairs
Special Assistant to the Secretary—John O. Mongoven
Room 2324
15th and Pennsylvania Avenue, NW. 20220
Telephone: 566-5252

2. INDEPENDENT OFFICES

ACTION

Assistant Director for Public Affairs—Francis J. Matthews
Room P303
806 Connecticut Avenue, NW. 20525
Telephone: 245-3110

Central Intelligence Agency

Assistant to Director—Andrew Falkiewicz
Telephone: 351-7676

Civil Service Commission

Director, Office of Public Affairs—Joseph E. Oglesby
Room 5F12
1900 E Street, NW. 20415
Telephone: 632-4588

Commission on Civil Rights

Director, Public Affairs—Marvin D. Wall
Room 500
1121 Vermont Avenue, NW. 20425
Telephone: 254-7300

Council of Economic Advisers

Special Assistant to the Chairman—John M. Davis
Room 315
Executive Office Building 20506
Telephone: 395-5084

Energy Research and Development Administration

Assistant Director for Public Affairs—Robert Newlin
20th and Massachusetts Avenue, NW. 20545
Telephone: 353-4536

Environmental Protection Agency

Director, Office of Public Affairs—Mrs. Patricia Cahn
Room 311
401 M Street, SW. 20460
Telephone: 755-0700

Equal Employment Opportunity Commission

Director, Office of Public Affairs—Alfred L. Sweeney
Room 4202
2401 E Street, NW. 20506
Telephone: 634-6930

Export-Import Bank
Vice President, Public Affairs—(Vacant)
Room 1167
811 Vermont Avenue, NW. 20571
Telephone: 382-2346

Farm Credit Administration
Director of Information—Ronald H. Erickson
Suite 4000
East Building
490 L'Enfant Plaza, SW. 20260
Telephone: 755-2170

Federal Communications Commission
Public Information Officer—Samuel M. Sharkey, Jr.
Room 202
1919 M Street, NW. 20554
Telephone: 632-7260

Federal Deposit Insurance Corporation
Information Officer—Mrs. Harriet Scholl
Room 6061B
550 Seventeenth Street, NW. 20429
Telephone: 389-4221

Federal Energy Administration
Director, Public Affairs—Thomas S. Fedler
Room 3140
12th and Pennsylvania Avenue, NW. 20461
Telephone: 566-7758

Federal Home Loan Bank Board
Director of Communications—Robert S. Marshall
320 First Street, NW. 20552
Telephone: 376-3324

Federal Maritime Commission
Congressional Affairs and Public Information Officer—C. William Cordin
1100 L Street, NW. 20573
Telephone: 523-5764

Federal Mediation and Conciliation Service
Information Director—Norman Walker
Room 802
2100 K Street, NW. 20427
Telephone: 653-5290

Federal Power Commission
Director of Public Information—William L. Webb
Room 1000
825 North Capitol Street, NW. 20426
Telephone: 275-4006

Federal Reserve System (Board of Governors)
Assistant to the Board of Governors—Joseph R. Coyne
Room B–2121
20th and C Streets, NW. 20551
Telephone: 452–3204

Federal Trade Commission
Acting Director, Office of Public Information—Leonard J. McEnnis, Jr.
Room 496
6th and Pennsylvania Avenue, NW. 20580
Telephone: 523–3830

General Services Administration
Director of Public Affairs—Carl N. Grant
Room 6122
18th and F Streets, NW. 20405
Telephone: 566–1915

Interstate Commerce Commission
Public Information Officer—Warner L. Baylor
Room 2140
12th and Constitution Avenue, NW. 20423
Telephone: 343–4141

Law Enforcement Assistance Administration
Director, Office of Public Information—Malcolm Barr
Room 1242
633 Indiana Avenue, NW. 20531
Telephone: 376–3820

Library of Congress
Information Officer—Mary C. Lethbridge
Room G–107
10 First Street, SE. 20540
Telephone: 426–5108

National Aeronautics and Space Administration
Assistant Administrator for Public Affairs—Robert A. Newman
Room 6027
400 Maryland Avenue, SW. 20546
Telephone: 755–3828

National Credit Union Administration
Public Information Officer—Larry Blanchard
Room 4334
2025 M Street, NW. 20456
Telephone: 254–9809

National Endowment for the Arts and the Humanities
Director, Office of Program Information—Marcia Hovey
2401 E Street, NW. 20506
Telephone: 634–6369

National Labor Relations Board

Director, Division of Information—Thomas W. Miller, Jr.
Room 710
1717 Pennsylvania Avenue, NW. 20570
Telephone: 254–9033

National Mediation Board

Executive Secretary—Rowland K. Quinn, Jr.
Room 710
1425 K Street, NW. 20572
Telephone: 523–5920

National Transportation Safety Board

Director of Public Affairs—Edward E. Slattery, Jr.
Room 820B
800 Independence Avenue, SW. 20594
Telephone: 426–8787

Occupational Safety and Health Review Commission

Public Information Officer—Linda Dodd
Room 701
1825 K Street, NW. 20006
Telephone: 634–7943

Renegotiation Board

Director of Administration—E. Richard Rhodes
Room 4306
2000 M Street, NW. 20046
Telephone: 254–8266

Securities and Exchange Commission

Deputy Director of Public Information—Chiles T. A. Larson
Room 181
500 North Capitol Street, NW. 20549
Telephone: 755–4846

Small Business Administration

Assistant Administrator for Congressional and Legislative Affairs—Thomas Cole
Room 1018
1441 L Street, NW. 20416
Telephone: 653–6822

Smithsonian Institution

Director of Public Affairs—Carl W. Larsen
Room 2410
Arts and Industries Building
900 Jefferson Drive, SW. 20560
Telephone: 381–6218

Tennessee Valley Authority

Washington Representative—Lawrence L. Calvert
Room 437
Woodward Building
15th and H Streets, NW. 20444
Telephone: 343–4537

United States Information Agency

Assistant Director, Public Information—Alan Carter
Room 719
1750 Pennsylvania Avenue, NW. 20547
Telephone: 632–4963

United States Postal Service

Assistant Postmaster General for Public and Employee Communications—James H. Byrne
Room 10910
475 L'Enfant Plaza West, SW. 20260
Telephone: 245–4034

Veterans' Administration

Director, Information Service—Frank R. Hood
Room 900
810 Vermont Avenue, NW. 20420
Telephone: 389–2443

APPENDIX I

AN ALPHABETICAL LISTING OF MULTIPURPOSE INFORMATION SOURCES APPEARING IN SECTION II

	Subsection number
1. Advisory Commission on Intergovernmental Relations: Publications	C- 1
2. American Statistics Index (ASI)	E- 1
3. Budget of the United States Government, The	B- 1
4. Budget of the United States Government, The: Appendix	B- 2
5. Bureau of the Census Catalog	E- 2
6. Catalog of Federal Domestic Assistance	D- 1
7. Congressional District Computer Profiles	E- 3
8. Congressional District Data Book	E- 4
9. Congressional Staff Directory	A- 1
10. County and City Data Book 1972	E- 5
11. Crime In the United States: Uniform Crime Reports	E- 6
12. Defense Documentation Center Referral Data Bank Directory	A- 2
13. Directory of Computerized Data Files, Software and Related Technical Reports, A	A- 3
14. Directory of Federal Audit Organizations	C- 2
15. Economic Report of the President	B- 7
16. Encyclopedia of Governmental Advisory Organizations	A- 4
17. Federal Advisory Committees Fourth Annual Report of the President	C- 3
18. Federal Executive Telephone Directory	A- 5
19. Federal Financial Management Directory	C- 4
20. Federal Government: A Directory of Information Resources in the United States	A- 6
21. Federal Information Sources and Systems	D- 2
22. Federal Library Resources: A User's Guide to Research Collections	A- 7
23. Federal Organization and Personnel Directory	C- 5
24. Federal Outlays	D- 3
25. Federal Program Evaluations: A Directory for the Congress	D- 4
26. Federal Register Subject Index	C- 6
27. Federal Statistical Directory	E- 7
28. Historical Statistics of the United States: Colonial Times to 1970	E- 8
29. Index to Selected 1970 Census Reports	E- 9
30. Index to U.S. Government Periodicals	A- 8
31. International Economic Report of the President	B- 8
32. Library and Reference Facilities in the Area of the District of Columbia	A- 9
33. Mid-Session Review	B- 5
34. Monthly Catalog of United States Government Publications	A-10
35. NTIS Information Services: General Catalog 1976	A-11
36. Papers Relating to the President's Departmental Reorganizations Program	C- 7
37. Pocket Data Book	E-10
38. Policy Analysis Source Book for Social Programs, The	D- 5
39. Progress In Improving Fiscal, Budgetary, and Program-Related Information for the Congress	D- 6
40. Public Affairs Information Service	A-12
41. Recurring Reports to the Congress: A Directory	D- 7
42. Research Information Services for Engineering and Materials	A-13
43. Resources In Education	A-14
44. Selected References on Environmental Quality as it Relates to Health	A-15

45. Selected U.S. Government Publications A-16
46. Seventy Issues: Fiscal Year 1977 Budget .... B- 6
47. Social Indicators E-11
48. Social Security Bulletin A-17
49. Special Analyses, Budget of the United States Government .... B- 3
50. Statistical Abstract of the United States E-12
51. Statistical Reporter E-13
52. Statistical Services of the United States Government E-14
53. Status: A Monthly Chartbook of Social and Economic Trends E-15
54. Subject Bibliographies A-18
55. United States Budget in Brief, The .... B- 4
56. United States Government Manual .... C- 8
57. Washington Information Directory A-19
58. Weekly Compilation of Presidential Documents .... D- 8
59. Where to Get Publications from the Executive and Independent Agencies: A Directory of the Sources for Official Documents A-20
60. White House Public Forums on Domestic Policy .... D- 9

APPENDIX II

NUMBERS AND SUBJECTS OF ACTIVE OMB CIRCULARS

Number	*Subject*
A-1	Office of Management and Budget's system of Circulars and Bulletins to executive departments and establishments.
A-10	Responsibilities with respect to the budget.
A-11	Preparation and submission of annual budget estimates.
A-12	Uniform classification according to objects.
A-16	Coordination of surveying and mapping activities.
A-18	Policies on construction of family housing.
A-19	Legislative coordination and clearance.
A-20	System of control over the use of foreign currencies.
A-25	User charges.
A-31	Distribution of appropriations and other budget authority made to the President.
A-34	Instructions on budget execution.
A-36	Deferred pay days.
A-38	Furnishing information concerning compensation of Federal employees to States and other governmental units taxing compensation for personal services.
A-39	Providing of statistical information to intergovernmental organizations.
A-40	Clearance of plans and report forms under the Federal Reports Act.
A-44	Management review and improvement program.
A-45	Policy governing charges for rental quarters and related facilities.
A-46	Standards and Guidelines for Federal Statistics.
A-48	Responsibilities for planning training investments and regulations governing reductions in payments to employees.
A-50	Executive branch action on General Accounting Office reports.
A-51	Planning and conduct of the United States program in Antarctica.
A-60	Criteria for decentralizing Federal activities from the National Capital region.
A-62	Policies and procedures for the coordination of Federal meteorological services.
A-63	Advisory Committee Management.
A-64	Position management systems and employment ceilings.
A-65	Reports to the Department of Commerce on international transactions.
A-67	Coordination of Federal activities in the acquisition of certain water data.
A-70	Legislation on Federal credit programs.
A-71	Responsibilities for the administration and management of automatic data processing activities.
A-72	Federal Employees Occupational Health Service Programs.
A-76	Policies for acquiring commercial or industrial products and services for Government use.
A-84	Reporting of Federal outlays by geographic location.
A-85	Consultation with heads of State and local governments in development of Federal regulations.
A-89	Catalog of Federal Domestic Assistance.
A-90	Cooperating with State and local governments to coordinate and improve information systems.
A-91	Prompt compilation and release of statistical information.
A-93	Reports on man-years and personnel costs for Federal civilian employment.
A-94	Discount rates to be used in evaluating deferred costs and benefits.
A-95	Evaluation, review, and coordination of Federal and federally assisted programs and projects.

A-97	Rules and regulations permitting Federal agencies to provide specialized or technical services to State and local units of government under Title III of the Intergovernmental Cooperation Act of 1968.
A-99	Direction and control of litigation.
A-104	Comparative cost analysis for decisions to lease or purchase general purpose real property.
A-105	Standard Federal Regions.
A-106	Reporting requirements in connection with the prevention, control, and abatement of environmental pollution at existing Federal facilities.
A-107	Evaluation of the inflationary impact of major proposals for legislation and for the promulgation of regulations or rules.
A-108	Responsibilities for the maintenance of records about individuals by Federal agencies.
A-109	Policies to be followed in the acquisition of major systems.

APPENDIX III

OMB DIVISION ASSIGNMENTS

(Agency and Program Responsibility Assignments)

NATIONAL SECURITY DIVISION

American Battle Monuments Commission
Defense Manpower Commission
Department of Defense
    Military Functions, all
    Civil Functions:
        Cemeterial expenses
        Ryukyu Islands
        Wildlife conservation
        U.S. Soldiers and Airmen's Home
National Security Council
Selective Service System

INTERNATIONAL AFFAIRS DIVISION

Agency for International Development
Board for International Broadcasting
Council on International Economic Policy
Department of State
Export-Import Bank of the United States
Food aid program (Public Law 480)
Foreign Claims Settlement Commission
Inter-American Foundation
International economic policy analysis
International financial institutions
Japan-United States Friendship Commission
Military assistance programs
National Commission on the Observance of the International Women's Year
Office of the Overseas Private Investment Corporation
Office of the Special Representative for Trade Negotiations
United States Arms Control and Disarmament Agency
United States Information Agency
United States International Trade Commission

HUMAN RESOURCES DIVISION

Committee for Purchase from the Blind and Other Severely Handicapped
Construction Industry Collective Bargaining Commission
Community Services Administration
Consumer Product Safety Commission
Department of Health, Education, and Welfare
Department of Labor
Federal Mediation and Conciliation Service
Food and Nutrition Service, Department of Agriculture
Legal Services Corporation
National Commission on Libraries and Information Science
National Foundation on Arts and Humanities
National Labor Relations Board
National Mediation Board
National Railroad Adjustment Board
Occupational Safety and Health Review Commission
President's Committee on Employment of the Handicapped

President's Council on Physical Fitness and Sports
Railroad Retirement Board
Special Action Office for Drug Abuse Prevention

COMMUNITY AND VETERANS' AFFAIRS DIVISION

ACTION
Advisory Commission on Intergovernmental Relations
American Revolution Bicentennial Administration
Appalachian Regional Commission
Commission on Civil Rights
Commission of Fine Arts
Corporation for Public Broadcasting
Department of Housing and Urban Development
District of Columbia
Equal Employment Opportunity Commission
Federal Communication Commission
Federal Home Loan Bank Board
Federal National Mortgage Association
Government National Mortgage Association
Lowe Historical Canal District Commission
National Capital Planning Commission
Office of Telecommunications Policy
Pennsylvania Avenue Development Corporation
Privacy Protection Study Commission
Veterans Administration
Washington Metropolitan Area Transit Authority

ECONOMICS AND GOVERNMENT DIVISION

Administrative Conference of the United States
Advisory Committee on Federal Pay
Aviation Advisory Commission
AMTRAK
Canal Zone Government
Civil Aeronautics Board
Civil Service Commission
Coastal Plains Regional Commission
Commission on Bankruptcy Laws of the United States
Commission on Electronic Fund Transfer
Commission on Executive, Legislative, and Judicial Salaries
Commission on Federal Paperwork
Commission to Review National Policy toward Gambling
Commission on Government Procurement
Corporation for Public Broadcasting
Council of Economic Advisers
Council of Wage and Price Stability
Department of Commerce
Department of Justice
Department of Transportation
Department of Treasury
Domestic Council
Executive Residence
Federal Communications Commission
Federal Deposit Insurance Corporation
Federal Elections Commission
Federal Maritime Commission
Federal Reserve Board
Federal Trade Commission
Four Corners Regional Commission
General Accounting Office
General Services Administration
Interstate Commerce Commission
Joint Commission on the Coinage
Legislative Branch
Marine Mammal Commission

National Center for Productivity and Quality of Working Life
National Commission on Fire Prevention and Control
National Commission on Individual Rights
National Commission for the Review of Federal and State Laws Relating to Wiretapping and Electronic Surveillance
National Commission on Supplies and Shortages
National Credit Union Administration
National Transportation Safety Board
New England Regional Commission
Office of Management and Budget
Old West Regional Commission
Office of Telecommunication Policy
Ozarks Regional Commission
Pacific Northwest Regional Commission
Panama Canal Company
Renegotiation Board
Securities and Exchange Commission
Small Business Administration
Special Assistance to the President
The Judiciary
Unanticipated Needs
United States Postal Service
Upper Great Lakes Regional Commission
U.S. Railway Association
White House Office

NATURAL RESOURCES DIVISION

Corps of Engineers (civil functions)
Council on Environmental Quality
Delaware River Basin Commission
Department of Interior (except Bureau of Mines)
Environmental Protection Agency
Franklin D. Roosevelt Memorial Commission
Indian Claims Commission
International Boundary and Water Commission
Interstate Commission on the Potomac River Basin
Joint Federal-State Land Use Planning Commission for Alaska
National Commission on Water Quality
Susquehanna River Basin Commission
Tennessee Valley Authority
Water Resources Council

SCIENCE, SPACE, AND ENERGY TECHNOLOGY DIVISION

Energy Research and Development Administration
National Aeronautics and Space Administration
National Gallery of Art
National Science Foundation
Nuclear Regulatory Commission
Smithsonian Institution

ENERGY AND FOOD DIVISION

Department of Agriculture
Department of Interior (Bureau of Mines)
Farm Credit Administration
Federal Energy Administration
Federal Power Commission

APPENDIX IV

INSTRUCTIONS FOR USE OF SCORPIO, GAOR, GAOE, GAOS DATA BASES

The General Accounting Office pubishes the Congressional Sourcebook, and inventory primarily comprised of Federal program-related information collected from Executive Branch agencies. The 1976 series of the Congressional Sourcebook has three separate volumes, each of which is a separate data base in SCORPIO. Each data base (GAOR, GAOE, GAOS) addresses a different area of program information, i.e.

1. GAOR: describes nearly 800 reports required of 89 executive branch agencies by the Congress on a recurring basis. Taken from the publication *Recurring Reports to the Congress: A Directory*, OPA 76–21, June 1976.
2. GAOE: contains an inventory of approximately 1700 evaluation reports produced by and for 18 selected Federal agencies, including GAO evaluation reports that relate to the programs of those agencies. Taken from the publication *Federal Program Evaluations: A Directory for the Congress*, OPA 76–22, June 1976.
3. GAOS: describes approximately 1000 Federal sources and information systems maintained by 63 executive agencies, which contain fiscal, budgetary, and program-related data. Taken from the publication *Federal Information Sources and Systems: A Directory for the Congress*, OPA 76–23, June 1976.

For further information regarding the contents of these data bases, refer to the appropriate publication or contact the appropriate GAO staff member:

GAOR: James Kardokus 376–5372
GAOE: Wallace Cohen 376–5387
GAOS: Robert Jaxel 376–5378

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GAOS S00219–002

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AGCY —agency issuing document (report, information system, data base)
TITL —title of document of name of data base
AUTH —personal author or editor of document
PUBL —publisher of document
DOCN [1]—document number as assigned by publisher
SPON [1]—sponsoring agency (evaluation agency)
MNGR [1]—managing agency (evaluation agency)
PRNM [1]—program evaluated. Includes program name and number as given in the *Catalog of Federal Domestic Assistance*.
PRNO [1]—program number as given in the *Catalog of Federal Domestic Assistance*
FCNM —functional category by which Federal funds are appropriated. Includes code numbers as assigned by the Office of Management and Budget.
FCNO —functional code number as assigned by the Office of Management and Budget
PLNM —name of public law authorizing program or mandating report
PLNO —public law number in the form: P.L. 90–329, sec. 401(b)
USCD —U.S. Code reference in the form: 15 USC 201–210
STAT —U.S. Statute reference in the form: 70A Stat. 489–490
MISC —miscellaneous authority reference: e.g. OMB Circular Joint Committee on printing regulation
CONG [2]—Congressional recipient of report
INDX —keyword indexing term

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[1] Available only in GAOE.
[2] Available only in GAOR.

LTTL (short) FORMAT OPTIONS:
(dspl option)
TITL*—title
PLNM—public law name and number
ITEM (full) FORMAT: (dspl item)

Examples: slct agcy/department of the army
find plnm/rat control act of 1965
Examples: dspl titl
dspl plnm

Documents are displayed in detail in a format similar to that used in the GAO publications noted above.

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*Indicates standard display when no option is specified.

APPENDIX V

Commonly Used Abbreviations and Acronyms

ABMC—American Battle Monuments Commission.
ACDA—Arms Control and Disarmament Agency.
ACE—Active Corps of Executives.
ACP—Agriculture Conservation Program.
ACUS—Administration Conference of the United States.
ADAMHA—Alcohol, Drug Abuse, and Mental Health Administration.
ADP—Automated Data Processing.
ADTS—Automated Data and Telecommunications Service.
AFDC—Aid to Families with Dependent Children.
AID—Agency for International Development.
AMS—Agricultural Marketing Service.
Amtrak—National Railroad Passenger Corporation.
AOA—Administration on Aging.
APA—Assistance Payments Administration.
APHIS—Animal and Plant Health Inspection Service.
ARBA—American Revolution Bicentennial Administration.
ARC—American Red Cross.
ARS—Agricultural Research Service; Advanced Record System.
ASCS—Agricultural Stabilization and Conservation Service.
ASI—American Statistical Index.
BDC—Bureau of Domestic Commerce.
BEWT—Bureau of East-West Trade.
BIA—Bureau of Indian Affairs.
BIB—Board of International Broadcasting.
BIC—Bureau of International Commerce.
BIEPR—Bureau of International Economic Policy and Research.
BLM—Bureau of Land Management.
BLS—Bureau of Labor Statistics.
BPA—Bonneville Power Administration.
BRD—Budget Review Division.
BRTA—Bureau of Resources and Trade Assistance.
CAB—Civil Aeronautics Board.
CAP—Civil Air Patrol.
CBO—Congressional Budget Office.
CCC—Commodity Credit Corporation.
CDC—Center for Disease Control.
CEA—Council of Economic Advisers.
CENTO—Central Treaty Organization.
CEP—Concentrated Employment Program.
CEQ—Council on Environmental Quality.
CETA—Comprehensive Employment and Training Act.
CFR—Code of Federal Regulations.
CFTC—Commodity Futures Trading Commission.
CIA—Central Intelligence Agency.
CIEP—Council on International Economic Policy.
CNO—Chief of Naval Operations.
CONUS—Continental United States.
CRS—Community Relations Service.
CSA—Community Services Administration.
CSC—Civil Service Commission.
CSRS—Cooperative State Research Service.
DARPA—Defense Advanced Research Projects Agency.
DCA—Defense Communications Agency.
DCAA—Defense Contract Audit Agency.

DCMA—District of Columbia Manpower Administration.
DCPA—Defense Civil Preparedness Agency.
DEA—Drug Enforcement Administration.
DEPA—Defense Electric Power Administration.
DIA—Defense Intelligence Agency.
DIBA—Domestic and International Business Administration.
DIS—Defense Investigative Service.
DMA—Defense Mapping Agency.
DNA—Defense Nuclear Agency.
DOD—Department of Defense.
DOT—Department of Transportation.
DSA—Defense Supply Agency.
DSAA—Defense Security Assistance Agency.
DSARC—Defense Systems Acquisition Review Council.
EDA—Economic Development Administration.
EEC—European Economic Community.
EEO—Equal Employment Opportunity.
EEOC—Equal Employment Opportunity Commission.
EHS—Environmental Health Services.
EMS—Export Marketing Service.
EOB—Executive Office Building (Old).
EPA—Environmental Protection Agency.
EPGA—Emergency Petroleum and Gas Administration.
ERDA—Energy Research and Development Administration.
EROS—Earth Resources Observation Systems.
ERS—Economic Research Service.
ESA—Employment Standards Administration.
ESARS—Employment Service Automated Reporting System.
ETA—Employment and Training Administration.
EXIMBANK—Export-Import Bank of the United States.
FAA—Federal Aviation Administration.
FAIR—Fair Access to Insurance Requirements.
FAO—Food and Agriculture Organization of the United Nations.
FAS—Foreign Agricultural Service.
FBI—Federal Bureau of Investigation.
FCA—Farm Credit Administration.
FCC—Federal Communications Commission.
FCIA—Foreign Credit Insurance Association.
FCIC—Federal Crop Insurance Corporation.
FCS—Farmer Cooperative Service.
FDA—Food and Drug Administration.
FDAA—Federal Disaster Assistance Administration.
FDIC—Federal Deposit Insurance Corporation.
FDPC—Federal Data Processing Centers.
FEA—Federal Energy Administration.
FEBs—Federal Executive Boards.
FHA—Federal Housing Administration.
FHLBB—Federal Home Loan Bank Board.
FHWA—Federal Highway Administration.
FIA—Federal Insurance Administration.
FIC—Federal Information Centers.
FICA—Federal Insurance Contribution Act.
FIP—Forestry Incentive Program.
FLETC—Federal Law Enforcement Training Center.
FMC—Federal Maritime Commission.
FMCS—Federal Mediation and Conciliation Service.
FmHA—Farmers Home Administration.
FNMA—Federal National Mortgage Association.
FNS—Food and Nutrition Service.
FPA—Federal Preparedness Agency.
FPC—Federal Power Commission.
FRA—Federal Railroad Administration.
FRB—Federal Reserve Board.
FRCs—Federal Regional Councils.
FRS—Federal Reserve System.

FSLIC—Federal Savings and Loan Insurance Corporation.
FSS—Federal Supply Service.
FTC—Federal Trade Commission.
FTS—Federal Telecommunications System.
FWS—Fish and Wildlife Service.
GAO—General Accounting Office.
GATT—General Agreement on Tariffs and Trade.
GNMA—Government National Mortgage Association.
GNP—Gross National Product.
GPO—Government Printing Office.
GSA—General Service Administration.
HEW—Department of Health, Education, and Welfare.
HRA—Health Resources Administration.
HSA—Health Services Administration.
HUD—Department of Housing and Urban Development.
IADB—Inter-American Defense Board.
IAEA—International Atomic Energy Agency.
ICAF—Industrial College of the Armed Forces.
ICAO—International Civil Aviation Organization.
ICC—Indian Claims Commission; Interstate Commerce Commission.
ICEM—Intergovernmental Committee on European Migration.
IDA—International Development Association.
IFC—International Finance Corporation.
ILO—International Labor Organization.
IMF—International Monetary Fund.
INS—Immigration and Naturalization Service.
INTERPOL—International Criminal Police Organization.
IRS—Internal Revenue Service.
ITU—International Telecommunications Union.
JAG—Judge Advocate General.
JCS—Joint Chiefs of Staff.
JEC—Joint Economic Committee.
JFMIP—Joint Financial Management Improvement Program.
JOBS—Job Opportunities in the Business Sector.
LEAA—Law Enforcement Assistance Administration.
LMSA—Labor Management Services Administration.
LORAN—Long-Range Navigation.
MA—Maritime Administration.
MAC—Military Airlift Command.
MEDLARS—Medical Literature Analysis and Retrieval System.
MESA—Mining Enforcement and Safety Administration.
MESBIC—Minority Enterprise Small Business Investment Companies.
MSC—Military Sealift Command.
MSSD—Model Secondary School for the Deaf.
MTB—Materials Transportation Bureau.
MTMTS—Military Traffc Management and Terminal Service.
NAB—National Alliance of Businessmen.
NAE—National Academy of Engineering.
NARS—National Archives and Records Service.
NAS—National Academy of Science.
NASA—National Aeronautics and Space Administration.
NATO—North Atlantic Treaty Organization.
NBS—National Bureau of Standards.
NCA—New Communities Administration.
NCUA—National Credit Union Administration.
NDU—National Defense University.
NEOB—New Executive Office Building.
NFPCA—National Fire Prevention and Control Administration.
NHTSA—National Highway Transportation Safety Administration.
NIE—National Institute of Education.
NIER—National Industrial Equipment Reserve.
NIH—National Institutes of Health.
NLM—National Library of Medicine.
NLRB—National Labor Relations Board.

NMC—Naval Material Command.
NOAA—National Oceanic and Atmospheric Administration.
NRC—Nuclear Regulatory Commission; National Research Council.
NSA—National Security Agency.
NSC—National Security Council.
NSF—National Science Foundation.
NSVP—National Student Volunteer Program.
NTIS—National Technical Information Service.
NTSB—National Transportation Safety Board.
NWC—National War College.
NYC—Neighborhood Youth Corps.
OAS—Organization of American States.
OCD—Office of Child Development.
OCR—Office of Coal Research.
OCSE—Office of Child Support Enforcement.
OECD—Organization for Economic Cooperation and Development.
OEDP—Office of Employment Development Programs.
OEO—Office of Economic Opportunity.
OEP—Office of Emergency Preparedness.
OFCC—Office of Federal Contract Compliance.
OFDI—Office of Foreign Direct Investments.
OFR—Office of the Federal Register.
OGSM—Office of the General Sales Manager.
OHD—Office of Human Development.
OHI—Office for Handicapped Individuals.
OHMO—Office of Hazardous Materials Operations.
OJT—On-the-Job Training.
OMB—Office of Management and Budget.
OMBE—Office of Minority Business Enterprise.
ONAP—Office of Native American Programs.
ONR—Office of Naval Research.
OOG—Office of Oil and Gas.
OPIC—Overseas Private Investment Corporation.
OPSO—Office of Pipeline Safety Operations.
ORD—Office of Rural Development.
OSHA—Occupational Safety and Health Administration.
OT—Office of Telecommunications.
OTA—Office of Technology Assessment.
OTP—Office of Telecommunications Policy.
OYD—Office of Youth Development.
OWRT—Office of Water Research and Technology.
PAHO—Pan American Health Organization.
PBGC—Pension Benefit Guaranty Corporation.
PBS—Public Buildings Service.
PEP—Public Employment Program.
PHS—Public Health Service.
PMDS—Property Management and Disposal Service.
PRC—Postal Rate Commission.
PSC—Public Service Careers Program.
PTO—Patent and Trademark Office.
RDS—Rural Development Service.
REA—Rural Electrification Administration.
REAP—Rural Environmental Assistance Program.
RECP—Rural Environmental Conservation Program.
RIS—Regulatory Information System.
RRB—Railroad Retirement Board.
RSA—Rehabilitation Services Administration.
RSVP—Retired Senior Volunteer Program.
RTB—Rural Telephone Bank.
SALT—Strategic Arms Limitation Talks.
SAO—Smithsonian Astrophysical Observatory.
SBA—Small Business Administration.
SBIC—Small Business Investment Companies.
SCORE—Service Corps of Retired Executives.
SCS—Soil Conservation Service.
SEATO—Southeast Asia Treaty Organization.

SEC—Securities and Exchange Commission.
SESA—Social and Economic Statistics Administration.
SITES—Smithsonian Institution Traveling Exhibition Service.
SLS—Saint Lawrence Seaway Development Corporation.
SPARS—Women's Coast Guard Reserves.
SRS—Statistical Reporting Service; Social and Rehabilitation Service.
SSA—Social Security Administration.
SSIE—Smithsonian Science Information Exchange, Inc.
SSS—Selective Service System.
TVA—Tennessee Valley Authority.
UIS—Unemployment Insurance Service.
UMTA—Urban Mass Transportation Administration.
UN—United Nations.
UNESCO—United Nations Educational, Scientific and Cultural Organization.
UNICEF—United Nations International Children's Emergency Fund.
USA—United States Army.
USAF—United States Air Force.
USCG—United States Coast Guard.
USDA—United States Department of Agriculture.
USES—United States Employment Service.
USIA—United States Information Agency.
USIS—United States Information Service.
USMC—United States Marine Corps.
USN—United States Navy.
USPS—United States Postal Service.
USTS—United States Travel Service.
UYA—University Year for Action.
VA—Veterans' Administration.
VISTA—Volunteers in Service to America.
VITA—Volunteers in Technical Assistance.
VOA—Voice of America.
WAC—Women's Army Corps.
WAVES—Women Accepted for Volunteer Emergency Service.
WHO—World Health Organization.
WIN—Work Incentive Program.
WMO—World Meteorological Organization.
YCP—Youth Challenge Program.

APPENDIX VI

Economic Policy Board

1600 Pennsylvania Avenue, NW., Washington, D.C. 20500
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The Economic Policy Board was created by Executive Order 11808 on September 30, 1974, to advise the President concerning "all aspects of national and international economic policy." It is responsible for overseeing "the formulation, coordination and implementation of all economic policy of the United States." It serves "as the focal point for economic policy decision making."

The Executive Committee of the Board consists of the Secretary of the Treasury, Chairman; the Assistant to the President for Economic Affairs; the Secretary of State; the Secretary of Commerce; the Secretary of Labor; the Director of the Office of Management and Budget; the Chairman of the Council of Economic Advisers; and the Executive Director of the Council on International Economic Policy. The Chairman of the Board of Governors of the Federal Reserve System is invited to attend meetings of the Board and of the Executive Committee. The Economic Policy Board is served by a small staff under the direction of its Executive Director.

The Executive Committee meets daily. Much of the substantive work considered by the Executive Committee is prepared by approximately a dozen Assistant Secretary level subcommittees and task forces which report to the Executive Committee on a regular basis.

For further information, contact the Executive Secretary, Economic Policy Board, the White House, Washington, D.C. 20500. Phone 202-456-6537.